

County Commission Meeting July 3, 2007

The Board of County Commissioners met at 9:00 a.m. Commissioners present were Shirley J. Jorgensen, Eldon Ehrman, and Howard Erdmann.

Chairperson Jorgensen called the meeting to order. The minutes of the previous meetings were read and approved.

The following Statements of Fees were approved and submitted to their appropriate funds for June 2007:

County Recorder, Fees, \$1,221.50  
Clerk of District Court, Fees, \$425.00  
Sheriff, Fees, \$159.00

The total miscellaneous receipts were collected from the following funds and were approved for the month of June, 2007:

General Fund – \$45,159.18	Human Services - \$120.39
County Road -\$157.65	Highway Dist. – \$14,374.13
County Park - \$811.56	SS & OASIS - \$370.81
County Agent - \$114.45	County Extension - \$115.00
Weed Control - \$6,293.46	Civil Defense - \$35.44
HCPR- \$75.00	911 - \$855.95
Wireless 911 - \$642.52	

An itemized listing of miscellaneous receipts is on file at the County Treasurer's Office.

The June payroll warrants #31482-31524 were approved from the following funds:

General Fund - \$20,925.58	Service Officer - \$241.66
County Agent Fund - \$760.57	Civil Defense - \$400.00
911 - \$387.50	Highway Dist. - \$11,322.49
County Park - \$640.60	Weed Control - \$3,018.50
Human Services - \$3,382.02	

The following bills #31538-31610 was approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Linen & Apparel Srv.,42.05;Bentz Supply Store, 347.42; Walter M. Lipp, 88.95; McClusky Rexall, 5.40;Shirley A. Murray,128.80; Howard Erdmann, 84.36; West River Telecommunications,1,795.27;Co-Op Elevator, 5,886.18; N.D. Association Of Counties,257.01; ND Treasurer's Assoc.,135.00; Lexis Nexis Matthew Bender Co.,183.40;Quality Printing Service, Inc.,33.59;Waste Management Of ND,114.69; N.D. State Radio Communication, 1,063.20;Eldon Ehrman,58.52; Janice D. Erdmann,220.68;Fireside Office Plus,1,532.00; Office Depot,321.05;Birch Telecom,89.98; BHG, Inc.,226.56; Sam's Service,15.00; Information Technology Dept.,375.00; MEC Services Inc.,187.18; Shirley J Jorgensen,20.52;McClusky Postmaster,123.00;Institute Of Local Gov't.,40.00; C-Store, 838.21;Bismarck Tire Center, 188.70; D&J Oil, Inc.,2,952.93; Abused Adult Resource Center,50.00;Mercer Machine, 421.00,Konschak Oil Inc.,5,008.16;Mclean-Sheridan Rur Water,91.31; NAPA Auto Parts, 127.70; Power Plan, 637.25; Alltel,198.45;Crystal Schaunaman,155.04; Diane Fylling, 184.75;Marshall Feland,150.00; The Union Grill And Bar,156.50; State Fire And Tornado Fund, 752.08;Mechanics Plus,329.32; Wal-Mart, 49.60;Darrell Grade, 30.00;Tesoro Fleet Services, 32.38;Eide Ford,6.00; Marilyn Schneider, 9.20; Horvick Manufacturing Co.,122.63;TSC, 34.76; Dept Of Insurance,350.00; Full Throttle Motorsports,189.29;Statewide Services, Inc., 234.00;Rath & Mehrer, PC, 5,950.00;Recognitions,149.70; Ag Week,56.00; David Berquist Septic Tank Ser.,200.00; NDTC,18.20; SRT Communications, Inc.,12.88; Menards, 93.84; Bob's Tree Cleaning Service,67.75; Cashman Nursery,10.99;Bertha Cyr,36.25;McClusky Motor Motel,80.00; Sky Dancer Hotel, 93.50; Sleep Inn And Suites, 110.80; Holly Voisine, 25.00

The following transfer of funds was approved:

\$2,500.00, from General Fund to Civil Defense Fund, partial operating funds

Wayne Houston, Emergency Manager, met with the board to discuss the next phase of installing 911 signs. After serious discussion, 911 signs will be ordered to be installed along all of the remaining secondary roads in the County.

The time being 11:00 the County Commission meeting recessed for the County Park Meeting. The County Commission meeting reconvened at 1:00 p.m.

Janice Erdmann, County Treasurer, met with the board to present the 2007 pledge of assets report. It was moved by Commissioner Ehrman to approve the 2007 pledge of assets as presented by the County Treasurer, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes, Jorgensen – yes Motion carried.

Trent Naser, Sheriff, met with the board to discuss concerns of shortage of personnel for on call emergencies throughout the County. A part time deputy Sheriff's position will be investigated further.

Tyler Lamp, RDO Equipment, met with the board to present the lease modification agreement with RDO on the 2003 JD Motorgrader. It was moved by Commissioner Erdmann to approve the lease modification agreement with RDO that extends the 2003 JD Motorgrader payment out one more year to January 2009, seconded by Commissioner Ehrman. Upon roll call vote - Erdmann – yes, Ehrman – yes, Jorgensen – yes Motion carried. Also Mr. Lamp reported on the HELP program through Workforce Safety and & Insurance that provides a grant for safety equipment based on a 5 to 1 cash grant. The Auditor will investigate if purchasing a safety mower is eligible for the criteria of the grant.

Susan Ebach, County Nurse, met with the board to request providing immunizations to the County employees at no charge again this fall. Flu shots are \$25.00 and Pneumonia shots are \$40.00. It was moved by Commissioner Erdmann to approve that the County pay for the County employee's flu and pneumonia shots for 2007, seconded by Commissioner Ehrman. Upon roll call vote – Erdmann – yes, Ehrman – yes, Jorgensen – yes Motion carried.

The August County Commission meeting was set for August 1<sup>st</sup> rather than August 7<sup>th</sup> due to other conflicts. The Auditor will publish notice of change of the regular meeting date.

It was moved by Commissioner Erdmann to authorize the Chairperson to sign the Farm to Market Program sheet identifying the next federally funded road project scheduled for 2010 as filed in the Auditor's office, seconded by Commissioner Ehrman. Upon roll call vote – Erdmann – yes, Ehrman – yes, Jorgensen – yes Motion carried.

It was moved by Commissioner Erdmann to increase the minimum wage to \$5.15 per hour effective July 24<sup>th</sup> according to the Federal Fair Labor Standards Act and to increase the County employee mileage rate reimbursement to .45 per mile according to the NDCC for mileage driven after August 1<sup>st</sup> and to increase County employee lodging reimbursement up to \$55.00 per day plus tax on August 1<sup>st</sup> and thereon, seconded by Commissioner Ehrman. Upon roll call vote – Erdmann - yes, Ehrman – yes, Jorgensen – yes Motion carried.

It was moved by Commissioner Ehrman to approve the County building insurance policy through the State Fire & Tornado fund, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann –yes, Jorgensen – yes Motion carried.

It was moved by Commissioner Ehrman to approve purchase of the USB UPS unit for the County server in the amount of \$347.00 from the NDACo, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes, Jorgensen – yes Motion carried.

Alvin Gross, Road Foreman, met with the board to discuss graveling and weed mowing issues. The road crew will start weed mowing on the Secondary roads soon. It is getting too late in the season to do any tarring anymore on any County highways.

The Auditor was instructed to publish a suggestive weed cutting notice to cut weeds along the road right of way to be done by July 15<sup>th</sup>.

The narrative from the County Agent and Family Nutrition Program for April – June was read and filed. County Agent, Crystal Schaunaman was busy this spring with lawn and garden questions and did hold an educational program on these topics in conjunction with Soil Conservation District in April. Several field calls were made to identify weeds and recommend pesticides to use. The 4-H livestock building has been receiving some upkeep maintenance and electricity should be installed in their in time for Achievement Days. There was a few participants in some of the earlier 4-H contests held out at the 4-H building. Schaunaman attended a 2-day 4-H in-service in April that focused on getting volunteers and Extension professionals on the same page and possibly implementing an advisory council. Schaunaman has helped judge 4-H projects in both Wells and McLean Counties this year at their fairs and also has helped clean-up the 4-H camp in Washburn. Seed sales with the Sheridan Association was down this year with only a couple of producers purchasing. Schuanaman attended a no till tour June 19<sup>th</sup> in S.D. and is getting involved in planning the fall District Extension meeting in Minot. Julie Hudson-Schenfisch conducted nutritional games with the school children, provided a program to the elderly on the importance of drinking water, attended an in-service with the ND Nutrition Council, working on grant proposal, and did a program on gardening for fresh produce in conjunction also with the Soil Conservation District.

The Sheridan County 2005 and 2006 Bi-annual Audit Report was reviewed and found in order.

The Auditor reported that Eric Herrmann with Freedom Choice Health Insurance called back and reported that their underwriters feel that the Sheridan County employee group is at too much risk with health issues at this point. No action was taken at this time.

At this time, Eldon Ehrman left the meeting due to other conflicts.

There being no further business the meeting adjourned.

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Auditor

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Chairperson

County Park Commission Meeting  
July 3, 2007

The Board of County Park Commissioners met at 11:00 a.m. Park Commissioners present were Arlington Helm, Marlin Engen, Eldon Ehrman, Howard Erdmann, and Shirley J. Jorgensen.

Chairman Helm called the meeting to order. The minutes of the previous meeting was read and approved.

Helm reported that Lamm Sanitary did deliver another port-a-potty by the 4-H hoop barn a couple of weeks ago and cleaned the port-a-pottys. Berquist Septic Service, Regan, cleaned the 4-H building septic tanks yesterday. All the pine trees are planted and the flag is up also.

It was moved by Park Commissioner Helm to increase the 4-H building rent from \$50.00 per day to \$100.00 per day plus the \$200.00 security deposit and to increase the camping rates from \$10.00 to \$15.00 per night for camper pad sites effective January 1<sup>st</sup>, 2008, seconded by Commissioner Ehrman. Upon roll call vote – Helm – yes, Ehrman – yes, Jorgensen – yes, Erdmann – yes, Engen – yes Motion carried. There will be no change in the primitive camping charge it will stay at \$5.00 per night.

The Auditor reported that GDCD grant deadline is September 3<sup>rd</sup>. Installing a false ceiling in the 4-H building and insulating the walls to keep the 4-H building cooler in the summer was discussed as a grant project. Engen will make contacts to receive estimates on this project for next months meeting.

The following bills were approved and paid:

\$74.51, Waste Management; \$41.00, McLean-Sheridan Rural Water; \$185.53, Bentz Supply Store; \$108.43, Co-op Elevator; \$52.19, C-Store; \$34.76, TSC; \$200.00, David Berquist; \$67.75, Bob's Tree Cleaning; \$10.99, Cashman Nursery

There being no further business the meeting adjourned.

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Secretary

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Chairman