

County Commission Meeting January 3, 2008

The Board of Sheridan County Commissioners met at 9:00 a.m. Commissioners present were Shirley J. Jorgensen, Eldon Ehrman, and Howard Erdmann.

Chairperson Jorgensen called the meeting to order. The minutes of the previous meetings were read and approved.

The following Statements of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,515.82
Clerk of Court, fees, \$460.00
Sheriff, Fees, \$231.00

The total Miscellaneous receipts were collected for the following funds and were approved for the month of December, 2007:

General - \$3,876.50	Secondary Road - \$82.20
County Road - \$2,431.50	Highway Dist. - \$18,171.88
County Park - \$101.30	S.S. & OASIS - \$252.92
County Ext. - \$516.00	Weed Board - \$1,484.98
911 - \$830.30	Wireless 911 - \$1,075.20

An itemized listing of miscellaneous receipts is on file at the County Treasurer's office.

The December payroll warrants #32264-32293 were approved from the following funds:

General - \$19,934.18	Service Officer - \$241.66
County Agent - \$760.57	Civil Defense - \$400.00
911 - \$387.50	Highway Dist. - \$11,322.49
Human Services - \$3,277.89	

The following bills #32308-32365 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Linen & Apparel Srv.,42.30;Bentz Supply Store,53.04;N.D. Newspaper Assoc., 154.50;Howard Erdmann,133.20; N.D. Assoc. Of Counties,14,890.53; Unity Insurance Agency, Inc.,1,485.20;Matthew Bender & Co., Inc.,133.80; Sylvia Schell,70.50; Gall's Inc., 22.15; Maximus, Inc.,11,783.48; Eldon Ehrman,64.80;N.D. Safety Council,60.00; Fireside Office Plus, 24.00;Office Depot, 415.66; Cenex Credit Card, 234.66; Birch Telecom,82.67;BHG, Inc.,319.89; Information Technology Dept., 417.40;Shirley J Jorgensen,24.30;Bismarck Tire Center,84.63; D&J Oil, Inc.,4,985.52;John Deere Credit,20,000.00;Abused Adult Resource Center,115.00; Lawson Products,19.60;Caterpillar Financial Services,17,046.55;Computer Software Assoc Inc. 2,627.00;McLean-Sheridan Rur Water,42.47;Elmer Jesme Conf Of Counties,75.00; ND Assoc. Of Co. Engineers, 210.00;Dakota Prairies RC & D,300.00; Alltel,194.78;Lewis & Clark Reg Dev Council,1,316.00; Marshall Feland,150.00; ND VSO Association, 40.00; ND County Commissioners Assoc.,770.00; First District Health Unit, 6,062.00; NACo,400.00;Sirchie Finger Print Lab, Inc.,290.98; ND Surplus Property,21.50;Marshall & Swift, 231.95; RDO Equipment Co., 817.92; Mapjoin Technologies,2,627.15; Safariland Store,85.00;Clyde Armory,432.00; NDTC, 18.20; Srt Communications, Inc.,12.88;Menards,11.18; Steven Murray, 90.00; Northland Construction,150.00; CPI,862.00;Reds Fixit Shop LLC,39.00

The 1st order of business was to elect a Chairman and Vice-Chairman for the ensuing year. It was moved by Commissioner Ehrman to elect Howard Erdmann as Chairman, seconded by Commissioner Jorgensen. Upon roll call vote – Ehrman – yes, Jorgensen – yes, Erdmann – yes Motion carried. It was moved by Commissioner Jorgensen to elect Eldon Ehrman as Vice-Chairman for the ensuing year, seconded by Commissioner Erdmann. Upon roll call vote – Jorgensen – yes, Erdmann – yes, Ehrman – yes Motion carried.

Cynthia Wahl, Tax Director, met with the board to report that the new ag values have not been reported yet from NDSU due to an illness with some employees in their office. Wahl also requested from the board what action to do next with the delinquent mobile home taxes owed.

The board suggested to have the States Attorney send letters to those who are delinquent first before the Sheriff's office is sent to collect the taxes. Wahl stated she had Mapjoin, Darrel Hornbacher, Riverdale, in her office again to help set up the irregular parcels in the arc view computer program for detailed soils. Payment of Mapjoin services can be paid half now in the amount of \$2,627.15 and the other half in 2009.

It was moved by Commissioner Jorgensen to approve the boiler insurance policy for the Courthouse for 2008 with Unity Insurance, McClusky, seconded by Commissioner Ehrman. Upon roll call vote – Jorgensen – yes, Ehrman – yes, Erdmann – yes Motion carried.

The time being 11:00 a.m. the County Commission meeting recessed for the County Park Board meeting. The County Commission meeting reconvened at 1:00 p.m.

It was moved by Commissioner Ehrman to approve the agreement with NDDOT to allow Sheridan County to install 911 signing on the top of the stop signs on two lane highways on the State Highway System within Sheridan County, seconded by Commissioner Erdmann. Upon roll call – Ehrman – yes, Erdmann – yes, Jorgensen – yes Motion carried.

It was moved by Commissioner Jorgensen to approve the agreement with NDACo for providing technical computer support services for 2008 in the amount for \$4,325.00, seconded by Commissioner Ehrman. Upon roll call vote – Jorgensen – yes, Ehrman – yes, Erdmann – yes Motion carried.

The time being 2:00 p.m. the fuel bid letting was held. Bids were received from the following:

	<u>Gasoline</u>	<u>Diesel Fuel</u>	<u>Heating Fuel</u>	<u>Oil</u>	<u>Grease</u>
	<u>Discount</u>	<u>Discount</u>	<u>Discount</u>	<u>Discount</u>	<u>Discount</u>
D & J Oil, Inc, McClusky	.10 per gal.	.10 per gal.	.10 per gal..	.30 per gal.	.05 per lb
Konschak Oil, Inc., Goodrich	.15 per gal.	.15 per gal.	.15 per gal.	.15 per gal.	.15 per lb

It was moved by Commissioner Jorgensen to approve D & J Bulk fuel bids for supplying the Courthouse heating fuel, both McClusky Shop's gas and diesel fuel, all the grease and oil and to approve Konschak Oil, Inc., bids for supplying the Schuh Motorgrader and the Goodrich Motorgrader diesel fuel, seconded by Commissioner Ehrman. Upon roll call vote – Erdmann – yes, Jorgensen – yes, Ehrman - yes. Motion carried.

Walter M. Lipp, States Attorney, met with the board to discuss civil commitment procedure costs that may be arising this year.

Janice Erdmann, County Treasurer, met with the board to review the Pledge of Assets. It was moved by Commissioner Jorgensen to approve the County pledge of assets as filed in the Auditors office, seconded by Commissioner Ehrman. Upon roll call vote – Jorgensen – yes, Ehrman – yes, Erdmann – yes Motion carried.

Alvin Gross, Road Foreman, met with the board to discuss some bales is still remaining in the right of way ditches along twp. and County roads. Contacts will be made to those landowners to remove the bales.

It was moved by Commissioner Jorgensen to amend the following funds due to an increase in fuel costs and extra training needed, seconded by Commissioner Ehrman. Upon roll call vote Jorgensen – yes, Ehrman – yes, Erdmann – yes Motion carried.

County Road Fund from \$151,000.00 to \$156,780.00
 Veteran Service Officer Fund from \$3,140.00 to \$4,185.00
 Civil Defense Fund from \$5,580.00 to \$5,735.00

The Auditor reported that the grant application for the court facilities improvement grant with the ND Supreme Court System for 12 Jury base chairs was sent in. Estimates were received from Fireside Office in the total amount of \$6,815.00 for 12 jury base chairs. The share of the

grant is 75% of which \$5,111.25 would be payable by ND Supreme Court and 25% local share of \$1,703.75 would be payable by the County. Notification of approval of grants will be done in February.

It was moved by Commissioner Erdmann that the District County Assessors be paid \$300.00 per township for assessor duties for 2008, seconded by Commissioner Jorgensen. Upon roll call vote- Erdmann – yes, Jorgensen – yes, Erdmann – yes. All voting “yes” the motion carried.

It was moved by Commissioner Ehrman, seconded by Commissioner Jorgensen, and carried that the Chairman of the Board, Howard Erdmann, the County Auditor, and the County Treasurer, be appointed the members of the purchasing board for the ensuing year, 2008. Upon roll call – Ehrman – yes, Erdmann –yes, Jorgensen – yes. All voting “yes” the motion carried. The County Officials and Janitor are therefore requested to requisition to the Board of County Commissioners at their regular meetings for all larger items such as furniture, equipment, etc. that exceeds over \$100.00 and that they have the approval of the purchasing board on all smaller items.

It was moved by Commissioner Ehrman, seconded by Commissioner Jorgensen, and carried that the Auditor be authorized to pay the following items by Auditor’s warrants during the year upon authorized payrolls, certificates of interest on warrants, workmen compensation premiums, unemployment insurance, withholding tax, welfare office personnel, other welfare vouchers upon approval of welfare board, and county shop, county park, and courthouse electricity and water bills. Upon roll call – Ehrman – yes, Jorgensen – yes, Erdmann - yes. All voting “yes” the motion carried.

It was moved by Commissioner Ehrman, seconded by Commissioner Jorgensen, that the following banks be designated as County Depository Banks. Upon roll call vote: Ehrman – yes, Jorgensen – yes, Erdmann – yes. All voting “yes” the motion carried.

North Country Bank of McClusky
Choice Financial Group of Goodrich

It was moved by Commissioner Ehrman that the County employees be paid .45 per mile for necessary travel, seconded by Commissioner Jorgensen. Upon roll call vote – Ehrman, - yes, Jorgensen – yes, Erdmann – yes All voting “yes” the motion carried.

It was moved by Commissioner Ehrman that the Elected Officials and Appointed Officials annual Salaries for 2008 be set as follows:

County Auditor	23,400.00
Sheriff	28,260.00
County Recorder	23,400.00
Treasurer	22,600.00
States Attorney	23,450.04
County Commissioners	8,700.00 each
	(Plus mileage and expense)
Veteran’s Service Officer	2,900.00
Civil Defense Director	4,950.00
911 Coordinator	4,800.00
Risk Manager	2,700.00
Tax Director	14,400.00
And Salaries of Deputies, Clerk, etc. be set as follows:	
Auditor – Deputy	13,376.00
Extra help if needed	100.00
Sheriff – Chief Deputy	25,800.00
Office Clerk	7,143.16
Special Deputies-Signal 100 or	
Similar long situations	8.00 per hr.
Normal-Special Deputies	8.00 per hr.
County Recorder– Deputy	9,035.00

Extra help if needed	1,000.00
Treasurer – Clerk	7.00 - 8.00 per hr.
County Agent(County’s 50% Share)	17,909.00
County Agent Clerk	9,468.84
Janitor & Extra help	14,376.00
Janitor Extra help	1,104.00
State’s Attorney Rent	100.00 per mth.
Weed Board Members	50.00 per mtg.
County Park Board Commissioners	10.00 per mtg
Planning & Zoning Board members	10.00 per mtg

Seconded by Commissioner Jorgensen. Upon roll call vote – Jorgensen – yes, Ehrman – yes, Erdmann – yes All voting “yes” the motion carried.

It was moved by Commissioner Erdmann that the Highway employees salaries be as follows for 2008, seconded by Commissioner Ehrman. Upon roll call vote – Erdmann – yes, Jorgensen – yes, Ehrman – yes All voting “yes” the motion carried.

HIGHWAY EMPLOYEES – Salaries – Annually

Salaries for full time experienced operators:	<u>Annual</u>
Foreman and Head Blademan	26,300.00
Head Mechanic and Blademan	25,450.00
Other Blademen and Tractor operators with Over 8 years experience	24,920.00
Other Blademen and Tractor operators	21,110.00
Salary for full time in-experienced operator	20,510.00
Wages for part time inexperienced operators:	<u>Per Hour</u>
Experienced part time operators	8.65
Inexperienced operators begin at	7.60
Common Labor, Tarring Streets, Picking Rocks, etc.	8.00

It was moved by Commissioner Jorgensen to re-appoint the following for the year 2008:

- Marlin P. Engen – County Park Commissioner
- Arlington Helm – County Park Commissioner
- James Paulus – Veteran Service Officer
- Wayne Houston – County Emergency Manager & 911 Coordinator
- Trent Naser – Acting Coroner
- Cynthia D. Wahl – Director of Tax Equalization
- Tracy Laib – Risk Manager

Seconded by Commissioner Erdmann. Upon roll call vote – Jorgensen- yes, Ehrman – yes, Erdmann - yes All voting “yes” the motion carried.

It was moved by Commissioner Jorgensen that the County employees that do not arrive for work due to inclement weather, even though the Courthouse is open, shall take a vacation or sick day off at the employee’s discretion to compensate for that day, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann –yes, Jorgensen – yes. All voting “yes” the motion carried.

There being no further business the meeting adjourned.

Auditor

Chairman

Commissioner Meeting January 15, 2008

The Board of County Commissioners met at 11:00 a.m. as per notice posted. Commissioners present were Howard Erdmann, Shirley J. Jorgensen, and Eldon Ehrman. Others present were: Allan Tinker, Editor, McClusky Gazette

Chairman Erdmann called the meeting to order. Erdmann stated the purpose of the special meeting was to consider the average agriculture values from the ND Tax Commissioners Office and to review hoist repair costs.

The Auditor reported the average agriculture value from last year was \$215.22 per acre and for 2008 the new average agriculture value is \$209.90 per acre which calculates out to a 2.5% decrease. It was moved by Commissioner Ehrman that being the State tolerance level is 5% and that the County is still within the State tolerance level, to approve not to change the agriculture values at this time, however; to reconsider at the County Equalization meeting after the assessors changes have been posted, seconded by Commissioner Jorgensen. Upon roll call vote – Ehrman – yes, Jorgensen – yes, Erdmann – yes Motion carried.

The County Auditor presented hoist estimate repairs for the Mack truck from Dakota Hydraulics, Mandan, is \$750.00 or a new hoist is \$970.00 plus shipping. It was moved by Commissioner Ehrman to purchase a new hoist for the Mac truck in the amount of \$970.00 plus shipping, seconded by Commissioner Jorgensen. Upon roll call vote – Ehrman – yes, Jorgensen – yes, Erdmann – yes Motion carried.

The auditor reported to the board that the McClusky City Fire Dept is circulating a petition to annex into the McClusky Rural Fire District. 167 signatures are required on the petition before it is forwarded to the McClusky Rural Fire District Board to vote on approving and if approved, then the County holds a public hearing for final approval. Also Otter Tail Energy Services Co. has filed an application for a zoning amendment to the County Zoning plan to add wind turbines as a conditional use to the agricultural zoned land. A public hearing was scheduled for February 5th at 2:00 p.m. for the planning and zoning board to be present.

Trent Naser, Sheriff, reported over the speakerphone about the large burglary/drug case with the many items to be inventoried that were stolen and that the County is responsible to insure the stolen property. The stolen property will soon be given back to the rightful owner as stolen reports are followed through. The Auditor was instructed to contact Nodak Mutual Ins. Co. Also Naser reported that Deputy Hoffman's Alltell bag phone has quit working and the analog bag phones will be obsolete in February. Naser has tested both Verizon and Alltell cell phones for coverage around the County and Alltel coverage has been the best. Naser will be attending a meeting in Bismarck this week and will investigate both the Verizon and Alltell cell phone plans for the County.

The following bill was reviewed and paid:

Caterpillar Financial Services, \$19,858.54

There being no further business the meeting adjourned.

Auditor

Chairman