

County Commissioners Meeting April 2, 2019

The Board of County Commissioners met at 12:30 p.m. County Commissioners present were Shannon Dieterle and Sandra Felchle. Michael Axt arrived at 1:15 p.m. Others present: Rod Schilling, Brian Engle, Allan Tinker, McClusky Gazette editor

Vice-Chairperson Sandra Felchle called the meeting to order. The minutes of the previous meeting was sent in the mail and approved as sent.

The following Statement of fees were collected and submitted to their appropriate funds:

County Recorder – fees, \$1,423.00
Sheriff – fees, \$511.64

The miscellaneous receipts were collected for the following funds and were approved for the month of March, 2019:

General - \$65,464.86	Highway Dist. - \$15,223.73
911 - \$827.58	Wireless 911 - \$740.97

An itemized listing of miscellaneous receipts are on file in the County Treasurer's Office.

The March payroll warrants #70613-70641 were approved from the following funds:

General - \$35,311.27	Highway Dist. - \$21,415.89
Veteran Service Officer - \$487.16	Civil Defense - \$650.00
911 -\$625.00	BCI - \$3,500.00
Veteran's Van Service - \$2,271.00	

The following bills 70655-70717 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Soltis Sportswear, 337.75; Ameripride Services Inc.,80.29;Bentz Supply Store, 186.87; McClusky Gazette, 80.00; Shirley A. Murray,75.40; WRT,759.31; Co-Op Elevator, 6,357.01; N.D. Assoc.Of Co.,730.49; ND County Treasurers Assoc., 200.00;Trent Naser, 477.56;Dakota Fire Extinguishers,208.86; Office Depot,138.98; Lingo Communications,77.96; BHG, Inc., 641.39; Information Technology Dept., 559.35;Little Falls Machine, Inc., 817.28;McLean-Sheridan Rur. Water, 63.84; Power Plan,59.52; Advanced Business Methods,1,338.81; NDSU, 80.00; ND Co Recorders Assoc., 200.00; Mechanics Plus,957.43; Bill Barth Ford,50.40; Alberta Voegele, 201.00;Nicole Wardner,450.21; Verizon,79.22; ND County Auditors Assoc.,100.00; NDAO, 425.00;Dakota Gaming Supply, 86.99;Capital Trophy, Inc.,52.50; James Paulus, 357.03, NDTC, 8.24; SRT Communications, Inc.,12.88; Michael Axt, 98.60;David Martwick, 30.00; VEC, 365.00; Wex Bank, 449.43;McClusky Public School, 300.00; Visa, 1,434.96; McClusky City, 84.50; Holen's Super Valu, 45.75;WM Of WI-MN, 67.95;Verizon Wireless, 483.23; Lynnette Fox, 380.89; Kathy Mindt, 33.00; McLean Family Resource Center, 175.00; Ecolab Pest, 97.95; WRT, 472.48; Kotaco Fuel & Propane, 4,508.97; Purchase Power, 37.09; Quality Inn, 253.80;Office Of Atty. General , 300.00; Lautt's Auto Body And Towing, 263.50;

Shannon Dieterle, 132.24; Sandra Felchle, 81.78; ND Co Recorders, 20.00; Gooseneck Implement, 259.96; Eric's Electric, 4,291.66; Goodrich City, 100.00; N.D. Association Of Counties, 220.00

The time being 1:00 p.m. the County Park Board meeting was held. The County Commission meeting reconvened at 1:15 p.m. Michael Axt arrived at this time.

Rod Schilling inquired about the south Pickardville farm to market road and if the south detour road will be at least repaired. Axt stated not enough federal funds have built up yet to upgrade the farm to market Pickardville road. Each detour site was estimated at \$500,000 to upgrade back in 2011. There is also a U.S. Fish & Wildlife easement to work around and the cost to mitigate those acres. The board reported the Prairie Dog Infrastructure bill in the legislature will hopefully provide funding to repair more road projects in the future also.

Trent Naser, Sheriff, met with the board to report that Deputy Sheriff Hoffman's vehicle engine went out last week. Naser had estimates of used and new vehicle engines to install in Deputy Hoffman's vehicle ranged from \$4,000 to \$6,800 with still an old vehicle body and old running gear. Naser had state bid quotes of new patrol vehicles that ranged from \$34,388 thru \$39,976 plus the police equipment w/installation is \$6,740. The road foreman will be asked later this afternoon if the one of county shop pickups are needed to be replaced in 5 years to know if patrol vehicle should be a pickup or an expedition ordered. Wells and Foster counties have an extra vehicle to possibly rent for now until a new vehicle arrives. Naser also reported three computers in his office and one laptop in the patrol car are scheduled to be upgraded being they are over 5 years old and warranties have expired. Naser stated the old courtroom metal detector still works and can be posted on publicservice.com site for sale on line for other entities to purchase. The Commissioners agreed to post metal detector for sale at \$300.

Bob Sitzmann, Otter Tail Power Co. representative, met with the board to discuss options going with electric heat in the Courthouse with Steffes storage room heaters that would allow each room their own temperature settings with no backup needed or heat with geo thermal heating that would be more upfront costs. The heating bricks in the Steffes storage room heaters stay warm for up to 16 hours with no maintenance. Sitzmann stated the Dept. of Commerce has a grant for possibly up to \$100,000 if new heating system shows a 10 year payback plus Otter Tail provides a rebate depending on electricity being controlled and off rates used. It was moved by Commissioner Dieterle to approve consulting with Otter Tail Power to do the energy analysis for Dept. of Commerce grant with the Steffes storage room heaters and estimate of costs, seconded by Commissioner Felchle. Upon roll call vote - Dieterle – yes, Felchle – yes, Axt – yes Motion carried. Electrical bids will be advertised later after the estimate and analysis are received.

Lynnette Fox, Tax Director, reported she will be attending the mass appraisal class in Bismarck May 6th-10th to fulfill the Tax Director certification requirements for \$425.00. Fox reported an application for abatement of 2018 taxes on the west ½ of lots 11-12, Blk. 3, Martin City was filed for homestead credit exemption. It was moved by Commissioner Felchle to approve the 2018 application for abatement of taxes in Martin City due to applicant was eligible for homestead credit, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes, Motion carried. Commissioner Dieterle brought up the legislative changes on SB2360 with farm exemption forms. Fox reported that the Senate has approved

allowing up to 66% of gross income so far. The House of Representatives need to act on the bill yet.

It was moved by Commissioner Dieterle to approve the Auditor and the Chairman sign the County Deed over to Kristee Tanner for Lots 11-20, Blk. 4, Arneson's Addition, McClusky, for \$1,500.00, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

Nicole Wardner, County Agent, met with the board to review grant applications for input from the County Commission on the 1st round of grants awarded thru the RC&D board in Bismarck. Wardner also presented her quarterly report from her office that she provided pesticide training, held an event with the Red Hat Ladies on production and cash commodities in Sheridan County, educating and traveling with the 4-H judging teams. Wardner attended the Cattlemen's college in January. Wardner reported on the ND Agriculture Weather Network (NDAWN) Station that is showing increased interest in being erected within Sheridan County. Cost of a weather station is \$12,000 to get the project up and running. Letters of request to donate for the NDAWN Station went out in the mail to producers, lenders, agronomists, and spraying businesses. The benefit for having a NDAWN station is for insurance agencies, USDA & FSA for monitoring moisture for crop programs, drought disaster, calf programs with wind chill measured and also when to apply herbicide applications. There is an app for NDAWN and website is ndawn.org. Wardner reported she received two applications for the County Agent clerk position. It was moved by Commissioner Axt to set up interviews for the County Agent Clerk and Commissioner Felchle will participate in the interview, seconded by Commissioner Felchle. Upon roll call vote – Axt –yes, Felchle – yes, Dieterle – yes Motion carried. NDSU conducted an evaluation on Wardner and they were wondering if the County Commission board was good with Wardner still working 20% as Soil Cons. Specialist Assistant. The Board agreed for Wardner to continue working with the Soil Cons programming.

Alvin Gross met with the board to discuss some road conditions and upcoming graveling that needs to be done when load restrictions come off. Gross was instructed to have the road crew remove their wings off of the motor graders now and start blading the gravel roads. On call issues on the road crew payroll time sheets were discussed and will be looked at again in the fall. The McClusky County Shop west addition repairs/upgrade was discussed with dimensions, etc. to have ready by next month's meeting. Gross reported the other two new JD motor graders will arrive the end of April as scheduled from last year.

The Auditor reported the NDDDES completed the review of Sheridan County's small project self-certification of the 2013 FEMA projects were completed as required and records are to be retained until notified by NDDDES.

It was moved by Commissioner Dieterle to purchase a laptop and a computer in the Auditor's office and a computer for the Sheriff's office with state bids from NRG and installation done by NRG all in the amount of \$5,550.59 and to enter into a 1 year contract for the county server to be backed up in the cloud to a 2TB backup service with NRG in the amount of \$112.86 per mth. verses \$184.29 per mth. backup service that was used in previous years with a savings of \$857.16 per year, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

It was moved by Commissioner Axt to approve paying Sheriff Naser \$1.05 per mile to haul the Deputy Sheriff's vehicle to Bill Barth Ford in Bismarck to check on repairs, with his personal vehicle and a car trailer that was rented, seconded by Commissioner Dieterle. Upon roll call vote – Axt – yes, Dieterle – yes, Felchle – yes Motion carried.

There being no further business the meeting adjourned.

Auditor

Chairman

Special County Commissioner Meeting April 16, 2019

The Board of County Commissioners met at 2:30 p.m. as set. County Commissioners present were Michael Axt and Sandra Felchle. Absent: Shannon Dieterle Others present were Trent Naser and Allan Tinker, McClusky Gazette Editor

Chairman Axt called the meeting to order. The purpose of the special meeting was to discuss the disposal of the old deputy sheriff's vehicle, consider new deputy's sheriff's vehicle, approve chairlift vendor bid, review courthouse boiler inspection report, consider measurements for addition to the County shop building for upcoming bid letting.

Sheriff Naser met with the board to report that Deputy Hoffman's Sheriff's vehicle engine blew up according to Bill Barth Ford, Bismarck. Naser reported McLean County has offered to borrow their Sheriff's spare vehicle to Sheridan County in the meantime. Discussion on purchasing a new pickup or an expedition for the Sheriff's office was held. It was moved by Commissioner Axt to approve purchasing the F-150 pickup for the Sheriff's office thru state bids at \$34,388.00, seconded by Commissioner Felchle. Upon roll call vote - Axt – yes, Felchle – yes Motion carried. Naser will receive bank interest quotes for the May meeting for vehicle loan. Naser reported that McLean County is offering to trade their spare Sheriff's vehicle to use for the old blown up Sheriff's vehicle for parts until the new Sheriff's vehicle arrives. It was moved by Commissioner Felchle to transfer the old Deputy Sheriff's vehicle to McLean County for trade of borrowed McLean County Sheriff's spare vehicle until the new Deputy's Sheriff vehicle arrives, seconded by Commissioner Axt. Upon roll call vote – Felchle – yes, Axt – yes Motion carried.

It was moved by Commissioner Felchle to approve the Chairman sign the notice of the award to AEL, Inc., S.D. for the new chairlift base in the courthouse in the amount of \$42,780.00 and any other documents associated with this CDBG project, seconded by Commissioner Axt. Upon roll call vote – Felchle – yes, Axt – yes Motion carried.

The boiler inspection report was reviewed from the ND Fire & Tornado Fund. The boiler report stated the #1 fuel oil boiler is cracked and is leaking water and the electric steam boiler was on high limit pressure control alarm. The inspector recommended removing #1 fuel oil boiler from service and to investigate into the electric steam boiler. The board instructed the

Auditor to contact the states attorney to advise on the maintenance contract with H.A. Thompson if they are liable for costs or refund maintenance contract costs.

Alvin Gross, Road Foreman, met with the board to discuss specs on the west new addition onto the current County shop building at McClusky. The size of the addition will be built 44'x 48'x 14' sidewalls. The auditor will write up bid specifications to review at the May 7th Commission meeting to be finalized.

There being no other business the meeting adjourned.

Auditor

Chairman