

County Commission Meeting January 6, 2015

The Board of Sheridan County Commissioners met at 9:00 a.m. County Commissioners present were Michael Axt, Howard Erdmann, and Steve Eisenbeisz. Others present was Gable Rhoads, McClusky Gazette reporter

Chairman Axt called the meeting to order. The minutes of the previous meetings were approved as sent in the mail.

The following Statement of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,832.00
Sheriff, fees, \$353.00

The miscellaneous receipts were collected for the following funds and were approved for the month of December, 2014:

General - \$97,820.59	Secondary Road - \$100,095.37
County Road - \$9,311.69	Highway Dist. - \$24,703.95
911- \$1,646.40	Unorganized Rd Dist. - \$17,561.65

An itemized listing of miscellaneous receipts is on file at the County Treasurers office.

The December payroll warrants #63875-63908 were approved from the following funds:

General - \$28,216.42	Highway Dist. - \$12,720.00
Service Officer - \$408.33	County Agent Acct. - \$778.37
Weed Control - \$1,385.50	Civil Defense - \$563.41
911- \$548.28	County Corrections - \$2,750.00
BCI - \$3,000.00	

The following bills #63928-63993 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County.

Bentz Supply Store,102.91; Shirley A. Murray,153.90;N.D. Newspaper Assoc.,181.80, Howard Erdmann,73.53;Choice Financial Group,7,856.94;WRT,945.15; N.D. Assoc. Of Counties,18,064.45;Waste Management Of ND,59.84;Uniform Center,72.50; Secretary Of State, 1,938.58;N.D. State Radio Communication,120.00; Fireside Office Products, Inc.,83.79; Office Depot,745.07;Birch Communications, Inc.,145.33; BHG, Inc.,312.25;Information Technology Dept.,414.05;Mclean County Sheriff's Office,990.00; Above And Beyond Plumbing,350.00; D&J Oil, Inc.,6,609.22;Rhoads Home Improvement,1,800.00; Mclean-Sheridan Rur Water, 49.69; NAPA Auto Parts,834.74; Heringer Lumber,226.24;Advanced Business Methods, 710.80;Lewis & Clark Reg. Dev Council, 2,194.00;Marshall Feland,150.00; ND Co Recorders Assoc.,150.00; The Union Grill And Bar,44.11;Farmers Union Of TL,50.74;Mechanics Plus, 77.58; ND County Commissioners Assoc.,950.00;First District Health Unit, 7,251.00; NACo, 450.00;Dakota Central Social Services,12,247.99;Mchenry Co. Auditor, 33.06;Ta Ahni Inc., 54.00;Steve Eisenbiesz,269.04;Marshall & Swift,339.95; Erin Lauer,105.00; NRG,7,382.50; Electronic Communications, Inc., 645.00; James Paulus, 219.94;SRT Communications, Inc., 17.08;A&G Trucking,1,084.60; Johnson's Plumbing Service,1,652.93; Michael Axt, 47.31; Severin, Ringsak & Morrow,2,680.00;Stein's Inc.,71.07; Boiler Inspection Program,120.00; Northwest Tire, Inc.,638.76; VEC, 236.00; Wex Bank,141.03;Visa,475.56; McClusky City, 63.50;Govern Soft,12,195.00; Holen's Super Valu,124.36; Offroad Software, Inc.,7,140.00; Verizon Wireless,321.66; Orrin Holen,192.00;Tyler Technologies, Inc.,1,962.18;Deere Credit, Inc.,26,259.95;Strata Corporation,48,300.00; Tom & Mark Abrahamson,120.00; Bobby Martin, 169.91; NDDOT,2,775.35;First District Health Unit, 180.00

The first order of business was to organize the board. It was moved by Commissioner Axt to elect Howard Erdmann as Chairman of the board, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried. It was moved by Commissioner Axt to elect Steve Eisenbeisz as Vice-Chairman of the board, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

Cynthia Wahl, Director of Tax Equalization, met with the board to present the State Tax Commissioner's recommendation for the 2015 agriculture values in Sheridan County to be raised by 16.60 %. It was moved by Commissioner Axt to approve increasing the ag land by only 7% and still be within the 10% tolerance allowed by the State Tax Commissioner's office, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried.

The Tax Director also presented an application from Melvin Schalfman for abatement of 2014 taxes for inundated acres on property located in Johns Lake and Mountain City Twps. The abatement hearing was scheduled for February 3rd at 2:00 p.m.

Nicole Wardner, newly hired County Agent, met with the board to update on office activities and farm programs that she has been involved with. Also a letter from NDSU was presented from Mike Hanson to appoint a County Commissioner to help with a performance review of the County Agent position. Mike Axt volunteered to help with the County Agent performance review. Wardner requested a new laptop to be purchased for the office being it is over 4 years old and NDSU cost shares 50% of replacement. Prices were reviewed and will be re-considered at the March meeting when the NDSU program comes out.

Sheriff, Trent Naser, met with the board to discuss truck regulations. The board stated a free truck regulations workshop is scheduled for Thursday, January 8th in Washburn if the Sheriff's office could attend. Suggestions of working out an agreement with McLean County and the highway patrol to set up a truck weight enforcement program was discussed. Naser will visit with McLean County Sheriff's office on possibly setting up a truck weight program.

It was moved by Commissioner Axt to request a 1 year extension on the 2013 FEMA sites until January 1, 2016, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann – yes, Motion carried.

The time being 11:00 a.m. the County Commission meeting recessed for the County Park Board meeting.

The County Commission meeting reconvened at 11:30 a.m.

It was moved by Commissioner Axt to approve the gravel royalty contract with Mark and Tom Abrahamson at \$1.00 per yd. for 2015 & 2016 years located on the S2 Section 19-148-77, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried. Axt instructed the Auditor to send out copies of gravel royalty contracts with land owners who are on file just as a reminder.

It was moved by Commissioner Axt to re-appoint Eldon Ehrman to the West Central Human Service Center Advisory group effective immediately, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Eisenbeisz to approve the dentention contract for juvenile services for a 3 year term, seconded by Commissioner Axt. Upon roll call vote – Eisenbeisz – yes, Axt – yes, Erdmann – yes Motion carried.

The time being 1:00 p.m. the State of ND Governor's address was viewed and listened to online for future County interests.

The Auditor read a letter from Canadian Pacific that the implementation of Positive Train Control (PTC) that there will be three antenna poles installed within the Canadian Pacific railroad right of way in Sheridan County for the PTC safety program. This is a project mandated by US Congress to enhance train safety by all class 1 railroads. Poles will range from 40' to 60' tall.

The time being 2:00 p.m. the fuel bid letting on the rack price for the day was held. Bids were received from the following:

	Gasoline	Diesel Fuel	Heating Fuel	Oil	Grease	Anti-Freeze
	(Amounts added to the rack price)			(Discount)		
D & J Oil, Inc. McClusky, ND	.14 per gal	.14 per gal	.14 per gal	.50 per gal	.04 lb.	.50 per gal.
Konschak Oil, Inc. Goodrich, ND		.04 per gal				

It was moved by Commissioner Eisenbeisz to approve the D&J Oil Inc. fuel rack bid prices for the Courthouse heating fuel, both McClusky shops, and oil, grease, and anti-freeze discounted prices and to approve Konschak Oil, Inc., Goodrich fuel rack bid prices for the Goodrich County Shop and Martin County Shop, seconded by Commissioner Axt. Upon roll call vote – Eisenbeisz – yes, Axt – yes, Erdmann – yes Motion carried. Dave Martwick was present and stated that the Co-op Elevator of McClusky will be taking over his business as of April 1st and will honor the above discounted rack price for County fuel orders.

Janice Erdmann, County Treasurer presented the pledge of assets for the County. It was moved by Commissioner Axt to approve the pledge of assets as filed in the County Auditor’s office, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Axt to approve the application for the 2014 tax abatement for homestead credit for property located on the N1/2 of lots 1,2,3 less 10’ in lot 3, Doerings addition, Goodrich City, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried.

Kathy Mindt, County Recorder, met with the board to request that Joyce Dockter, former County Recorder, stay full time until the end of February and Sylvia Schell go part time until the end of February. It was moved by Commissioner Axt to approve that Joyce stay on full time until the end of the February or when the jury trial is over in February whichever Joyce decides and that Sylvia Schell go full time when Joyce retires, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried.

The Auditor reported that the 2014 General Election was conducted by 65% mail ballot voters and the 2014 General Election expenses calculated out to \$8.52 per vote.

The Auditor also reported that 75% of the air conditioning grant for on the 3rd floor air conditioning project of the Courthouse was reimbursed back to the County in the amount of \$75,524.97 from the ND Supreme Court Improvement Grant Advisory Committee.

It was moved by Commissioner Axt that the District County Assessors be paid \$300.00 per township for assessor duties for 2015, seconded by Commissioner Eisenbeisz. Upon roll call vote- Axt – yes, Eisenbeisz – yes, Erdmann – yes. Motion carried.

It was moved by Commissioner Erdmann, seconded by Commissioner Axt, and carried that the Chairman of the Board, Howard Erdmann, the County Auditor, and the County Treasurer, be appointed the members of the purchasing board for the ensuing year, 2015. Upon roll call – Erdmann – yes, Eisenbeisz –yes Axt – yes. Motion carried. The County Officials and Janitor are therefore requested to requisition to the Board of County Commissioners at their regular meetings for all larger items such as furniture, equipment, etc. that exceeds over \$300.00 and that they have the approval of the purchasing board on all smaller items.

It was moved by Commissioner Axt, seconded by Commissioner Eisenbeisz and carried that the Auditor be authorized to pay the following items by Auditor’s warrants during the year upon authorized payrolls, workmen compensation premiums, unemployment insurance, withholding tax, and county shop, county park, and courthouse electricity and water bills. Upon roll call – Axt – yes, Eisenbeisz – yes, Erdmann - yes. Motion carried.

It was moved by Commissioner Axt, seconded by Commissioner Eisenbeiz, that the following banks be designated as County Depository Banks. Upon roll call vote: Axt - yes,

Eisenbeisz– yes, Erdmann – yes. Motion carried.

North Country Bank of McClusky
Choice Financial Group of Goodrich

It was moved by Commissioner Axt that the County employees be paid .58 per mile for necessary travel or what the set rate is from the ND Office of Management and Budget, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann– yes Motion carried.

It was moved by Commissioner Axt that the Elected Officials and Appointed Officials annual Salaries for 2015 be set as follows:

County Auditor	35,060.00
Sheriff	42,732.90
County Recorder	26,750.00
Treasurer	30,000.00
States Attorney (Part time)	28,000.00
County Commissioners	10,800.00 each (Plus mileage and expense)
Veteran’s Service Officer	5,145.00
Civil Defense Director	7,099.00
911 Coordinator	6,908.27
Risk Manager	4,436.25
Tax Director	20,956.32
And Salaries of Deputies, Clerk, etc. be set as follows:	
Auditor – Deputy	21,097.00
Extra help if needed	100.00
Sheriff – Chief Deputy	40,020.75
Office Clerk	9,807.00
Special Deputies-Signal 100 or Similar long situations	15.00 per hr.
County Corrections Deputy	34,100.00
County Recorder– Deputy	22,000.00
Treasurer – Clerk	12.00 per hr.
County Agent (County’s 50% Share)	20,685.00
County Agent Clerk	9,807.00
Janitor	17,500.00
Janitor Extra help	500.00
States Attorney Clerical	9,000.00
Weed Board Members	50.00 per mtg.
County Park Board Commissioners	10.00 per mtg
Planning & Zoning Board members	10.00 per mtg

Seconded by Commissioner Eisenbeisz. Upon roll call vote - Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Axt that the Highway employee’s salaries be as follows for 2015, seconded by Commissioner Eisenbeisz. Upon roll call vote –Axt – yes, Eisenbeisz – yes, Erdmann – yes, Motion carried.

HIGHWAY EMPLOYEES – Salaries – Annually

Salaries for full time operators (Plus Benefits):

Annual

Road & Shop Foreman	19.00 per hr.
Northwest Area Blademan	17.50 per hr
Martin Area Blademan	17.00 per hr
McClusky Area Blademan	16.00 per hr
Goodrich Area Blademan	15.00 per hr
McClusky Shop Assistant	14.00 per hr

Wages for part time laborers/operators (No benefits):	<u>Per Hour</u>
Common Labor, Tarring Streets, Picking Rocks, etc.	15.00

It was moved by Commissioner Axt that the County employees that do not arrive for work due to inclement weather, even though the Courthouse is open, shall take a vacation or sick day off at the employee's discretion to compensate for that day, seconded by Commissioner Eisenbeisz Upon roll call vote –Axt – yes, Eisenbeisz – yes, Erdmann –yes, Motion carried.

There being no further business the meeting adjourned.

Auditor

Chairman