

County Commission Meeting February 1, 2011

The Board of Sheridan County Commissioners met at 9:00 a.m. County Commissioners present were Howard Erdmann, Eldon Ehrman, and Michael Axt.

Chairman Erdmann called the meeting to order. The minutes of the previous meeting was sent in the mail to the board members. It was moved by Commissioner Axt to approve the minutes as sent, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

The following statements of fees were approved and submitted to their appropriate funds for January, 2011:

County Recorder, fees, \$2,770.76  
Clerk of Court, fees, \$378.50  
Sheriff, Fees, \$208.00

The following miscellaneous receipts were collected for the following funds and were approved for the month of January, 2011:

General Fund - \$50,557.62	Unorganized Rd - \$18,580.57
County Road - \$2,320.84	Highway Dist. - \$23,887.60
SS & OASIS - \$168.04	County Extension - \$210.00
Weed Control - \$146.88	Civil Defense - \$884.58
911 - \$1,552.58	

The January payroll warrants #37627-37665 were approved from the following funds:

General Fund - \$23,315.92	Social Services - \$2,902.17
Highway Dist. - \$11,947.23	County Park - \$10.00
Veteran Service Officer - \$304.17	County Agent Fund - \$903.07
Weed Control - \$382.50	Civil Defense - \$462.50
911 - 450.00	BCI - \$3,000.00

The following bills #37669-37723 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Linen & Apparel Srv., 43.05; Dakota Communications, 36.00; McClusky Gazette, 42.00; Howard Erdmann, 149.94; WRT, 246.24; CO-OP Elevator, 37.11; N.D. Association Of Counties, 200.00; Eldon Ehrman, 130.56; Butler Machinery Company, 299.98; Fireside Office Solutions, 130.48; Office Depot, 154.78; Birch Communications, Inc., 109.59; BHG, Inc., 299.64; Information Technology Dept., 433.60; NDEMA, 30.00; D&J Oil, Inc., 8,273.39; John Deere Credit, 19,344.38; Lawson Products, 725.61; Kenschak Oil Inc., 6,246.90; Napa Auto Parts, 248.28; Power Plan, 332.12; Farmers Union Oil Co., 650.65; Alltel, 208.00; Hewlett-Packard Company, 1,784.95; Lewis & Clark Reg Dev Council, 1,387.00; NDVSO Assoc., 50.00; National 4-H Council, 137.99; Tony Volochenko Jr., 1,220.00; OMB/ND Surplus Property, 30.00; NDLTAP, 100.00; Marshall & Swift, 247.95; NRG, 2,215.62; James Paulus, 225.60; Wayne Houston, 62.73; NDTC, 18.20; SRT Communications, Inc., 29.96; Michael Axt, 60.18; Stein's Inc., 33.13; Dell Business Credit, 716.40; Visa, 146.02; McClusky City, 27.00; Holen's Super Valu, 46.58; Turtle Lake Rexall Drug, 17.78; Access Printing Solutions, LLC, 630.15; WM Of WI-MN, 46.32; NDDDES, 8,500.00; NDSU - Judging Club, 17.00; Little Falls Machine, Inc., 44.35; Checks Unlimited, 221.45; Van Gaurd Appraisals, Inc., 50.00; WRT, 664.10; Mclean-Sheridan Rur Water, 46.00

Cynthia Wahl, Tax Director, met with the board to request payment of \$50.00 to Van Guard when the invoice arrives for purchasing their manual to help make appraisals for residential and commercial properties. Wahl will be attending classes in February with the State Tax Commissioners office. An application for abatement of 2010 taxes were filed by Troy Stein for grain bins located on Sublot 2 of Outlot A - less Sublot A (City Ditch) McClusky City. The hearing for the application for abatement of 2010 taxes will be held April 5<sup>th</sup>, at 10:00 a.m.

The time being 10:00 a.m. the First District Health Unit rep. out of Minot, Jim Heckman, Environmentalist, Jake Windsor, Registered Sanitarian, and Robert Welch, property owner in

Goodrich, and Jerod Tufte, States Attorney met with the Board. Welch stated he is cleaning and repairing the old grocery store building that he owns for his online business. Other property owners of the deteriorated buildings on main street Goodrich live out of state. Jim reviewed the condemnation process that a certified letter will be delivered to the current owners of the properties from First District Health, Minot. If the certified letter comes back address unknown or no action in 30 days from current owners of when notice was sent to them, than the First District Health Dept will contact the City of Goodrich to condemn the properties and if the City wants to hire any contractor or the County to assist in demolishing the buildings they can. Asbestos issues will be inspected by the ND Health Department before any demolition can begin. A deadline can be set when to have demolition completed by.

Jerod Tufte, States Attorney, reviewed the maintenance agreement for County/Township roadways within the NDDOT right of way and the construction and maintenance certification form to be in compliance with NDDOT on the Farm to Market roads in order to receive federal funding. It was moved by Commissioner Axt to approve the annual maintenance agreement with NDDOT and the construction and maintenance certification form to comply with NDDOT for the Farm to Market roads for federal aid funding, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

Allan Tinker requested a pedestrian sign to be placed along their twp road. This will be discussed with the road foreman further.

Eldon Ehrman reported that Darrell Grade, motorgrader operator, is resigning by the end of the week. The Auditor was instructed to advertise to hire for a heavy equipment operator with closing date of February 11<sup>th</sup> and interviews to be scheduled after that date.

It was moved by Commissioner Axt to instruct Sylvia Schell to receive estimates on a small snow blower with electric start for the Courthouse, seconded by Commissioner Ehrman. Upon roll call vote – Ehrman – yes, Axt – yes, Erdmann Motion carried.

It was moved by Commissioner Ehrman to adopt the following emergency declaration, seconded by Commissioner Axt. Upon roll call vote- Ehrman –yes, Axt –yes, Erdmann – yes Motion carried.

SHERIDAN COUNTY, NORTH DAKOTA  
EMERGENCY DECLARATION

WHEREAS, the county of Sheridan has suffered financially due to overtime expenses for employees and repairs for equipment caused by excessive snow fall occurring and continuing in Sheridan County; and

WHEREAS, the impact of these damages may threaten the health, well-being, and public safety of the citizens in Sheridan County; and

WHEREAS, the expense and time of response, cleanup, repair and replacement is in excess of available county and private resources;

NOW THEREFORE, BE IT RESOLVED, that the Board of Sheridan County Commissioners declare an emergency exists in Sheridan County, North Dakota, and orders the activation and utilization of the county Emergency Operations Plan, its procedures, attachments and appendices to monitor the situation, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the hardships and impact of this emergency upon the citizens of Sheridan County.

Dated at McClusky, Sheridan County, North Dakota this 1<sup>st</sup> day of February, 2011.

ATTEST:

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Auditor

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Chairman, Sheridan County Commission

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Commissioner

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Commissioner

Contacts were made to A&G Const., McClusky, request costs on pushing snow away from the intersections on farm to market roads within the County. It was moved by Commissioner Axt to hire A&G Const. to push snow away from the intersections at \$100.00 - \$105.00 per hr., seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes. Motion carried.

James Haux, landowner, called by speakerphone to request if the motorgrader will be opening his twp road soon near Richard Bentz. The Commission reported the motorgraders are all out and not sure which routes the motorgraders are taking today.

It was moved by Commissioner Axt to enforce the accumulation of only up to 30 vacation days to all County employees by then end of December. Due to lack of a second, the motion died. The comp hrs and any leftover carry over days for the road crew will be stressed to be used up as soon as the weather allows.

It was moved by Commissioner Ehrman to purchase a time clock for all the courthouse employees and elected officials to use, seconded by Commissioner Axt. Discussion on when to start the time clock usage will be the beginning of the March payroll period and where to place the time clock in the courthouse. Upon roll call vote – Ehrman – yes, Axt – yes, Erdmann – yes. Motion carried.

Janice Erdmann, County Treasurer, met with the board to review the pledge of assets of the County. It was moved by Commissioner Ehrman to approve the pledge of assets report from the County Treasurer as filed in the Auditor's office, seconded by Commissioner Axt. Upon roll call vote – Ehrman – yes, Axt – yes, Erdmann – yes motion carried.

Sheriff, Trent Naser, met with the board to present the yearly Sheriff Call statistics. There were 357 citations given out, 42 accident investigations, 31 arrests, 68 crime investigations, and 494 calls throughout the County. Naser discussed placing the part time States Attorney office within the Sheriff's office if possible. Naser is looking at computer desks with drawers to consolidate down to allow more space available. Further investigation will be done on computer desks. Deputy Kluth is back in the office. Criminal issues were discussed.

Contacts were made to Diamond Mowers, Sioux Falls, SD, on estimates on a road disk. They will email prices and date of availability for the next Commission meeting. The Auditor reported a no-cost bid for New Holland tractors will be available for 2011-2012 winter now also according to the NDACo. The board instructed the auditor to request for 1 tractor for next winter to possibly be used with a snow blower.

It was moved by Commissioner Axt to order new pair of front fenders from Fenderco, St. Brieux, SK, Canada, in the amount of \$3,400 to \$3,800 per pair for the new 2011 Caterpillar Motorgrader in order to cut down on glass breakage from rocks coming off the tires, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

The Auditor informed that the Courthouse roof was leaking down into the County Extension office when it thawed a couple of days in January. The Auditor was instructed to receive estimates for the Courthouse roof to be repaired. Also the election cost results from the General Election were completed and the cost per vote was at \$9.65 with 70% of the ballots cast by mail ballot.

There being no further business the meeting adjourned.

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Auditor

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Chairman

County Park Board Meeting January 4, 2011

The Board of Sheridan County Park Commissioners met at 11:00 a.m. Park Commissioners present were Arlington Helm, Michael Axt, Eldon Ehrman, and Howard Erdmann. Absent: Marlin P. Engen

Chairman Helm called the meeting to order. The minutes of the previous meeting was read and approved.

The first order of business was to elect Chairman and Vice-Chairman for the ensuing year. It was moved by Park Commissioner Ehrman to elect Arlington Helm as Chairman and Howard Erdmann as Vice-Chairman for the ensuing year, seconded by Commissioner Axt. Upon roll call vote – Ehrman – yes, Axt – yes, Helm – yes, Erdmann – yes Motion carried.

Park Commissioner Axt requested to write a grant with GDCD by April 1<sup>st</sup>. Axt will draw up a plan by the March meeting to add a couple more camper pads on the east side of the SCS arboretum near the picnic shelter and receive estimates of costs to send to GDCD for a grant request. The Auditor was instructed to invite the SCSD to the March meeting to discuss the arboretum plans for this year.

The following bill was approved and paid:

First District Health Unit, Annual campground license fees, \$130.00

There being no further business the meeting adjourned.

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Secretary

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Chairman

Planning & Zoning Commission Meeting August 5, 2010

The Sheridan County Planning & Zoning board met at 2:00 as per notice. Planning Commissioners present were Howard Erdmann, Arthur Waltz, Bonita Kluck, Thomas Sauter, and Theresa Jorgenson. Absent: Lloyd Bauer and Karen Konschak

Chairman Erdmann called the meeting to order. The minutes of the previous meeting was read and approved.

At this time the public hearing on the Variance application by Mark Demke for the SW4 of Section 8-146-74 was held. Mark Demke, landowner, was present and explained that his farmstead is at the end of his road and does his own snow removal and requests a setback variance of up to 60 ft from the middle of road in order to construct a grain bin on his property. Everyone was given the opportunity to be heard.

It was moved by Commissioner Kluck, seconded by Commissioner Jorgenson to approve a setback variance of approximately 60 ft rather than 125 ft. from the middle of road, seconded by Commissioner Sauter. Upon roll call vote – Kluck – yes, Sauter – yes, Erdmann – yes, Waltz – yes, Jorgenson – yes Motion carried.

There being no further business the meeting adjourned.

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Auditor

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Chairman