

County Commission Meeting January 6, 2009

The Board of Sheridan County Commissioners met at 9:00 a.m. Commissioners present were Howard Erdmann, Michael Axt. Eldon Ehrman arrived later at 10:15 a.m.

Chairman Erdmann called the meeting to order. The minutes of the previous meetings were read and approved.

The following Statements of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,380.00
Clerk of District Court, fees, \$642.00
Sheriff, fees, \$72.50

The total miscellaneous receipts were collected for the following funds and were approved for the month of December, 2008:

General - \$3,500.97	Secondary Road - \$1,582.50
County Road - \$3,692.20	Highway Dist. - \$17,313.94
County Park - \$54.98	SS & OASIS - \$399.83
County Agent - \$62.10	County Extension - \$42.50
911 - \$817.00	Wireless 911 - \$1,117.58

An itemized listing of miscellaneous receipts is on file at the County Treasurer's office.

The December payroll warrants #33952-33980 were approved from the following funds:

General - \$19,766.68	Service Officer fund - \$241.66
County Agent fund - \$789.07	Civil Defense - \$412.50
911 - \$400.00	County Corrections - \$1,000.00
Highway Dist - \$11,205.00	Human Services - \$3,485.93

The following bills 33994-34072 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Linen & Apparel Srv.,45.05;Dakota Communications,600.30;Bentz Supply Store, 86.48;Walter M. Lipp,43.30;McClusky Rexall,7.58;N.D. Newspaper Assoc.,157.50; Howard Erdmann,99.00;Choice Financial Group,483.00;WRT,627.05;Doug's Auto Body,1,527.55; N.D. Assoc. of Counties,14,013.95;City Of McClusky,30.50; Unity Insurance Agency, Inc.,1,574.63; Waste Management Of ND,80.27;Trent Naser,11.50;Maximus, Inc.,11,783.48;N.D. State Radio Communication,1,213.20;Eldon Ehrman,110.00;Butler Machinery Company,75.15;TSC,57.99; Office Depot,317.15;Cenex Credit Card,169.77;Birch Telecom,100.67; BHG, Inc., 253.40; Information Technology Dept.,417.40;D&J Oil, Inc.,6,324.72;John Deere Credit,15,000.00; Abused Adult Resource Center,75.00;Caterpillar Financial Services,17,046.55;Konschak Oil Inc.,698.64;Mclean-Sheridan Rur Water,46.39;Elmer Jesme Conf. Of Counties,150.00;NAPA Auto Parts,1,274.35;Power Plan,2,400.75;Farmers Union Oil Co.,491.26; ND Assoc. Of Co. Engineers,125.00; Dakota Prairies RC & D,300.00;Alltel, 234.07; Crystal Schaunaman,170.00; NDSU,144.00;Lewis & Clark Reg. Dev. Council,1,344.00;NDSU Extension Pesticide Progr., 14.00; Great Plains Directory,336.00;Mechanics Plus,113.21; ND County Commissioners Assoc., 815.00;First District Health Unit,5,811.50;NACo,400.00; North Country Bank, 13,712.87;ND Surplus Property,30.00;Interstate Batteries,91.90; Richland County Auditor, 34.10;Marshall & Swift,240.95;South Sakakawea Task Force,5,000.00; ND County Auditors Assoc.,75.00;Alvin Gross,18.55;NDACO Resource Group,3,507.55;Electronic Communications, Inc.,110.00;James Paulus,1,291.37; Mapjoin Technologies,2,627.15;NDTC,18.20; SRT Communications, Inc.,12.88; Ottertail Power Co.,1,262.31;Mercer Co Sheriff's Dept.,110.00; Johnson's Plumbing Service,811.43;Severin, Ringsak & Morrow,100.00;Michael Axt,4.00; Bullberry Systems Inc.,3,550.00;Bullmoose Twp.,1,107.30;Hatton Ford, Inc.,251.00;Tech Depot,189.71;Med Center One Pharmacy,25.45;Richard Braunberger, 250.00;Verendrye Electric Coop.,144.00;Menards,10.78

The 1st order of business was to elect Chairman and Vice-Chairman for the ensuing year. It was moved by Commissioner Axt to elect Eldon Ehrman as Chairman, seconded by

Commissioner Erdmann. Upon Roll call vote – Axt – yes, Erdmann –yes, Motion carried. It was moved by Commissioner Erdmann to elect Michael Axt as Vice-Chairman for the ensuing year, seconded by Commissioner Axt. Upon roll call – Erdmann – yes, Axt – yes, Motion carried.

It was moved by Commissioner Erdmann to appoint Kevin Vietz to the County Water Resource board, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Motion carried.

The time being 10:15 a.m. Commissioner Eldon Ehrman was present to participate in the County Commission meeting.

At this time Wayne Houston, Emergency Manager, and Trent Naser, Sheriff, met with the Board to discuss the new 911 mapping system by Bullberry at \$750.00 per license. Grant monies are available for the new 911 mapping system through the Law enforcement 2007-2008 Homeland Security monies Houston and Naser requested 7 licenses to be purchased to be shared between the Sheriff’s office, McClusky and Goodrich Ambulances, and Emergency Manager’s office. It was moved by Commissioner Axt to approve purchase of 7 Bullberry 911 mapping system licenses, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Erdmann – yes, Ehrman – yes Motion carried. It was moved by Commissioner Ehrman to adopt the following resolution lifting the burn ban:

SHERIDAN COUNTY, NORTH DAKOTA
FIRE EMERGENCY/BURN BAN

WHEREAS, Sheridan County, North Dakota has experienced moisture in effect reducing fire hazards, and

WHEREAS, the conditions leading to the May 22nd, 2008 Fire Emergency and Burn Ban no longer present a significant threat of rural fires in Sheridan County.

NOW, THEREFORE, BE IT RESOLVED, that the board of Sheridan County Commissioners rescind and lift the Fire Emergency and Burn Ban for Sheridan County, North Dakota.

Dated at Sheridan County, North Dakota this 6th day of January, 2009

Attest:	_____
	Chairman
_____	_____
County Auditor	Commissioner

	Commissioner

Seconded by Commissioner Axt. Upon roll call vote – Axt – yes, Erdmann – yes, Ehrman – yes The resolution was declared adopted.

It was moved by Commissioner Ehrman to adopt the following Emergency Snow Declaration:

SHERIDAN COUNTY, NORTH DAKOTA
SNOW EMERGENCY DECLARATION
JANUARY 6, 2009

WHEREAS, Sheridan County has received excessive snowfall amounts and winds that have caused roads to be blocked resulting in dangerous conditions;

WHEREAS, the impact of the snow and ice on the County and Township roads, and on residents both in city and rural, threatens the health, well-being, and public safety of the citizens of Sheridan County;

WHEREAS, the expense and time of opening the County, City, and township roads is in excess of available County/City road equipment, resources and funds;

NOW THEREFORE, BE IT RESOLVED, that the board of Sheridan County Commissioners declare a Snow Emergency exists in Sheridan County, North Dakota, including the communities of Denhoff, Goodrich, Martin, and McClusky; and order the activation and utilization of the county Emergency Operation Plan, its procedures, attachments and appendices to monitor the situation, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the hardships and impact of this emergency upon the citizens of Sheridan County.

Dated at McClusky, Sheridan County, North Dakota this 6th day of January, 2009.

Attest:

Chairman

County Auditor

Commissioner

Commissioner

Seconded by Commissioner Axt. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes The resolution was declared adopted.

The Board stated no one else is authorized to operate the County road equipment other than the County Road crew that is hired by the County.

Cynthia Wahl, Tax Director, met with the board to present the average Sheridan County agriculture value per acre for 2009 assessment is at \$213.71 per acre compared to \$209.90 per acre from last year. This is not quite a 2% increase according to the State Tax Commissioners office. The state tolerance is 5% so the Sheridan County average is within tolerance and does not need to increase values from last year. The board decided to leave the assessments as set from last year and reconsider after values are completed by the assessors when the County Equalization meeting is held in June. Wahl also updated on the detailed soil survey process. The small irregular parcels are left to complete yet.

The time being 11:00 a.m. the County Park Commission met. The County Commission Meeting reconvened at 11:30 a.m.

Crystal Schuanaman, County Agent, met with the board upon the board's request to discuss transferring some County Extension funds into the County Agent fund to help supplement the County Agent fund. Schuanaman reviewed the revenues and expenditures of the Co. Ext. fund with the board and reported on upcoming projects and possible computer equipment that the County Agent's office may need at some point that the County Extension fund can supplement in that way.

Kirby Anderson, Myron Rader, Tom Hrdlicka, Otter Tail Energy Services Company (OTESCO) representatives, met with the board to update on the wind farm project in Sheridan County. Also present was Allan Tinker, McClusky Gazette Editor, Walter M. Lipp, States Attorney, Janice Erdmann, County Treasurer. The meteorological towers (met towers) are in place to measure the wind speed and direction at different heights. It turns out so far, there is a very good resource of wind numbers in the area and will be monitored for a year or so before any more will happen. There have been three MET towers that have been placed in section 31 of Mertz twp, section 32 of Prophets Twp., and Section 34 of Holmes Twp. Permits are being applied for at the State Public Service Commission and wildlife entities in 2009. Financing for wind turbines is being investigated by OTESCO. The permit process to connect into the Harvey-Underwood transmission line will take up to a two year process. Letters have been sent out to the land owners prior to the end of the year to update on the wind farm process in Sheridan County. Construction of the wind turbines and road access may start in early 2011 providing financing is available. Building permits from the County for each wind turbine will be applied for in mid 2010.

The time being 2:00 p.m. the fuel bid letting was held. Bids were received from the following:

	<u>Gasoline Discount</u>	<u>Diesel Fuel Discount</u>	<u>Heating Fuel Discount</u>	<u>Oil Discount</u>	<u>Grease Discount</u>	<u>Antifreeze Discount</u>
D & J Bulk, Inc., McClusky	.05 per gal.	.05 per gal.	.05 per gal.	.30 per gal.	.05 per lb.	.50 per gal.
Konschak Oil, Inc., Goodrich	.15 per gal.	.15 per gal.	.15 per gal.	.15 per gal.	.50 per carton	

It was moved by Commissioner Ehrman to approve D & J Bulk, Inc, bids for fuel to be delivered to North Co. Shop, McClusky Shop, Courthouse fuel, and grease and motor oil and to approve Konschak Oil to deliver to Schuh's motorgrader and the Goodrich shop, motion was open for discussion. Motion died for lack of second.

It was moved by Commissioner Axt to accept the grease, oil, and anti freeze bid form D & J Oil, Inc., seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Ehrman – yes Motion carried. It was moved by Commissioner Axt to re-bid for gas and diesel fuel by the rack price of the day, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – nay Motion carried. Fuel bids will be opened at 2:00 p.m. February 3, 2009.

Herb Bargmann, Wold Engineering, Inc., met with the board to discuss the south secondary road from McClusky. Bargman is working on appraisals for right of way easements and checking on if the Sheridan County Tax Director can do the appraisals. It was moved by Commissioner Erdmann to authorize the Auditor to write a letter to NDDOT if Wold Engineer needs an ending termination point of the south secondary road south of McClusky and that no more federal aid monies would be applied for further on that same road, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Ehrman – yes Motion carried. Bargman stated electricity poles may need to be moved also along that road.

Alvin Gross, Road Foreman, was on the speaker phone to report that Cecil Schuh's motorgrader is down and needs major repair from RDO equipment. Gross also stated the road crew has been tirelessly plowing snow every day and weekends since the week before Christmas.

Randy Hoovestol, RDO Equipment Co., met with the board to discuss leasing a used 2004 JD 772CH Motorgrader for \$5,000.00 per month with option to purchase. It was moved by Commissioner Axt to lease the 2004 JD Motorgrader on a monthly basis for now, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Erdmann to approve the lease modification agreement with John Deere Credit, Inc. for the balloon payment of \$30,464.11 for the 2003 Motorgrader that would have been due 1/20/2009, however; to modify the agreement to one payment of \$15,000.00 due 1/20/2009 and the remaining final payment of \$16,429.62 due 1/20/2010, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Ehrman – yes Motion carried.

Janice Erdmann, County Treasurer, met with the board to review the pledge of assets for the County. It was moved by Commissioner Axt to approve the 2009 County pledge of assets as filed in the Auditors office, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Ehrman – yes Motion carried.

The Auditor reported on the election statistics for the 2008 General Election was \$8.15 per vote compared to \$8.02 per vote for the 2006 General Election.

It was moved by Commissioner Axt to approve the Courthouse boiler insurance policy for 2009 with Unity Insurance, McClusky, seconded by Commissioner Ehrman. Upon roll call – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

The Auditor was authorized to pay the annual Caterpillar Financial Services Corp. scheduled payment of \$20,851.47 when the invoice arrives for the 2006 Cat Motorgrader.

Trent Naser, Sheriff, met with the board to report that Steven Powell, Deputy Sheriff, has quit his position effective January 5th, 2009. Deputy Powell's Sheriff's vehicle was picked up at Denhoff and brought back to McClusky and any other belongings to the Sheriff's office. Naser will advertise for a full time deputy. The 2000 Chevrolet Impala and equipment will be sold later this spring when police equipment is taken off.

Crystal Schuanaman, County Agent, met with the board to present a bi-annually report on activities held through her office that included 4-H Achievement Days in July, organizing a County wide 4-H club, community projects with Cultural Arts Fair, Annie's Project, SCIPY activities, and starting the Horizons program in McClusky. Extension items were identifying plant diseases and many other farm related questions. In-service meetings were attended by Schuanaman for Livestock, Career Development, and Crop tours. Schuanaman was also selected as one of three participants from ND to participate in the 2009 National Extension Leadership Development class that is paid in full by ND state funds and a grant. The leadership development classes include 4 seminars throughout the year. Most of the seminars are located out of state including Arizona, Florida, ND, and NM. Schuanaman requested to purchase a license for software to be installed on a computer in the Community Room of the Courthouse to be available for the public. The Auditor was instructed to receive estimates on a software license by the February meeting.

It was moved by Commissioner Axt to approve purchasing heating pipe insulation for the Courthouse heating pipes in the boiler room, sheriff office, and social service office from Johnson's Plumbing, Rugby, in the amount of \$484.60 plus freight, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Ehrman – yes Motion carried.

It was moved by Commissioner Axt that the District County Assessors be paid \$300.00 per township for assessor duties for 2009, seconded by Commissioner Erdmann. Upon roll call vote- Erdmann – yes, Axt – yes, Erdmann – yes. All voting "yes" the motion carried.

It was moved by Commissioner Erdmann, seconded by Commissioner Axt, and carried that the Chairman of the Board, Eldon Ehrman, the County Auditor, and the County Treasurer, be appointed the members of the purchasing board for the ensuing year, 2009. Upon roll call – Ehrman – yes, Erdmann –yes, Axt – yes. All voting "yes" the motion carried. The County Officials and Janitor are therefore requested to requisition to the Board of County Commissioners at their regular meetings for all larger items such as furniture, equipment, etc. that exceeds over \$100.00 and that they have the approval of the purchasing board on all smaller items.

It was moved by Commissioner Axt, seconded by Commissioner Erdmann and carried that the Auditor be authorized to pay the following items by Auditor's warrants during the year upon authorized payrolls, certificates of interest on warrants, workmen compensation premiums, unemployment insurance, withholding tax, welfare office personnel, other welfare vouchers upon approval of welfare board, and county shop, county park, and courthouse electricity and water bills. Upon roll call – Axt – yes, Erdmann – yes, Ehrman. All voting "yes" the motion carried.

It was moved by Commissioner Erdmann, seconded by Commissioner Axt, that the following banks be designated as County Depository Banks. Upon roll call vote: Erdmann – yes, Axt– yes, Ehrman – yes. All voting "yes" the motion carried.

North Country Bank of McClusky
Choice Financial Group of Goodrich

It was moved by Commissioner Axt that the County employees be paid .50 per mile for necessary travel, seconded by Commissioner Erdmann. Upon roll call vote – Axt, - yes, Erdmann – yes, Ehrman– yes All voting "yes" the motion carried.

It was moved by Commissioner Erdmann that the Elected Officials and Appointed Officials annual Salaries for 2009 be set as follows:

County Auditor	24,000.00
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Sheriff	28,860.00
County Recorder	24,000.00
Treasurer	23,200.00
States Attorney	23,750.00
County Commissioners	9,000.00 each
	(Plus mileage and expense)
Veteran's Service Officer	3,200.00
Civil Defense Director	5,100.00
911 Coordinator	4,950.00
Risk Manager	2,850.00
Tax Director	14,880.00
And Salaries of Deputies, Clerk, etc. be set as follows:	
Auditor – Deputy	14,826.00
Extra help if needed	100.00
Sheriff – Chief Deputy	26,400.00
Office Clerk	7,401.16
Special Deputies-Signal 100 or	
Similar long situations	12.00 per hr.
Normal-Special Deputies	12.00 per hr.
County Recorder– Deputy	9,335.00
Extra help if needed	1,000.00
Treasurer – Clerk	7.00 - 8.00 per hr.
County Agent(County's 50% Share)	19,078.00
County Agent Clerk	9,810.84
Janitor & Extra help	14,856.00
Janitor Extra help	500.00
State's Attorney Rent	100.00 per mth.
Weed Board Members	50.00 per mtg.
County Park Board Commissioners	10.00 per mtg
Planning & Zoning Board members	10.00 per mtg

Seconded by Commissioner Axt. Upon roll call vote Erdmann – yes, Ehrman – yes, Axt – yes All voting “yes” the motion carried.

It was moved by Commissioner Axt that the Highway employees salaries be as follows for 2009, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Ehrman – yes All voting “yes” the motion carried.

HIGHWAY EMPLOYEES – Salaries – Annually

Salaries for full time experienced operators:	<u>Annual</u>
Foreman and Head Blademan	26,900.00
Head Mechanic and Blademan	26,050.00
Other Blademen and Tractor operators with	
Over 8 years experience	25,520.00
Other Blademen and Tractor operators	21,710.00
Salary for full time in-experienced operator	21,110.00
Wages for part time inexperienced operators:	<u>Per Hour</u>
Experienced part time operators	9.57
Inexperienced operators begin at	9.31
Common Labor, Tarring Streets, Picking Rocks, etc.	9.50

It was moved by Commissioner Erdmann to re-appoint the following for the year 2009:

Marlin P. Engen – County Park Commissioner
Arlington Helm – County Park Commissioner
James Paulus – Veteran Service Officer
Wayne Houston – County Emergency Manager & 911 Coordinator
Trent Naser – Acting Coroner
Cynthia D. Wahl – Director of Tax Equalization
Tracy Laib – Risk Manager

Seconded by Commissioner Axt. Upon roll call vote – Erdmann- yes, Axt – yes, Ehrman - yes All voting “yes” the motion carried.

It was moved by Commissioner Axt that the County employees that do not arrive for work due to inclement weather, even though the Courthouse is open, shall take a vacation or sick day off at the employee’s discretion to compensate for that day, seconded by Commissioner Erdmann. Upon roll call vote – Axt– yes, Erdmann –yes, Ehrman – yes. All voting “yes” the motion carried.

The Auditor presented a building permit for review that was issued to Mitch & Eden McLeod for moving a mobile home onto Part of the NW4 12-147-78.

It was moved by Commissioner Axt to re-appoint Alberta Voegele to the County School Reorganizing Committee for a three year term, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Ehrman – yes Motion carried.

It was moved by Commissioner Axt to pay the road crew any overtime hours up to January 1st out of the Emergency fund, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

There being no further business the meeting adjourned.

Auditor

Chairman

County Commissioners Meeting January 21, 2009

The Board of Sheridan County Commissioners met in special session at 3:00 p.m. Commissioners present were Eldon Ehrman, Howard Erdmann, and Michael Axt. Also present was Wayne Houston, Emergency Manager and Alvin Gross, Road Foreman

Chairman Ehrman called the meeting to order. The purpose of the special meeting was to discuss the snow emergency plan if to hire contractors or lease a bull dozer.

Chairman Ehrman stated RDO Equipment has a D7 Bulldozer to rent for \$8,175.00 for 176 hours.

Houston reported that 7 counties and one city has adopted emergency declarations so far to date.

Axt stated that WRT and other utilities would need to be contacted to mark their telephone pedestals, etc. before any snow removal starts. The Auditor will make the ONE call.

It was moved by Commissioner Axt to rescind the motion from January 6th meeting and pay the road crew overtime hours for the last payroll period covering Dec-22nd 2008 thru January 25th 2009 rather than paying overtime only up to January 1st, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Ehrman – yes Motion carried.

It was moved by Commissioner Erdmann to pay extra laborers for snow emergency removal at \$9.50 per hour, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Ehrman – yes Motion carried.

Contractors that have bull dozers and snow blowers were reviewed and the prices that would be charged ranged up to 120.00 per hr.

It was moved by Commissioner Erdmann to lease a D7 Bulldozer from RDO Equipment for \$8,175.00 per month that includes 176 hours or \$46.00 per hour, seconded by Commissioner Axt. Upon roll call – Erdmann – yes, Axt – yes, Ehrman – yes Motion carried.

It was moved by Commissioner Axt to hire Susag Gravel, Harvey, at \$120.00 per hr to bulldoze snow starting south of Martin on the secondary road, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

The State may be reimbursing up to 50% cost of snow removal according to the Emergency Manager. The organized townships will be responsible for hiring and paying for emergency snow removal for their township roads. The leased motorgrader that the County will have will be rented out at \$120.00 per hr also to the organized and unorganized twps.

There being no further business the meeting adjourned.

Auditor

Chairman

County Commission Meeting January 28, 2009

The Sheridan County Commission met at 11:00 a.m. in special session. Commissioners present were Eldon Ehrman and Howard Erdmann. Absent: Michael Axt Others present: Wayne Houston, Emergency Manager, and Janice Erdmann, County Treasurer.

Chairman Ehrman called the meeting to order. The purpose of the meeting was to participate in the Governors teleconference briefing to go over the guidelines of the Snow Emergency Declaration to follow in order to be reimbursed for 50% of snow removal expenses incurred and to discuss Cecil Schuh's motorgrader major repairs.

The time being 11:00 a.m. the Governors teleconference briefing was held on guidelines to follow for the Snow Emergency Declaration.

It was moved by County Commissioner Erdmann to appoint the County Auditor as the designation of applicant agent for Sheridan County to apply for state snow removal assistance, seconded by Commission Ehrman. Upon roll call vote – Erdman – yes, Ehrman – yes Motion carried.

The Emergency Manager will be sending a packet out to the cities and organized townships explaining the snow declaration guidelines to follow in order to be reimbursed 50% from the state. The Board instructed the Auditor to use 25% of the annual maintenance charge each year for the twps in order to calculate for the last five year average of snow removal costs. Farmers who have snow removal equipment/blowers can be hired upon pre-approval of the County Commissioners or organized twp boards and be included in 50% state reimbursement costs as long as the twp or county has paid 100% of snow removal bill first. Cities will send in their own application and costs will be reimbursed directly back to them. Organized twps are included with the county application. The organized twps are to send in copies of the paid snow removal bills with the check number corresponding to the auditor's office that will be included with the other county snow removal reimbursement requests to the State of ND then the county will reimburse the organized twps when reimbursement is received from the State of ND.

There being no further business the meeting adjourned.

Auditor

Chairman