

County Commission Meeting October 1, 2019

The Board of Sheridan County Commissioners met at 12:30 p.m. County Commissioners present were Michael Axt, Sandra Felchle, and Shannon Dieterle.

Chairman Axt called the meeting to order. The minutes of the previous meeting was sent in the mail and Commissioner Dieterle motioned to approve the minutes, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

The following Statement of fees were approved and submitted to their appropriate funds:

County Recorder, fees, for August, \$2,797.30
County Recorder, fees, for Sept., \$1,697.00
Sheriff, fees, for Sept. \$500.25

The miscellaneous receipts were collected for the following funds and were approved for the month of September, 2019:

General - \$10,442.54	Secondary Road - \$90.00
Highway Dist. - \$16,501.81	Weed Control - \$1,176.00
911 - \$2,122.38	Veteran's Van Service - \$4,215.66

An itemized listing of miscellaneous receipts are on file at the County Treasurer's office.

The September payroll warrants #71364-71402 were approved from the following funds:

General - \$36,241.48	Highway Dist. - \$18,623.75
Veteran's Service - \$487.16	County Agent - \$1,456.00
Weed Control - \$5,232.19	911 - \$650.00
Civil Defense - \$625.00	BCI - \$3,432.30
Veteran's Van Service - \$3,602.50	

The following bills #71417-71474 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

4Imprint, Inc., 327.34; Ameripride Services Inc., 130.03; Country Auto Clinic, 777.37; Metro Collision Center, Inc., 1,654.93; Bentz Supply Store, 94.20; Shirley A Murray, 150.80; WRT, 943.47; CO-OP Elevator, 1,412.30; ND Association Of Counties, 767.22; Office Depot, 440.39; ITD, 579.53; Above And Beyond Plumbing, 1,025.00; C Store, 415.24; Kim Saueressig, 3,074.00; Mercer Machine, 51.75; Power Plan, 68.88; Advanced Business Methods, 1,461.83; Mechanics Plus, 149.79; Bill Barth Ford, 132.35; Nicole Wardner, 1,176.54; Verizon, 80.17; American Insurance Inc., 1,118.00; James Paulus, 175.57; NDPOA, 40.00; GDCD, 62.69; Wayne Houston, 96.28; NDTC, 8.24; SRT Communications Inc., 12.88; Statewide Services, 35.00; A & G Trucking, 4,733.70; Michael Axt, 175.16; Supreme Court Of ND, 25.00; Underground Vaults & Storage, 200.00; Third Watch Comm., 1,800.00; Visa, 1,361.31; McClusky City, 84.50; Holen's Super Valu, 88.40; Van Diest Supply Co., 19,730.00; WM Of WI-MN, 759.30; Matthew Bender & Co Inc., 271.23; Verizon Wireless, 414.80; Lynnette Fox, 230.50;

Ladd Erickson,81.20;Access Elevator & Lift, Inc.,7,020.00; McLean Family Resource Center,125.00; Pharm Chem, Inc., 265.85; Daphne & Brooklyn Lauer,209.00; Deere Credit, Inc.,37,960.39; HP, Inc.,90.08;Ecolab Pest,97.95; Perfect Petals Flower Shop,100.00;Watch Guard, 53.00; Hexagon Safety & Infr.,952.56; Purchase Power, 37.09; Lavern Laib,100.00; Shannon Dieterle,107.30; Sandra Felchle, 360.76

The following transfers were approved from the following funds:

\$118.20, hauling gravel for Granville Rd. Dist. To General Fund
\$352.80, hauling pit run for Harris Rd. Dist. To General Fund
\$9,000.00, crushing gravel for Granville Rd. Dist. To Secondary Road
\$75.00, crushing gravel for Hellman Rd. Dist. To Secondary Road;
\$620.56 culvert for Hellman Rd. Dist. To General Fund
\$300.00 crushing gravel for Lamont Rd. Dist. To Sec. Rd.
\$300.00 crushing gravel for Mt. City Rd. Dist. to Sec. Rd;
\$1,875.00 crushing gravel for Whittaker Rd. Dist. To Sec. Rd.

It was moved by Commissioner Dieterle to appoint Sandra Felchle to the Dakota Central Human Service Board effective immediately, seconded by Commissioner Axt. Upon roll call vote – Dieterle – yes, Axt – yes, Felchle – yes Motion carried.

It was moved by Commissioner Felchle to appoint Nicole Wardner and Darci Gahner as State Fair Delegates, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes Motion carried.

The new chairlift maintenance agreement was reviewed. No action was done.

The time being 1:00 p.m. the County Commission recessed for the County Park Commission meeting. The County Commission meeting reconvened at 1:30 p.m.

Janet Wagner, Nodak Farm Bureau insurance agent, met with the board to request being insurance agent for the County buildings and County personal property insurance policy. It was moved by Commissioner Dieterle, to approve that Janet Wagner be insurance agent for the County buildings and County personal property insurance policy thru the ND Insurance Reserve Fund effective July 1st, 2020, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

Trent Naser, Sheriff, met with the board to present a joint powers agreement from Pierce County to contract for boarding inmates. It was moved by Commissioner Felchle to approve the joint powers agreement with (HACTC) acting through Pierce County to contract at \$78.00 per day for boarding inmates for January 1, 2020 thru December 31, 2021, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes Motion carried. Naser reported their car computers are up for upgrading according to NRG. Naser suggested only upgrading to Windows 10 system at around \$150.00 each and not change out car computers at this time. Tracy Stein met with the board at this time to report on vacation days that was not paid out before Naser was elected Sheriff and Murray elected as County Auditor.

Naser had more than 30 vacation days left prior to being elected Sheriff and same for Murray. Stein stated only 30 days can be accrued or paid out according to County personnel policy. Naser inquired about paying out his comp. time also from prior to being Sheriff. Stein stated no record of comp time has been found for Naser in his file. No action on paying comp time at this time. It was moved by Commissioner Felchle to approve paying out Naser and Murray each 30 days of vacation pay at their hourly rate prior to being elected officials, seconded by Commissioner Dieterle. Upon roll call vote - Felchle – yes, Dieterle – yes, Axt – yes Motion carried.

The time being 2:00 p.m. the following property owners in Sheridan County were present Gerald Lauer, Todd Lasher, Jason Parsons, Byron Zingg, Travis Pfennig, and Lamoyne Vossler to discuss road conditions in the County. Blading on the twp. roads, number of minimum maintenance road blading, need to have shoulders pulled in to have a crown on gravel roads so rain runs off. Weed mowing timeline...County will not bill landowners unless County has actually physically mowed after Oct. 1st. Discussion of communication gap when the roads have issues on who to contact – when issues with organized twp. roads then contact twp. board members and road foreman, when issues with farm to market roads and unorganized twp. roads contact County Commissioner for that district and road foreman. Length of time to get snow removed off roads... farm to market roads are priority and done first and if snow storms are back to back then farm to market is done first again. Motor grader questions on leases and amounts were answered. How many times are roads bladed... depending on what the weather allows - goal is a couple times a month. Will any oil monies come in again... prairie dog bill in year 2021 is hopeful if County buckets fill up as the State predicts. If oil monies come in, the south Pickardville farm to market detour roads will be priority to be completed. Setting a benchmark for goals to be reached by the road crew to improve on blading roads was suggested by Todd Lasher. Vossler suggested when driving around this fall to document the roads with bad spots and repair those bad spots in the spring. The board stated comments will be shared with the road crew.

The time being 2:30 p.m. the Community Development Block Grant hearing was held. The Chairman opened the hearing with any questions or comments on the courthouse chairlift CDBG project or any other previous CDBG projects. There being no questions or comments heard from anyone, the hearing was closed. It was moved by Commissioner Felchle to approve Chairman Axt to sign the final performance report and project completion certification form with the ND Dept. of Commerce for the Courthouse chairlift project, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes Motion carried.

Wayne Houston, Emergency Manager, met with the board to report on the email he received from the ND Emergency Services that a flood emergency was declared statewide and not a disaster at this point until damages are all calculated from last week's heavy rain storms. Houston will report damages to the state. \$1 Million dollars statewide in damages need to have occurred in order to be declared a disaster to be eligible for FEMA funds. Houston also presented a flood emergency declaration for Sheridan County if board is interested to tap into the County emergency fund for costs incurred. It was moved by Commissioner Felchle to declare a flood emergency declaration from storm dates September 20th and 21st in Sheridan County, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes The Declaration was approved as follows:

– yes, Felchle – yes, Axt – yes Motion carried. Fox requested to purchase the Marshall & Swift residential tax estimator software in the amount of \$1,180.00 for one time purchase and can cancel in 30 days if not satisfied. Fox reported that Tanya Mueller, McClusky, was hired effective today for part time hours as needed in her office. Fox also reported she will be out of her office the week of Oct 9th thru 18th off and on for a medical procedure. It was moved by Commissioner Dieterle, seconded by Commissioner Felchle to approve purchase of the Marshall & Swift residential estimator software in the amount of \$1,180.00 Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

Kendon Faul, landowner, met with the board to discuss his former residence that is being taxed still. Fox reported the former residence will be on the tax list this fall yet as values are set as of February 1st, 2019. The former residence will come off next year when new residence will go on 2020 tax list unless farm exemption form is filed and Faul is eligible for farm exemption.

Alvin Gross, Road Foreman, met with the board to discuss road repairs.

The County Commission recessed for the 2020 County budget hearing. The time being 5:00 the County Budget hearing was held. Todd Lasher was present. Everyone was given the opportunity. The Auditor presented the County Budget with a 4.87% increase from last year. On a quarter of land valued at \$79,573, an estimated increase of property taxes would be around \$14.13 for County’s portion of property taxes. It was moved by Commissioner Axt, seconded by Commissioner Dieterle to approve the following Resolution setting the amount budgeted and calculating tax levies for the ensuing year for County purposes was adopted. Upon roll call vote – Axt – yes, Dieterle – yes, Axt – yes The Resolution was declared adopted.

COUNTY BUDGET RESOLUTION

WHEREAS, the board of Sheridan County Commissioners has estimated and determined the expense for Sheridan County for 2020:

THEREFORE, BE IT RESOLVED, that the following amounts be budgeted and levied on all taxable property in Sheridan County, budgets for 2020 are as follows, all levies being subject to legal limitations:

FUND	AMOUNT BUDGETED	AMOUNT LEVIED Add Interim Fund & Deduct Estimated Revenues
General Fund	\$1,508,024.05	\$775,284.05
Emergency (1.00 Mill)	\$75,000.00	\$56,574.78
County Road (10.00 Mills)	\$154,000.00	\$154,000.00
Veteran Service Officer	\$11,079.96	\$7,178.46
Farm to Market (12.00)	\$213,000.00	\$212,160.00
Unorganized Rd. Dists.	\$420,000.00	\$346,200.00
County Agent	\$50,341.00	\$49,671.00
Highway Tax Dist. (No Levy)	\$270,776.52	-0-

Health District	\$36,153.00	\$36,013.00
Weed Control (3.00 Mills)	\$92,600.00	\$65,995.62
<u>Other Levies</u>		
Soil Cons. Dist. (2 Mills)	\$79,982.50	\$31,000.00
HCRP (No Levy)	\$1,800.00	-0-
Emergency/911 (No Levy)	\$30,280.00	-0-
Senior Citizen (1 Mill Levy)	\$25,000.00	\$15,500.00
Water Resource	\$10,000.00	\$10,000.00
Historical Society (.25 Mill Levy)	\$4,207.00	\$4,207.00
Garrison Div. Cons. Dist. (1.00 Mill)	\$15,400.00	\$15,400.00

Dated this 1st day of October, 2019

ATTEST:

Auditor

Chairman, County Commission

Commissioner

Commissioner

The Auditor reported the CDBG requests to have a separate non-interest bearing checking account set up in order to send grant monies to the County. It was moved by Commissioner Felchle that the County Treasurer set up a separate non-interest checking acct for the chairlift CDBG project, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes Axt – yes motion carried.

It was moved by Commissioner Felchle to approve that the County pay 50% of the difference between the single and family health insurance premium for a County employee whoever is eligible for a family health insurance plan effective January 1, 2020, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes Motion carried. A notification memo to employees will be sent out for open enrollment of adding family members will start with NDPERS on October 14th and close on November 1st, 2019.

It was moved by Commissioner Axt to approve ordering shrubs and 5ft. bare root trees from SCD in the amount of \$280.00 to beautify the Courthouse court yard, seconded by Commissioner Dieterle. Upon roll call vote – Axt – yes, Dieterle – yes, Felchle – yes Motion carried.

At this time the real estate forfeited to the County for non-payment of taxes were reviewed. It was moved by Commissioner Axt to set the minimum sale price as follows, seconded by Commissioner Felchle. Upon roll call vote – Axt – yes, Felchle – yes, Dieterle – yes Motion carried. A hearing on the forfeited appraised minimum sale price will be held November 5th, 2019 at 2:00 p.m.

Lots 1-8, Block 11
Denhoff Village, Original
Parcel #03-100-3828

Todd A. Boser
463 Santa Cruise Dr. South
Fargo, ND 58103

100.00

Lots 9-12, Block 11 Denhoff Village, Original Parcel #03-100-3829	Todd A. Boser 463 Santa Cruise Dr. South Fargo, ND 58103	100.00
Outlot A Part of E2SE4 18-148-75 Parcel #25-18-1846	Clifford & Brenda Seibel 315 Willow Ave Max, ND 58759-5004	6,500.00
Part of N2NW4 12-146-77 Parcel #18-12-4008-10	Darryl Johnson 187 Wilson Court Rhome, TX 76078-3057	500.00
Lots 1-2, Block 7 McClusky City, Original Parcel #30-101-4141 #101 Ave. E., McClusky	Willis L. & Verna Schaeffer PO Box 354 Glen Ullin, ND 58631	15,000.00
Lot 4 & E2 of Lot 5, Blk. 4 East, McClusky City Parcel #30-102-4206-010 #511 Ave E., McClusky	John Paul Cendroski PO Box 1532 Ron Kon Koma, NY 11779	\$9,500.00
Lot 20-21-22, Block 2 McClusky City, Hamilton's Parcel #30-103-4233 #208 3 rd St. W., McClusky	Daniel M. Edwards PO Box 54 Plaza, ND 58771	\$20,000.00
Lot 4 & N 18' of Lot 5, Blk. 7 Hamilton's, McClusky City Parcel #30-103-4262 #409 Main St. S., McClusky	Prairie Daydreams, LLC 64 Pearlview Monticello, MS 39654	\$9,500.00
Lots 10-11-12, Block 2 McClusky City, North Parcel #30-107-4311 #203 Ave. B North, McClusky	A.J. Marie, & Herbert Neuharth C/O Jeff Feickert 2604 12 th Ave NW Mandan, ND 58554	\$600.00
L shaped tract 120'x80'x82'x190' x 202'x 110', McClusky City, North Parcel #30-107-4316-10 #223 Main Str. North, McClusky	Willis L. & Verna Schaeffer PO Box 354 Glen Ullin, ND 58631	\$5,000.00
Lots 7-8 less N 240' of lot 8 Blk. 5, McClusky City, North Parcel #30-107-4322	A.J. Marie, & Herbert Neuharth C/O Jeff Feickert 2604 12 th Ave NW	\$4,500.00

#124 Ave. B North, McClusky	Mandan, ND 58554	
W2 of Lots 17-18, Block 4 Goodrich City, Original Parcel #31-101-3455 #113 2 nd St East, Goodrich	Cheryl Sauter C/O Melissa Hoheisel 2701 Copper Mtn Circle Bismarck, ND 58501	\$250.00
Lot 18, Blk. 8 Original, Goodrich City Parcel #31-101-3489 #301 Roosevelt Ave. W., Goodrich	Jon Eric Estle PO Box 42 Goodrich, ND 58444	\$3,150.00
Lot 6, Block 18 Goodrich City, Mauch's Parcel #31-106-3600-10 #304 4 th St W., Goodrich	Alisha D. Kamph c/o Barb & David Bernhardt 43200 235 St NE Wing, ND 58494	\$5,000.00
Lot 1, Blk. 1, Goodrich City, West Parcel#31-103-3543 #411 Porter St. W., Goodrich	Laura Martin 3620 Winslow Dr Arlington, TX 76015	\$200.00
Lots 10 & 12, Blk. 1 Goodrich City, West Parcel#31-103-3546 #415 Porter St. W., Goodrich	Laura Martin 3620 Winslow Dr Arlington, TX 76015	\$300.00
Lots 6-7-8-9, Block 3 Goodrich City, Jasmann's Parcel #31-107-3614 #210 Leo Ave. W., Goodrich	Quality Electric, LLC C/O Jason Parsons 191 1 st Ave NE McClusky, ND 58463	\$500.00

The meeting was recessed until Wednesday, October 9th at 12:05 p.m.

Auditor

Chairman

County Commissioner's Meeting October 9th, 2019

The Board of County Commissioners meeting reconvened at 12:05 p.m. as set. County Commissioner's present were Michael Axt, Sandra Felchle, and Shannon Dieterle.

Chairman Axt called the meeting to order. The purpose of the meeting was to review estimate on security cameras and keyless entry into the Courthouse, conduct Courthouse custodian interviews, appoint a new State Fair delegate, and re-visit the State Board of Equalization directive.

Randy Kovar with Electronic Communications, Inc., Bismarck, met with the board to review the estimate on keyless entry to the Courthouse and four other main doors for elected officials and employees in the amount of \$16,232.00 and for a 5 camera security system in the total amount of \$7,515.00. The board requested another estimate of just a keyless entry on the front door of the Courthouse was instructed to be brought to the next month's meeting.

Wayne Houston, Emergency Manager, presented a letter from the ND Emergency Dept. that the statewide damage disaster costs threshold only added up to \$716,000, so damages have not met a presidential disaster declaration so at this point no FEMA funds will be available for any rain storm disaster sites.

Ground up pavement (shavings) from north McClusky road will be offered to use on 18th Ave NE twp. road that blew out with the last rain storm, between Denhoff and Goodrich Twps. at no cost for material to those twps. Hauling the material is on each twp's. own expense. Alvin Gross, Road Foreman, was contacted to see if motor graders have wings on for plowing snow out for upcoming snowstorm. Gross stated no wings are on being roads will still need to be bladed after snow melts.

The directive from the State Board of Equalization of increasing the rural residential values by 9% in Sheridan County is final. The board directed the auditor to contact the States Attorney on his advice/counsel to see if the County has to abide by State Board of Equalization directive of the 9% rural residential increase by the next month's meeting.

The time being 1:00 p.m. interviews for custodian were done.

Tanya Mueller, McClusky, was interviewed at this time.

Rita Bertsch, McClusky, was interviewed at 1:20 p.m.

It was moved by Commissioner Dieterle to hire Rita Bertsch as Courthouse custodian effective immediately at \$19,695 annually for no more than a 28 hour week, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

Commissioner Axt had to leave the meeting at this time.

Being Nicole Wardner does not live in Sheridan County, it was moved by Commissioner Dieterle to appoint Summer Blumhagen for the Sheridan County delegate to the State Fair, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes. Motion carried.

Painting the walls in the courthouse was discussed. Further ideas will be discussed at the next meeting. Attending winter road maintenance classes for Commissioners and road crew will be done.

There being no further business the meeting adjourned.

Auditor

Chairman

County Commissioners Meeting October 23, 2019

The Board of Sheridan County Commissioners met in special session at 3:30 p.m. on call of the Chairman. Commissioners present were Michael Axt, Sandra Felchle, and Shannon Dieterle.

Chairman Axt stated the purpose of the special meeting was to declare a disaster in Sheridan County due to record rainfall followed by a record fall blizzard.

It was moved by Commissioner Felchle, seconded by Commissioner Dieterle to adopt the following declaration. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes Motion carried.

SHERIDAN COUNTY, NORTH DAKOTA
DISASTER DECLARATION
OCTOBER 23, 2019

WHEREAS, Sheridan County, North Dakota has had damage to roads, culverts, farmlands, agricultural crops, homes, business and other public facilities from excessive fall rainfall, fall blizzard and overland flooding; and

WHEREAS, the county has received record rainfall, followed by a record fall blizzard, which has led to fall overland flooding unusual to this time of year; and

WHEREAS, the potential for additional precipitation during the fall will significantly increase the threat within the watersheds and will increase the risk throughout the county; and

WHEREAS, the impact of these damage and threaten the health, economic welfare, well-being and public safety of the citizens of Sheridan County; and

WHEREAS, the damage to public and private property in addition to roads is beyond normal anticipation and budgeted funds;

NOW THEREFORE, BE IT RESOLVED, that the Board of Sheridan County Commissioners declares a disaster and orders the activation and utilization of the county Emergency Operations Plan, its procedures, attachments and appendices to monitor the situation, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the hardships and impact of this emergency upon the citizens of Sheridan County.

Dated at McClusky, Sheridan County, North Dakota this 23rd day of October, 2019.

ATTEST:

Auditor

Chairman

A motion to adjourn was made by Commissioner Felchle, seconded by Commissioner Dieterle. Motion carried.

Auditor

Chairman