

Commissioners Meeting June 4, 2019

The Board of Sheridan County Commissioners met at 12:30 p.m. County Commissioners present were Sandra Felchle and Shannon Dieterle. Absent: Michael Axt

Vice-Chairperson Felchle called the meeting to order. The minutes of the previous meetings were sent out in the mail. It was moved by Commissioner Dieterle to accept minutes with corrections as noted in minutes book, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes Motion carried.

The following Statements of fees were collected for the following funds and approved for the month of May, 2019:

County Recorder, fees, for April, \$4,435.00
County Recorder, fees, \$1,673.00
County Sheriff, fees, \$574.56

The miscellaneous receipts were collected for the following funds and were approved for the month of May, 2019:

General - \$16,222.62	Highway Dist. - \$17,048.75
911 fees - \$1,803.15	

An itemized listing of miscellaneous receipts are on file at the County Treasurer's Office.

The May payroll warrants #70872-70902 were approved from the following funds:

General - \$37,052.51	Highway Dist. - \$24,066.60
Veteran Service Office- \$487.16	County Agent - \$336.00
Civil Defense - \$650.00	911 - \$625.00
BCI - \$3,500.00	Veteran's Van - \$2,968.50

The following bills #70915-70968 were approved and paid subject due to delinquent or any other indebtedness owing the County:

KPMW, 5,811.52; Western Frontier Ins. Agency,735.00;Dakota Party Rentals,1,062.95; Ameripride Services Inc.,82.79; Bentz Supply Store, 290.06;Shirley A. Murray,92.90; WRT, 814.96; N.D. Association Of Counties,160.00;Tracy Stein,75.40;Office Depot, 493.26; Lingo Communications,62.20; BHG, Inc., 650.60; McLean-Sheridan Rur. Water,143.57; Heringer Lumber,20.71; G&R Controls, Inc.,1,292.50; Ramkota Hotel Bismarck, 169.20; Mechanics Plus, 480.55; First District Health Unit, 8,507.75; Nicole Wardner,449.61; Verizon,79.60; NRG, 4,325.23; PCS Mobile,398.00; James Paulus,152.20; Streicher's, 224.98; Wayne Houston, 250.56; NDTC,8.24;H.A. Thompson & Sons, 4,000.00;Menards,194.71; HACTC,78.00; Visa, 1,011.58; McClusky City,84.50; Holen's Super Valu, 148.35; WM Of WI-MN,183.40; Matthew Bender & Co Inc., 74.43;Verizon Wireless, 378.12; Farm & Home Publishers, Ltd., 465.00, Lynnette Fox,311.18;NCRAAO, 260.00; Wold Engineering, PC., 4,441.92;WRT, 236.24;

Kotaco Fuel & Propane,4,740.44; Purchase Power,837.09; Quality Inn, 423.00; Fargo Inn & Suites,440.00;Mayo Construction Co, Inc.,10,438.31; Ag Spray Equipment, 97.57; US Records Midwest, LLC.,1,078.49;Shannon Dieterle,166.46;Sandra Felchle,244.76; Carson Houser, 300.00

The time being 1:00 p.m. the County Commission meeting recessed for the County Park Board meeting. The County Commission meeting reconvened at 1:30 p.m.

A mental health attorney hearing bill was reviewed and will be addressed with the States Attorney at the next regular meeting for budgeting for the new year.

It was moved by Commissioner Felchle to appoint Misty Galvin to the Community Action Program Region VII Board of Directors representing Sheridan County, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes Motion carried.

The time being 2:00 p.m. the County Commission meeting recessed for the County Equalization meeting.

County Equalization Meeting June 5, 2018

The Sheridan County Board of Equalization met at 2:00 p.m. Members present were County Commissioners Sandra Felchle, Shannon Dieterle and Commissioner Michael Axt by conference call. Others present were: Lynnette Fox, County Treasurer/Tax Director, Cynthia Wahl, Prophets Twp. assessor

Vice- Chairperson Felchle called the meeting to order. The Auditor and the Tax Director reported on equalized properties as follows:

The 1st order of business was the equalization of agricultural property. The ND State Tax Commissioner's office calculations requested Sheridan County to increase the ag values by 6%. At the January 8th meeting the County Commissioners only increased ag values by 4% to wait and see how the County Equalization values came in at to determine if more of an increase in ag values would be needed. The total taxable acres in Sheridan County are at 551,140.89 with a total taxable value of \$13,705,468 that included the 4% increase. The average per acre value is now at \$497.33 or 2% within the state's 10% state tolerance. The state's average per acre value for Sheridan County according to the State Tax Commissioner office is at \$508.05. Everyone was given the opportunity to be heard. It was moved by Commissioner Dieterle to approve the ag values as filed in the Auditor's office, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Axt – yes, Felchle - yes Motion carried.

The 2nd order of business was the equalization of residential property. The residential assessments as returned by the assessors and local boards were reported by the County Auditor for a total taxable valuation of \$816,992. This was an increase in valuation of 14% from last year. The sales ratio came in at 100% so Sheridan County is within the 10% state tolerance. Everyone was given the opportunity to be heard. It was moved by Commissioner Felchle to approve the residential values as filed in the Auditor's office, seconded by Commissioner Dieterle. Upon roll call vote – Axt – yes, Felchle – yes Dieterle – yes, Motion carried.

The 3rd order of business was the equalization of commercial property. The commercial assessments as returned by the assessors and local boards were reported by the County Auditor for a total taxable valuation of 489,136. An increase of 3% from last year. The sales ratio came in at 100% so commercial values were right on. Everyone was given the opportunity to be heard. It was moved by Commissioner Felchle to approve the total commercial values as is, seconded by Commissioner Axt. Upon roll call vote – Felchle – yes, Axt – yes, Dieterle - yes Motion carried. There was an overall increase of 4% on total values countywide from last year.

The Auditor reported the total County taxable value with estimated utilities so far would be \$15,308,310 or \$15,308.31 per County mill and one County mill is worth \$925.89 more than last year.

The Auditor reported the State School Lands in lieu of tax abstract of 1,395.00 acres that are leased for crop or hay was also increased by 4% for a total of 1,095,956 True & Full value. The ND Game & Fish Dept. in lieu of tax abstract of 28,328.79 acres was also increased by the 4% for a total of 11,235,215 True & Full value. The Non-profit organizations (Ducks Unlimited and Nature Conservancy) abstract of 10,112.01 acres was also increased by 4% for a total of 3,871,726 of which each organization still receives a tax statement and pays taxes. It was moved by Commissioner Felchle to approve the in lieu of tax abstract values as filed in the Auditor’s office, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes, Motion carried.

Three Veteran Service Credit and Twenty Four Senior Citizen Homestead Credit applications were filed as per Tax Director submitted and will be reimbursed from the State. It was moved by Commissioner Felchle, seconded by Commissioner Dieterle that the applications be approved as returned by the assessors. Upon roll call – Felchle – yes, Dieterle – yes, Axt – yes, Motion carried.

Fox presented the unorganized township assessment books to the County Commissioners to review and sign off.

There being no further business the meeting adjourned.

Auditor Chairman

The County Commission meeting reconvened at 2:30 p.m. The time being 2:30 p.m. the bid letting was open for constructing a 48’x 44’x 14’ west addition to the current County shop located at McClusky. Bids were received from the following vendors:

- Bernard Homes, Mandan - \$109,098.00
- Heringer Lumber, Anamoose - \$109,000.00

Bids were tabled until more clarifications are received by the June 14th meeting and then bids will be revisited again. At this time Commissioner Axt left the meeting. Discussion on

financing the remaining County shop building addition and the Courthouse heating system was discussed and the Auditor will make contacts to local McClusky bank and other financing options that the County has used in the past and report back at June 14th meeting.

The time being 3:00 p.m. the application for abatement of 2018 taxes filed by Stephen Wyard for on the SW4 14-146-75 was held. Lynnette Fox, Tax Director, reported the abatement is for 152.37 inundated acres of non-cropland that were missed from last year that need to be taken off to lower the taxable value from 735 down to 252. It was moved by Commissioner Felchle to approve the abatement as stated above, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle- yes, Motion carried.

Fox inquired if a County policy can be set on how to value gravel pits within the County depending if gravel pits are active or not. More info will be investigated from other Counties. Fox also inquired about hiring for extra help within the Tax Director office a few hours a week as needed for research work on deeds in the recorder's office. More info will be advised by the States Attorney to advertise for hiring of temporary help at the June 14th meeting.

Wayne Houston, met with the board to turn in missing hard drives and jump drives he found behind a cabinet that was in the former Tax Director's office.

Naser was called by conference call to inquire if BCI needs missing hard drives to further investigate missing County property. Naser reported BCI has closed the investigation on missing County property so hard drives can go to the current Tax Director's office and be used. Naser also updated on the half section line/road dispute on the north end of section 23-146-77 that States Attorney, Ladd Erickson is representing for the County being it is a public road. A hearing on the civil case will be held on Monday, June 10th. It was moved by Commissioner Dieterle to instruct the States Attorney to continue pursuing the section line civil case being the half section line/road has been open and in use 20 or more successive years, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes Motion carried. Naser reported that Mike Gesellchen, Sr. will mow the County's property where the Sheriff's building in Goodrich is located at \$25.00 per mowing and will turn in invoice at the end of the mowing season.

It was moved by Commissioner Dieterle to instruct the road foreman to take off load restrictions immediately within the Sheridan County road system, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes Motion carried.

It was moved by Commissioner Felchle to add 1 mile between sections 6 & 7 in Schiller Twp. onto the state certified miles for Sheridan County to the State Treasurer's Office, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes Motion carried.

Alvin Gross, Road Foreman, met with the board to discuss roads to be graveled, disking shoulders of road, and removing rocks on Hellman/Mertz road and to also review the bids of the addition to the County shop building located at McClusky.

The Auditor reported the building permit was issued to Owen Rust for a 24'x 32' structure to be built on NE4NE4 16-150-74.

The Auditor also issued a raffle permit to the Sheridan County 4-H Council for conducting a raffle on July 8th, 2019 in the 4-H building at the Hoffer Lake Recreation Area.

The meeting was recessed until Friday June 14th at 8:30 a.m.

Auditor

Chairperson

County Commissioners meeting June 14, 2019

The Board of Sheridan County Commissioners met at 8:30 a.m. as set. Commissioners present were Michael Axt, Sandra Felchle, and Shannon Dieterle. Others present were Bob Sitzmann, Otter Tail Power Co., Michael Rudnick, Heringer Lumber, and Tim Bartsch II, Bartsch Electric

Chairman Axt called the meeting to order. The purpose of the meeting was to consider bids for the Courthouse electrical storage heating system, revisit the bids for the County shop west addition located at McClusky, discuss road shoulders north of McClusky, Treasurer hiring part-time temporary help, review secondary roads that need to be graveled, sign John Deere motorgrader contracts with paying 1st year lease payments, pay a fuel and insurance bill, discuss process of public using 4-H arena.

The time being 8:30 a.m. Courthouse electrical storage heating system bids were received from the following contractors:

Home & Electric Solutions, LLC, Bottineau - \$255,195.00 includes demo & surge protection

Bartsch's Electric, Rugby, -\$293,020.14 includes demo - plus \$7,500.00 for optional surge protection

Eric's Electric, McClusky - \$217,282.00 includes demo and surge protection

Burlington Electric, Burlington - \$339,950.00 includes demo and surge protection

It was moved by Commissioner Felchle to approve Eric's Electric bid of \$217,282.00 to install Steffes ETS heaters in the courthouse with surge protection and remove old steam registers and piping, seconded by Commissioner Axt. Upon roll call vote – Felchle – yes, Axt – yes, Dieterle – abstained. Motion carried.

The bids for the County shop addition located at McClusky were re-visited at this time. Michael Rudnick, with Heringer Lumber, Anamoose, was present to answer questions for more clarity on building bids. Dieterle also called and inquired with Bernard Homes, Mandan on clarity of their bid. It was moved by Commissioner Dieterle to approve the bid in the amount of \$109,000 with Heringer Lumber to construct a 48'x 44'x14' stud wall addition onto the County shop located at McClusky, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried. Bob Sitzmann stated the off peak electrical rates can apply if correct electrical floor heating system is installed. Sitzmann will get info to Rudnick for specifications to follow.

Financing the remaining amounts of the County shop addition located at McClusky and the new Courthouse heating system were considered with American Bank Center and Sargent County Bank. The final dollar amount will be known more by July 2nd meeting being electrical and septic costs with County Shop addition located at McClusky are unknown yet and if full grant is approved for the Courthouse heating system thru the ND Dept. of Commerce. Final

financing option will be decided at July 2nd meeting. The Auditor will send in request to State Fire & Tornado to make an adjustment to insurance pay out once Heringer sends back estimate of cost of old County shop addition being repaired.

The north McClusky farm to market shoulders was discussed with complaints of farmer's big equipment tires getting ruined from the road shoulders breaking off. Chairman Axt stated that the road was built 18" wider than original road to address bigger equipment on road already.

Randy Hoovestol, RDO Equipment representative, met with the board to present contracts for the new 2019 motorgraders to sign that equipment was delivered already. A six year lease in the amount of \$39,271.89 for 772G Motor Grader and a seven year lease of \$40,065.34 was approved to be paid with contracts. Hoovestol reported that RDO will set up a training course for operators that are driving the new motorgraders and a possible breakfast appreciation sponsored by RDO will be planned this summer.

Farm to market roads were discussed that need graveling done in Schiller Twp., Lincoln Dale Twp., Goodrich Twp., Strassburg Twp., Rosenfield Twp., and Granville Twp. A culvert under the farm to market road right of way along the N2 of 26-148-76 in Lincoln-Dale twp. was reported by US Fish & Wildlife that it is caving in or needs to be extended. This is a drainage ditch that was part of the County right of way according to deed in 1951 that US Fish & Wildlife reported to the Auditor's office. The road foreman will be instructed to replace and extend the culvert as his schedule allows.

Lynnette Fox, County Treasurer, met with the board to discuss hiring a temporary part time on call person to look up deeds for property clarification acres, etc. Kathy Mindt was also present to comment that her office will be training that part time individual that will take away from their work. Fox stated she would be training that individual and wouldn't be any different than other companies that do deed research or other people from the public. County Commissioners stated the Tax Director's budget has a line item for assessor/data collector that part-time temporary wages can be paid out of at \$10.00 - \$12.00 per hr. depending on experience and to try to have work schedule on days that are slower in Recorder's office in case they need to assist. Fox will publish an ad in the McClusky Gazette and the extra for part-time temporary help.

There being no further business the meeting adjourned.

Auditor

Chairman