

County Commission Meeting February 2, 2016

The Board of Sheridan County Commissioners met at 9:00 a.m. Commissioners present Steve Eisenbeisz, Howard Erdmann, and Michael Axt.

Chairman Eisenbeisz called the meeting to order. The minutes of the previous meeting were sent out and some of the blade men per hr. rates need to be corrected. It was moved by Commissioner Axt to correct some of the per hr. blade man per rates as follows:

Northwest Area Blade man, from \$17.50 to \$18.03; Goodrich Area Blade man, from \$15.45 to \$15.92; McClusky shop assistant, from \$14.29 to 14.72

seconded by Commissioner Erdmann. Upon roll call vote: Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

The following statement of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,595.50  
Sheriff, fees, \$358.40

The miscellaneous receipts were collected for the following funds and were approved for the month of January, 2016:

General - \$72,110.64	Unorganized Rd. - \$23,188.75
Highway Dist. - \$25,669.26	County Ext. Rev - \$877.10
911 - \$808.45	

An itemized listing of miscellaneous receipts is on file at the County Treasurers office:

The January payroll warrants #65565-65599 were approved from the following funds:

General - \$32,350.20	Highway Dist. - \$21,485.16
Veteran Service Officer - \$441.61	County Agent Clerk - \$1,683.54
Weed Control – \$1,420.44	Civil Defense - \$609.33
911 - \$592.96	Veterans Van Service - \$180.00

The following bills #65608-65670 was approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Bentz Supply Store,89.10;Walter M. Lipp, 518.20; Howard Erdmann,227.36;WRT, 3,390.72; Co-Op Elevator,3,977.05; N.D. Assoc. Of Counties, 203.00; Uniform Center, 51.46; N.D. Sheriffs & Deputies Assoc., 50.00; McLean County Treasurer,28,000.00; N.D. State Radio Communication, 2,252.96; Butler Machinery Company, 2.12; Fireside Office Products, Inc.,118.22; Office Depot,107.48; BHG, Inc., 268.50;Information Technology Dept.,494.05; Lawson Products,419.95; Marco, Inc.,140.00; Kenschak Oil Inc.,2,418.30; McLean-Sheridan Rur Water,51.96; Power Plan,414.33; High Plains Equipment, 35.60;ND Co Recorders Assoc., 175.00; NDDOT, 446.22;Laurie Logsdon,320.85;The Union Grill And Bar,105.00; Atco International,99.00; Mechanics Plus,114.24;Alberta Voegel,129.07; ND Surplus Property, 15.00; Dakota Central Social Services,19,537.65;Steve Eisenbeisz,37.12; Nicole Wardner, 392.82; Marshall & Swift/Boeckh, LLC., 349.95; ND County Auditors Assoc., 200.00; James Paulus, 169.25; NDTC, 29.24; SRT Communications, Inc.,17.08; Michael Axt,17.98;Severin, Ringsak & Morrow, 2,300.00;Stein's Inc.,34.10;Ag Communication,160.00; H.A. Thompson & Sons,10,854.09; Wex Bank, 4.00;Menards,206.36; Visa, 948.69; McClusky City, 27.50; Holen's Super Valu,31.25;Tools Plus Industries,107.03;Turtle Lake Rexall Drug, 8.42; WM Of WI-MN,124.67; Sheila Faul,23.72; NDACO & Tribal VSO, 50.00; Verizon Wireless,323.54; TASC, 1,014.71; Deere Credit, Inc., 26,259.95; American Bank Center,11.80; NDPERS – Health,12,113.36; Helen Pfaff, 253.05; Third Watch Comm,1,324.03

The following transfers were approved for February as follows:

\$60,760.00, Unorganized Road Districts to General Fund, for annual road maintenance and snow removal

Sheriff, Trent Naser, met with the board to report that there still are issues of missing items in some offices. Naser suggested checking into having security cameras installed within the Courthouse. Naser will contact WRT for security camera estimates to present at the next Commissioner month's meeting.

James Paulus, Veteran Services Officer, met with the board to present a memorandum of agreement with ND Dept. of Veterans Affairs for the Veterans Service Van program that is funded under the Highly Rural Transportation Grant Program (HRTG). The reimbursements for the van drivers and operating expenses of the van are covered from October 1<sup>st</sup>, 2015 to Sept 30<sup>th</sup>, 2016. Another grant will be applied for each year by ND Dept. of Veterans Affairs for the eight rural regions in the state of ND. It was moved by Commissioner Axt to sign the MOA with ND Dept. of Veterans Affairs, to reimburse meals to the driver according to the County policy, pay the van driver \$15.00 per hour when starting the van until returned from veteran's appt. and when there is an overnight stay, drivers hours stop when van is at the motel, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried. The Veterans Service Van is available to Veterans in Sheridan, McLean, and Kidder Counties. The public can contact James Paulus if they have a doctor appt. that they need transportation to get to there.

Janice Erdmann, Former County Treasurer, met with the board to present a letter from Choice Financial that requests the County securities be included in one pledge pool. It was moved by Commissioner Erdmann to enter into a pledge securities pool with Choice Financial, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Eisenbeisz – yes Motion carried.

Nicole Wardner, County Agent, met with the board to report that her evaluation with the District Director will be held at 1:00 p.m. on Friday March 4<sup>th</sup>. Mike Axt will represent the County Commission. Wardner also stated her new computer arrived and program planning for the year has been scheduled.

It was moved by Commissioner Axt to add Lynnette Fox, Tracy Stein, Shirley Murray, Sylvia Schell, and Kathy Mindt onto the signatures at the bank for the Clerk of Court banking account, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

Kim Saueressig, met with the board to request if the County could pay half of the hauling costs in materials placed on a section line in Mt. City Twp. for around \$1,500.00. Commissioner Axt stated Mt. City Twp. does not have any extra funds available right now, still catching up from last year expenses.

It was moved by Commissioner Axt to approve the applications for the 2015 tax abatements as follows:

Lots 1-2, N 5' of Lot 3, Blk. 11, Original, McClusky City  
N. 59.8 ft. of Lot 5, Blk.1, Arneson's Blk., McClusky City  
Part of Lots 6-7, Blk. 1, Arneson's Blk., McClusky City  
Lot 5, Part of 4, Blk. 14, Original, Goodrich City  
North ½ of Lots 1,2,& 3, less East 10' of Lot 3, Blk. 5, Doerrings Addition, Goodrich City

Due to the applicants were eligible for homestead credit, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

It was moved by Commissioner Axt to approve the omitted taxes to the 2015 tax list as follows:

Outlot C in SE4SW4 8-150-74 - T&F Value – 1,976 - Consolidated taxes - \$16.90

Seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

Eldon Ehrman, Dakota Central Social Service board member, met with the board to suggest thinking about going with another County for Social Service administration due to expenses are getting too high with Dakota Central Social Service District based on the per capita of services received for Sheridan County. No action was taken at this time.

Thomas Sauter, Water board secretary-treasurer, met with the board to request how to enter an un-paid bill for the water board onto the landowner's taxes. The Auditor responded to present a certification by Nov 1<sup>st</sup> to her office of special assessments of the amount and landowners property to be applied to. Tiling was discussed also.

It was moved by Commissioner Axt to approve the recommendation of the Planning and Zoning board of allowing a Variance permit to Richard and Tanner Kellan, Bismarck, to construct three grain bins within 200 ft. from the middle of the secondary road along N2NE4 33-150-77 and for future grain bins constructed to be placed 200 ft. or more from the middle of the secondary road, seconded by

Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

Alvin Gross, Road Foreman, and Tracy Stein, Deputy Auditor/HR, met with the board to discuss the blade man, Bobby Martin, excessive mileage expense voucher that was not authorized for payment. It was moved by Commissioner Axt to not pay the excessive mileage bill to Bobby Martin being he was paid overtime already and to direct Bobby Martin to check in with bus drivers, mail route drivers, etc. when it snows small amounts or the wind blows to report when there is road issues, rather than driving all the roads daily and racking up unnecessary mileage expense, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann –yes, Eisenbeisz – yes. Motion carried. Gross reported the pay loader is up and running good with the repairs they completed. The seat needs to be re-covered next. Rims for the truck were found at Johnsons wrecking at \$75.00 each.

The Auditor reported a building permit was issued to Gordon L. Cermak, for constructing a 100’x40’ cold storage shop on a tract in NE4 9-146-77.

It was moved by Commissioner Axt to approve the agreement with NRG to update the Human Resource Manual for Sheridan County in the amount of \$3,000.00, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried. A committee will be set up next month to review the new manual for approval.

The Auditor reported a Sunday alcohol permit was issued to The Union Bar and Grill for Sunday, February 7<sup>th</sup> for Super Bowl Sunday.

The Auditor also reported six new 6ft banquet tables were purchased for the community room in the Courthouse due to some of the wooden tables got wet and stained from the leaky water pipe.

There being no further business the meeting adjourned.

---

Auditor

---

Chairman

Planning & Zoning Meeting February 2, 2016

The Board of Sheridan County Planning Commissioners met at 2:00 p.m. County Planning Commissioners present were Arthur Waltz, Thomas Sauter, Howard Erdmann, and Eldon Ehrman. Others present were Richard Kellan, Bismarck, rents Brian Keller property, Sandy Blanes, McClusky Gazette reporter, County Commissioners Michael Axt and Steve Eisenbeisz. Absent: Karen Konschak, Bonita Kluck, and Roberta Hunt.

Chairman Erdmann called the meeting to order. The minutes of the previous meeting was read and approved.

Erdmann stated a variance application was filed by Richard Kellan to request grain bins to be constructed within 200 ft. from the middle of the secondary road by the N2NE4 33-150-77. Richard Kellan, renter, stated if he would have known that there was a setback requirement he would have set the bins back further. Planning Commissioner Ehrman stated that applying for a variance after said bin project was completed is not the right process. Ehrman suggested for future applications when applicants apply for permits, if projects are done already a penalty should be applied. County Commissioner Eisenbeisz inspected the area where the bins were constructed and with the lay of the land there should be no snow buildup issues on the secondary road. After serious consideration it was moved by Planning Commissioner Sauter to approve the variance to Richard Kellan of allowing grain bins to be constructed within 200 ft. from the middle of the secondary road along the N2NE4 33-150-77, seconded by Planning Commissioner Ehrman. Upon roll call vote – Sauter – yes, Ehrman – no, Waltz – yes, Erdmann – yes Motion carried. There was no action taken at this time on applying penalties for filing a permit after projects are completed already.

The Auditor presented a conditional use permit application to the board members from Knife River Materials, MN for aggregate mining and hot mix asphalt operations on the SW4 31-147-76 and SE4 36-147-77. The public hearing was set for March 1<sup>st</sup> at 2:00 p.m.

There being no further business the meeting adjourned.

---

Auditor

---

Chairman