

County Commission Meeting June 3, 2003

The Board of Sheridan County Commissioners met at 9:00 a.m. Commissioners present were Eldon Ehrman, Shirley J. Jorgensen, and Howard Erdmann.

Chairman Ehrman called the meeting to order. The minutes of the previous meetings was read and approved.

The following Statements of Fees were approved and submitted to their appropriate funds for May 2003:

County Recorder, Fees, \$1,398.75
Clerk of District Court, Fees, \$340.00

The total Miscellaneous Receipts were collected for the following funds and were approved for the month of May, 2003:

General Fund - \$1,499.72	Social Welfare
- \$3,223.66	
SS & OASIS - \$932.22	County Agent -
\$2,750.00	
County Extension - \$20.00	Weed
Control - \$31.74	
Civil Defense - \$1,229.58	911 -
\$948.10	
Wireless 911 - \$950.08	

An itemized listing of Miscellaneous Receipts is on file at the County Treasurer's Office for review.

The May payroll warrants #23505-23547 were approved from the following funds:

General Fund - \$22,241.33	Service
Officer - \$229.16	
County Agent Fund - \$1,234.33	Civil Defense
- \$375.00	
911 - \$375.00	Secondary Road
- \$904.00	
Highway Dist. - \$11,719.13	County
Park - \$265.00	
Weed Control - \$1,287.00	Social

Services - \$7,731.70

The following bills #23575-23666 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

AMERIPRIDE LINEN & APPAREL SRV,27.65;DENISE MELOM,80.60;WALTER M. LIPP, 85.28;MCCLUSKY PHARMACY,8.08; SHIRLEY A. MURRAY,80.60;HOWARD ERDMANN, 79.67;JOYCE H. DOCKTER,42.78;N.D. ASSOCIATION OF COUNTIES,66.00;CITY OF MCCLUSKY,26.10;WASTE MANAGEMENT OF ND,56.58;UNIFORM CENTER & EMBROIDERY, 98.97; TRENT NASER,90.50;ELDON EHRMAN,238.39;LTM BUISNESS CONCEPTS, 2.97;BURNIE'S,498.25;RELIABLE,88.27; OFFICE DEPOT,126.58;CENEX AMPRIDE CREDIT CARD,421.06;IONEX TELECOMMUNICATIONS,117.56;RICHARD BAUER,37.67;SAM'S SERVICE 25.75;INFORMATION TECHNOLOGY DEPT.,374.00;CELLULAR ONE,218.27;BURLEIGH COUNTY, 300.00;SHIRLEY J JORGENSEN,16.74;CHIEF SUPPLY,68.92,INSTITUTE OF LOCAL GOV'T, 145.00;CENTRE INC,480.00;OMB/SURPLUS PROPERTY DIVISION,15.00;CASS COUNTY TREASURER,71.00;C-STORE,18.19;BISMARCK TIRE CENTER,292.92;D&J OIL, INC., 303.33;LAWSON PRODUCTS,161.67;MENARD'S,5.88,EDWARD BAKER,40.30;MCLEAN-SHERIDAN RUR WATER,87.58;NAPA AUTO PARTS,8.38;CO-OP ELEVATOR,1,169.48; BENTZ SUPPLY STORE,159.09;POWER PLAN,817.05;KENT ALDERIN,84.62;BENTZ SUPPLY COMPANY,7.39;MARILYN SCHNEIDER,162.08;IRVIN SCHNEIDER,47.12;HORVICK MANUFACTURING CO,441.42;MARLIN LIVINGSTON,104.88;GERALD KLUCK,225.00; CO-OP ELEVATOR,5,130.00;NDTC,29.55;WEST RIVER TELECOMMUNICATIONS,249.24; NDACO,475.04;BENTZ SUPPLY STORE,30.17;HOLEN CONSTRUCTION INC,8,000.00; AGWEEK,56.00;ALL SEASONS SMALL ENGINE,33.91;C&D ELECTRIC,131.98;CHOICE FINANCIAL GROUP,5,099.00;CINDY'S GREENHOUSE,37.00; COLBY ENTERPRISES, 40,000.00;AMBER DOCKTER,61.80;DOUBLEWOOD INN,100.00;DOUG'S AUTO BODY, 60.00;FARGO COMFORT INN WEST,49.05;PATRICK FAUL,514.02,FIRST DISTRICT HEALTH UNIT,5,728.25;FIRST NATIONAL BANK,50.00;GENERAL TRADING CO INC,117.49; HEDAHL'S,89.90;HERINGER LUMBER,131.78;DONALD HOUSAUER,100.00;JACK'S UNIFORMS & EQUIPMENT,29.65;JOHN DEERE CREDIT,19,073.89;KOCH MATERIALS,5,862.86; MCCLUSKY INSURANCE AGENCY,7,875.00;MIDWEST GRAPHICS &

SIGNS, 142.00; NODAK AGENCY INC, 2,597.00; PRAIRIE PLANTS, 233.56; QUILL, 78.14; RADIO SHACK, 44.36; ALBERTA STOBEL, 216.00; DORIS FISCHER, 96.00; EVAN LAIB, 46.35; JEREMY TKACH, 61.80; EDEN MELOM, 61.80; SCHAEFFER'S SERVICE, 22.70; THE BACKUP TRAINING CORP, 100.00; US POSTAL SERVICE, 400.00; VOLUTE ENTERPRISE INC, 165.00; WEST-LITE CORP, 98.75

Sheriff, Larry Gessner, met with the board to report the Bronco needs repairs on tie rods in the amount of \$400.00 at Northwest Tires in Bismarck. It was moved by Commissioner Jorgensen to approve repairing the tie rods on the Bronco at Northwest Tires in Bismarck, seconded by Commissioner Erdmann. Upon roll call vote - Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried.

Gessner also updated on criminal and civil issues happening around the County. It was moved by Commissioner Erdmann to approve purchase of 30 Sheriff's caps in the amount of \$300.00, seconded by Commissioner Jorgensen. Upon roll call vote - Erdmann - yes, Jorgensen - yes, Ehrman - yes All voting "yes" the motion carried. It was moved by Commissioner Jorgensen to install an electrical outlet in the Sheriff's vault, seconded by Commissioner Erdmann. Upon roll call vote - Jorgensen - yes, Ehrman - yes, Erdmann - yes All voting yes the motion carried. Gessner reported cable TV can be installed at no charge at the Courthouse except the 91 ft of trenching will have a small cost. It was moved by Commissioner Jorgensen to authorize the Sheriff's office to contact Midcontinent Cable to install cable TV hookup for emergency response purposes, seconded by Commission Erdmann. Upon roll call vote - Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried. Installing an alarm system for some offices in the Courthouse for emergency response was discussed.

The time being 11:00 a.m. the County Park Board meeting was held. The County Commission meeting reconvened at 1:45 p.m.

James Haux, landowner, met with the board to request gravel being placed on the twp road into his residence.

The Chairman instructed the Auditor to publish a notice to the public that the regular Tuesday, July 1st

County Commissioners meeting will be rescheduled to Tuesday, July 8, 2003 due other conflicts that board members could not be present.

Wayne Houston, Emergency Manager, met with the board to present the new County Emergency Operations Plan for emergency responses and the Multi-Hazard Mitigation Plan for reducing the impact of future disasters.

It was moved by Commissioner Erdmann to adopt the Sheridan County Operations Plan and Sheridan County Multi-Hazard Mitigation plan resolutions, seconded by Commissioner Jorgensen. Upon roll call vote - Erdmann - yes, Jorgensen - yes, Ehrman - yes All voting "yes" the resolutions were adopted.

SHERIDAN COUNTY EMERGENCY OPERATIONS PLAN RESOLUTION

WHEREAS, government at all levels has the responsibility for the protection of life, property, and environment from hazards, which are known to threaten the jurisdiction.

THEREFORE, BY THE AUTHORITY OF THE SHERIDAN COUNTY COMMISSION, we do hereby order that the Sheridan County Emergency Operations Plan be put into effect and be promulgated to all appropriate entities in the County. The plan assigns tasks and responsibilities to Count and City agencies and establishes a broad concept for conducting preparedness, response, and recovery efforts if an emergency or disaster threatens or occurs.

THEREFORE, THE SHERIDAN COUNTY COMMISSION, by resolution, hereby adopts the concepts and conditions set forth by the Sheridan County Operations Plan.

Dated this 3rd day of June, 2003.

ATTEST:

County Auditor
Chairman, Sheridan County Commission

Commission Member

Commission Member

SHERIDAN COUNTY MULTI-HAZARD MITIGATION PLAN RESOLUTION

WHEREAS, BY VIRTURE OF THE AUTHORITY VESTED IN THE BOARD OF COUNTY COMMISSIONERS, we do hereby order that the Sheridan County Multi-Hazard Mitigation Plan be adopted as part of its long-term recovery strategy which promotes pre and post disaster mitigation measures (E.G., Hazards involving floods, winter storms, summer storms, hazardous materials, urban and rural fires, drought, and dam failures).

THEREFORE, the overall intent of this plan is to identify opportunities to reduce the impact of future disasters and emergencies.

Dated this 3rd day of June, 2003.

ATTEST:

County Auditor
County Commission

Chairman, Sheridan

Commission Member

Commission Member

Installing 911 road signs were discussed. Investigation of different signs and grants that may be available to help fund purchase of signs will be looked into further.

The time being 2:00 p.m. the County Equalization meeting was held. The County Commission meeting reconvened at 3:00 p.m.

Edward Baker, Road Foreman, met with the board to discuss road and weed mowing issues. Baker reported the new tractor and mower has not been delivered yet.

An application for abatement and settlement of taxes filed by John Cendroski for Lot 4 and east half of lot 5,

East, McClusky City was reviewed and forwarded to the Tax Director. The abatement hearing was scheduled for July 8, 2003 at 2:00 p.m.

The Chairman was authorized to sign the addendum of funding agreement for Clerk of District Court Services in order to receive partial funding from the State to help defray costs of the Clerk of District Court Office.

The Treasurer was authorized to receive and hang Centennial City photographs at the 2nd floor lobby walls of the Courthouse.

It was moved by Commissioner Jorgensen to approve the County Liability, County Vehicle, and County Equipment Insurance policies with the ND Insurance Reserve Fund, seconded by Commissioner Erdmann. Upon roll call vote - Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried.

There being no further business the meeting adjourned.

Auditor

Chairman

SHERIDAN COUNTY EQUALIZATION MEETING
JUNE 3, 2003

The Sheridan County Board of Equalization met at 2:00 p.m. as set. Members present were Eldon Ehrman, Shirley J. Jorgensen, and Howard Erdmann. Also present were various City and Township Officials, Assessors, and the Director of Tax Equalization, Cynthia D. Wahl.

The meeting was called to order by Chairman Ehrman.

The first order of business was the equalization of residential property. The assessments as returned by the assessors and local boards were reported by the County Auditor for a total taxable valuation of 352,122. An increase of 14.8% from last year. No other changes were

reported. Cynthia Wahl, Tax Director, reported that the total residential values were within 5% tolerance allowed by State. It was moved by Commissioner Erdmann that no changes be made to the residential property, seconded by Commissioner Jorgensen. Upon Roll call vote - Jorgensen - yes, Ehrman - yes, Erdmann - yes All voting "yes" the motion carried.

The second order of business was the equalization of commercial property. The assessments as returned by the assessors and local boards was reported by the County Auditor for a total taxable valuation of 200,860. An increase of 5% from last year. All present were given the opportunity to be heard. Cynthia Wahl, Tax Director, reported that the total Commercial Values were within the 5% tolerance allowed by State also. It was moved by Commissioner Jorgensen that no changes be made to the commercial property, seconded by Commissioner Erdmann. Upon roll call Ehrman - yes, Jorgensen - yes, Erdman - yes All voting "yes" the motion carried.

The third order of business was the equalization of agriculture property. The assessments as returned by the assessors and local boards were reported by the County Auditor for a total taxable valuation of 5,144,744 that includes 562,301.57 acres. The ag values were decreased by 7% across the County according to the State Tax Commissioners office certification and some inundated acres have come back on the tax roll for an overall increase of 5% from last year. At this time Brian Tinker requested if the Assessors have taken oath of office and if they are bonded according to NDCC. The Auditor reported the District Assessors have taken oath of office through the County and are covered under a blanket bond with other County appointed and elected officials. The organized twps assessors are a separate entity and it is their responsibility to handle their officials that they elect and appoint. Tinker presented an attorney general's opinion on the five percent tolerance formula procedure and classification of ag lands. Tinker disagreed with the change in values on their property that was set by Assessor James Haux. Haux reported that a few of Mrs. Tinker's parcels were also decreased due to change in noncropland classification. Tax Director, Cynthia Wahl, recommended the ag values of Allan Tinker's parcels need to be reverted back to the previous ag values as set by previous abatement. Allan Tinker inquired about the twp ag average

and the County ag average and why the Harris twp ag average is higher than the County ag average is. Cynthia Wahl reported that until all twps are all split out by the assessors into crop and noncropland acres the County ag average is based on a whole average. It was moved by Commissioner Jorgensen to approve the new total ag value of 5,144,782 for 2003 with the corrected values from Allan Tinkers parcels included, seconded by Commissioner Erdmann. Upon roll call vote Erdman-yes, Jorgensen - yes, Ehrman - yes All voting "yes" the motion carried.

The Senior Citizens Homestead tax credit and disabled tax credit applications were reviewed. The County Auditor reported there were 14 Homestead credit applications in all and 1 blind and disabled application. It was moved by Commissioner Jorgensen that the applications be approved as returned by the assessors and City Boards, seconded by Commissioner Ehrman. Upon roll call - Erdmann- yes, Jorgensen - yes, Ehrman - yes All voting "yes" the motion carried.

The County Auditor presented the ND State Land Abstract covering 1,757.80 acres for a total True & Full Value of 334,291 subject to assessment in lieu of ad valorem tax and ND Game & Fish Abstract covering 26,389.41 acres for a total True & Full Value of 4,788,613 subject to assessment in lieu of ad valorem tax which includes the 7% ag decrease from last year's values just like other agriculture land in Sheridan County. Also the Nonprofit organizations for conservation purposes Abstract covering 7,003.43 acres for a total true & full Value of 835,458 that is owned by Nature Conservancy. It was moved by Commissioner Jorgensen to approve that the ND State Land, ND Game & Fish land, and Nonprofit organizations for conservation purposes be subject to assessment in lieu of ad valorem tax be assessed as per abstracts of valuations on file in the Auditor's Office, seconded by Commissioner Ehrman. Upon roll call vote - Ehrman - yes, Erdmann - yes, Jorgensen - yes All voting "yes" the motion carried. The Board instructed the assessors involved with the Lone Tree Area for next year to review the food plot areas to be checked if classified crop or noncropland value is set on Game & Fish parcels.

Other business discussed was the Detailed Soil Survey. Cynthia Wahl, Tax Director, reported that she is working on it along with Interstate Engineering.

There being no further business the meeting adjourned.

County Auditor

Chairman

COUNTY COMMISSION MEETING JUNE 13, 2003

The Sheridan County Commissioners met at 3:00 p.m. on call of the Chairman. Commissioners present were Eldon Ehrman, Shirley J. Jorgensen, and Howard F. Erdmann

Chairman Ehrman called the meeting to order.

Jorgensen reported the Junior Homemakers have requested if they can have the picking ditches sign with their homemaker name on the sign. It was moved by Commissioner Jorgensen to give the Junior Homemakers the picking ditches sign, seconded by Commissioner Erdmann. Upon roll call vote - Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried.

It was moved by Commissioner Erdmann to pay Martin City \$100.00 for use of their dumpground for the County road crew to haul trees there, seconded by Commissioner Ehrman. Upon roll call vote - Erdmann - yes, Ehrman - yes, Jorgensen - yes All voting "yes" the motion carried.

The Auditor was instructed to survey the Counties by e-mail if they have different summer hours when the Courthouse is open and to calculate the secondary and unorganized twp road miles of road that the Commission is responsible to maintain in order to plan a road graveling schedule.

There being no further business the meeting adjourned.

Auditor

Chairman