

COMMISSIONERS MEETING January 8, 2002

The Board of Sheridan County Commissioners met at 9:00 a.m. Commissioners present were Gordon O. Felchle, Eldon Ehrman, and Shirley J. Jorgensen.

Chairman Felchle called the meeting to order. The minutes of the previous meetings were read and approved.

The following Statements of Fees were approved and submitted to their appropriate funds for December 2001:

County Recorder, Fees, \$1,198.00
Clerk of District Court, Fees, \$25.00
Sheriff, Fees, \$182.40

The total Miscellaneous Receipts were collected for the following funds and were approved for the month of December, 2001:

General Fund-\$21,213.60	Social
Services-\$6,914.39	
Unorganized Rd. Districts - \$25,707.30	County
Road - \$825.24	
Highway Dist - \$13,776.76	County
Park - \$95.25	
SS & OASIS - \$583.01	County
Extension - \$5.00	
Weed Control - \$1,662.61	911 - \$949.05
Wireless 911 - \$533.60	

An itemized listing of Miscellaneous Receipts is on file at the County Treasurer's Office for review.

The December payroll warrants 20540-20582 were approved from the following funds:

General Fund - \$16,692.52	Service
Officer- \$216.66	
County Agent Fund - \$1,134.31	911 - \$350.00
Civil Defense - \$350.00	County
Corrections - \$260.00	
Highway Dist. - \$11,119.13	County
Park -\$40.00	
Weed Control - \$175.00	SCIPY -\$520.00
Social Services -\$9,417.99	

The following bills #20620-20694 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

GORDON FELCHLE, 39.06;AMERIPRIDE LINEN & APPAREL SRV,53.50;WALTER M. LIPP 93.45;MCCLUSKY GAZETTE,84.00;N.D. ADVERTISING SERVICE,INC.,150.00;PITNEY BOWES,INC.,338.23;WEST RIVER TELECOMMUNICATIONS,1,018.91;N.D. ASSOCIATION OF COUNTIES,12,564.10;MATTHEW BENDER & CO.INC,479.36;WASTE MANAGEMENT OF ND 28.95,REULE'S SUPER VALUE,36.59;N.D. STATE RADIO COMMUNICATION,120.00;ELDON EHRMAN,97.74;LTM BUISNESS CONCEPTS,27.82;KELLER PLBG,HTG. & AIR CONDIT. 646.72;OFFICE DEPOT,171.70;CENEX AMPRIDE CREDIT CARD,260.24;IONEX TELECOMMUNICATIONS,78.90;BHG, INC.,270.96;INFORMATION TECHNOLOGY DEPT. 740.00;GMAC,608.43;SHIRLEY J JORGENSEN,88.35;CHIEF SUPPLY,250.32;INSTITUTE OF LOCAL GOV'T,26.00;D&J OIL, INC.,1,731.90;FARMERS UNION OIL COMPANY,1,663.77; MENARD'S, 624.87;BUTLER MACHINERY CO.,2,262.76;ROGER TRAUTMANN,21.08;NAPA AUTO PARTS,214.73;RDO EQUIPMENT COMPANY,295.84;KENT ALDERIN,150.51;NDTC, 20.07;SRT COMMUNICATIONS, INC,12.88;WEST RIVER TELECOMMUNICATIONS,193.66;ND STATE RADIO COMMUNICATIONS,600.00;PAUL E. STOBER,102.52;ORRIN A. HOLEN, CONSTRUCTION,5,344.99;HOLEN CONSTRUCTION,INC.,7,780.75;DON WENNING,28.80; ATCO INTERNATIONAL,158.00;BCI,2,000.00;BP AMOCO,149.60;BRYLES FIREARMS, 723.49;CASS CO TREASURER,69.00;SHERIDAN COUNTY TREASURER,600.00;D&E SUPPLY CO INC,50.33;DAKOTA PRAIRES RC&D,250.00;ELMER JESME CONFERENCE OF CO.,75.00; FIRST DISTRICT HEALTH UNIT,288.00;JACK WAGNER CONST,346.20;JOHN DEERE CREDIT, 20,000.00;ASHLEY KENNEY,30.90;KONSCHAK OIL INC,17.65;KYCERA MITA AMERICA INC, 61.00,EVAN LAIB,30.90;LEWIS & CLARK COMMUNITY WORKS,2,400.00;LEWIS & CLARK RDC,1,159.00;LITTLE FALLS MACHINE INC,44.12;MAXIMUS INC,10,000.00;MCCLUSKY INSURANCE AGENCY,1,084.62;MCCLUSKY INSURANCE AGENCY INC,28.00;EDEN MELOM 30.90;THEODORE MERTZ,40.50;ATONETTE MORTENSON,30.90;NACO,360.00;ND ASSOCIATION OF COUNTIES INC,5,993.26;ND CLERK OF COURT ASSOC,60.00;ND DEPT OF HUMAN SERVICES,1,099.41;OUTREACH SERVICES INC,908.32;SCHAEFFER'S SERVICE,6.00; SUN DANCE CONSTRUCTION, 13,580.00; ROSENFIELD TOWNSHIP,

77.93; JERMEMY TKACH,
AMANDA WERNER, 46.35;

61.80;

First order of business was to elect Chairman of the County Board for the ensuing year 2002. It was moved by Commissioner Jorgensen to re-elect Gordon O. Felchle as Chairman of the Board for the year 2002, seconded by Commissioner Ehrman. All voting "Aye" the motion carried. It was moved by Commissioner Jorgensen to re-elect Eldon Ehrman as Vice-Chairman of the Board for the year 2002, seconded by Commissioner Felchle. All voting "Aye" the motion carried.

Tom Hanson, NDSU Director, met with the board to update on the hiring of the Home Economist position. Applicants have been interviewed and a salary increase of \$500.00 has been discussed. Hanson reported that McLean County is not allowing the increase and they are requesting to hire a Home Economist on their own. Hanson will contact, Joyce James, from Turtle Lake, who applied earlier for the position being she wanted just a part time position anyway. This would give her a part-time position to just work in Sheridan County only. Hanson stated if the applicant turns down the part-time position then other alternatives will have to be discussed further.

Jim Crimmins, met with the board to present the discount tank wagon fuel bid prices from Farmers Union and stated that whatever comes out of the upcoming Farmers Union CO-OP Meeting he reassured the board that there will still be a bulk fuel plant of some kind in McClusky.

Larry Gessner, Sheriff, met with the board to report that Deputy Hoffman's vehicle needs new tires. It was moved by Commissioner Ehrman to purchase tires at Bismarck Tire with the state fleet price at \$45.00 each, seconded by Commissioner Jorgensen. Upon roll call vote- Felchle - yes, Ehrman- yes, Jorgensen - yes. All voting "yes" the motion carried.

Gessner stated the air bag module in the Deputy's car needed to be replaced also. Gessner stated the Cellular One bills are not charging the agreed prices. Further investigation will be done.

More Sheriff Office patches are being requested from people all over the world on the Internet which they are charged for to recoup any costs incurred so the office patches inventory is getting low. It was moved by Commissioner

Ehrman to purchase 200 more patches for \$276.00, seconded by Commissioner Jorgensen. Upon roll call vote Ehrman - yes, Jorgensen - yes, Felchle - yes All voting "yes" the motion carried. The Narcotic Task Force has requested \$2,000.00 again for 2002 that will be taken out of the Co. Corrections Fund. The stolen van in back courthouse parking lot can not be sold being the non-profit organization owning it in Colorado had a grant to purchase it and will hopefully soon raise enough money to come to ND to pick it up. The REC lights at the Hoffer Lake Recreation area that were broke were reported in on who broke them out. The County Park Board will need to contact Verendrye Electric on costs associated with repairs to the lights so restitution can be paid back.

The time being 10:00 a.m. Mark Luther, Kadrmas, Lee, & Jackson, met with the board to discuss soil survey data implementation. Costs would depend on how much local work can be done. Arc View software would be used. Costs of other Counties were reviewed. Mr. Luther will present a couple of different price packages at the next meeting.

Eldon Ehrman reported he will be attending the Value Added Ag course in Bismarck January 16 & 17th.

Jake Wagner Const., met with the board to discuss ideas for floating laminating floor or tile in the Treasurer's vault being it is all loose and needs repair. Others areas of tile repair in the Social Service Office on the main floor and the Community Room tile repair estimates were discussed. Suspended ceiling estimates for most of 2nd floor offices were reviewed for Wagner Const. also. Wagner will report back later in the day on prices for floating laminate floor or carpet and repair estimates for tile repairs Social Service Office and Community Room.

The time being 11:00 p.m. the County Commission meeting recessed for the County Park Board meeting. The County Commission meeting reconvened at 1:00 p.m.

Malcolm Tonneson, Interstate Engineering, Inc., met with the board to present information on implementing the soil survey data to a Arc View software to be used for tax valuation fairness and any other uses as needed such as 911 mapping, road maintenance, etc. Arc View software costs around \$1,000.00 plus training on software. Steve Cates would be doing the Arc View training. Tonneson will present some estimates of prices on technician help in starting up the implementation of transferring the soil survey data into Arc View computer programming for the next meeting.

The Agriculture Values for 2002 according to the State Tax Dept. was increased to 4%

for Sheridan County. It was moved by Commissioner Ehrman to increase to only 2% and still be within the allowable tolerance, seconded by Commissioner Jorgensen. Upon roll call vote – Ehrman – yes, Jorgensen – yes, Felchle- yes. All voting “Yes” the motion carried.

The time being 2:00 p.m. the hearing on establishing voting precincts for 2002 was held. There being no objections the voting precincts will remain the same as the 2000 Elections were.

Edward Baker, Road Foreman, met with the board to report the North County Shop was broke into again over Christmas break. This time the door needed to be replaced. Ideas of a sensor installed at the shop to ring into the Sheriff’s office may prevent break-ins happening. This will be investigated further. Roger Trautmann’s motorgrader was taken down to RDO Equipment to have the transmission worked on through the warranty service plan.

The time being 3:00 p.m. the fuel bid letting was held. Bids were received as follows:

	<u>Gasoline Discount</u>	<u>Diesel Fuel Discount</u>	<u>Heating Fuel Discount</u>	<u>Motor Oil Discount</u>	<u>Grease</u>
<u>Discount</u>					
Farmers Union Oil	.05	.05	-0-	-0-	-0-
McClusky					
D&J Bulk, Inc.	.07	.05	.07	.30	.10
McClusky					

It was moved by Commissioner Ehrman to accept the D&J Bulk discount tank wagon price for heating fuel, gas, motor oil, and grease and to accept the Farmers Union diesel fuel discount tank wagon price, seconded by Commissioner Jorgensen. Upon roll call vote – Ehrman – yes, Jorgensen – yes, Felchle – yes All voting “yes” the motion carried.

It was moved by Commissioner Jorgensen to re-appoint the following as District Assessors as follows:

- 1st District – James O. Haux
- 2nd District – Sherril Houser
- 3rd District – Cheryl Jesz

seconded by Commissioner Ehrman. All voting “Aye” the motion carried.

Jack Wagner Construction met with the board to present estimates on floor tile repairs for Community Room and Social Services Office. Carpeting Community Room and Treasurers vault was discussed however; it was decided to be put on hold until a later date.

It was moved by Commissioner Ehrman to approve purchasing 9 window blinds in the amount of \$1,010.00 from Fargo Glass, Minot, and 6 new hallway light fixtures and 2 light fixtures in the Courtroom in the amount of \$925.00 from West-Lite Corp., Turtle Lake, which includes installation and electrical wiring, seconded by Commissioner Jorgensen. Upon roll call vote – Felchle – yes, Ehrman – yes, Jorgensen – yes All voting “yes” the motion carried.

It was moved by Commissioner Jorgensen to repair the Community Room floor, 1st floor Social Service Office, and County Auditor’s Vault floor in a an estimate of around \$2,390.00 from Jack Wagner Const. and hold off on doing any suspended ceilings for now, seconded by Commissioner Ehrman. Upon roll call vote – Jorgensen – yes, Ehrman – yes, Felchle – yes

The Auditor presented a letter from Wold Engineering stating that Project SC-4211 & SC-4225 Farm to Market road project 4.5 miles North of Goodrich and .50 mile south of McClusky was inspected and accepted by the NDDOT.

The Boiler Ins Policy was reviewed and approved.

It was moved by Commissioner Jorgensen that the District County Assessors be paid \$275.00 per township for assessor duties, seconded by Commissioner Ehrman. Upon roll call vote Jorgensen - yes, Felchle - yes, Ehrman - yes All voting “yes” the motion carried.

It was moved by Commissioner Ehrman, seconded by Commissioner Jorgensen, and carried that the Chairman of the Board, Gordon Felchle, the County Auditor, and the County Treasurer, be appointed the members of the purchasing board for the ensuing year, 2002. The County Officials and Janitor are therefore requested to requisition to the Board of County Commissioners at their regular meetings for all larger items such as furniture, equipment, etc. that exceeds over \$100.00 and that they have the approval of the purchasing board on all smaller items.

It was moved by Commissioner Jorgensen, seconded by Commissioner Ehrman, and carried that the Auditor be authorized to pay the following items by Auditor’s warrants during the year upon authorized payrolls, certificates of interest on warrants, workmen compensation premiums, unemployment insurance, withholding tax, welfare office personnel, other welfare vouchers upon approval of welfare board, and county shop, county park, and courthouse electricity and water bills.

It was moved by Commissioner Jorgensen, seconded by Commissioner Ehrman, that the following banks be designated as County Depository Banks:

The First National Bank of McClusky
 Choice Financial Group of Goodrich
 The Bank of North Dakota

The Pledge of Assets were reviewed and found in order.

It was moved by Commissioner Ehrman that the County employees be paid .31 per mile for necessary travel, seconded by Commissioner Jorgensen. Upon roll call vote - Ehrman - yes, Jorgensen - yes, Felchle - yes All voting "yes" the motion carried.

It was moved by Commissioner Jorgensen that the Elected Officials and Appointed Officials Salaries for 2002 be set as follows:

County Auditor	21,000.00	
Sheriff	24,660.00	
Register of Deeds	21,000.00	
Treasurer	20,200.00	
States Attorney	22,250.00	
County Commissioners (Plus mileage and expense)	575.00 per mth.	
Veteran's Service Officer	2,750.00	
Civil Defense Director	4,350.00	
911 Coordinator	4,350.00	
Risk Manager	2,250.00	
Tax Director (At Training)	66.00 per day	
	8.25 per hr.	
And Salaries of Deputies, Clerk, etc. be set as follows:		
Auditor - Deputy	13,425.00	
Extra help if needed		100.00
Sheriff - Chief Deputy	20,400.00	
Special Deputies-Signal 100 or Similar long situations		
	5.50 per hr.	
Normal-Special Deputies		
	5.15 per hr.	
Register of Deeds - Deputy	6,935.04	
Extra help if needed		500.00
Treasurer - Deputy		6.00 per hr.

County Agent Clerk	14,212.00	
Janitor & Extra help	14,100.00	
Jailor certified hr		5.15 per
State's Attorney Rent per mth.		100.00
Weed Board Members	35.00 per mtg.	
County Park Board Commissioners per mtg		10.00
Planning & Zoning Board members per mtg		10.00

Seconded by Commissioner Ehrman. Upon roll call vote - Jorgensen - yes, Ehrman - yes, Felchle - yes All voting "yes" the motion carried.

It was moved by Commissioner Ehrman that the Highway employees salaries be as follows for 2002, seconded by Commissioner Jorgensen. All voting "Aye" the motion carried.

HIGHWAY EMPLOYEES – Salaries – Annually

Salaries for full time experienced operators:

<u>Annual</u>	
Foreman and Head Blademan	
23,900.00	
Head Mechanic and Blademan	23,050.00
Other Blademen and Tractor operators with Over 8 years experience	22,520.00
Other Blademen and Tractor operators	
19,910.00	
Salary for full time in-experienced operator	
18,910.00	

Wages for part time inexperienced operators:

<u>Hour</u>	<u>Per</u>
Experienced part time operators	
8.65	
Inexperienced operators begin at	
7.60	
Common Labor, Tarring Streets, Picking Rocks, etc.	
8.00	

It was moved by Commissioner Ehrman to re-appoint the following for the year 2002:

Marlin P. Engen - County Park Commissioner
Arlington Helm - County Park Commissioner
Paul Stober - Veteran Service Officer
Wayne Houston - County Emergency Manager & 911
Coordinator
Larry Gessner - Acting Coroner
Cynthia D. Wahl - Director of Tax Equalization
Denise Melom - Risk Manager

Seconded by Commissioner Jorgensen. Upon roll call vote - Ehrman - yes, Jorgensen- yes, Felchle- yes All voting "yes" the motion carried.

It was moved by Commissioner Ehrman that the County employees that do not arrive for work due to inclement weather, even though the Courthouse is open, shall take a vacation or sick day off at the employee's discretion to compensate for that day, seconded by Commissioner Jorgensen. Upon roll call vote - Felchle -yes, Jorgensen - yes, Ehrman- yes All voting "Aye" the motion carried.

There being no further business the meeting adjourned.

Chairman

Auditor

COUNTY COMMISSIONERS MEETING January 25, 2002

The Board of County Commissioners met at 1:00 p.m. on call of the Chairman. Commissioners present were Gordon O. Felchle, Eldon Ehrman, and Shirley J. Jorgensen.

Chairman Felchle called the meeting to order.

Ed Baker, Road Foreman, met with the board to report on the truck bed of the Mack truck is being repaired with new iron liner from Porter Bros. and the fuel injectors and fuel pump in the 1989 Motorgrader was being repaired also. A trailer will also be built for hauling culverts or possibly strong enough to haul a tractor on it too.

Ryan Holen, Holen Const, met with the board to discuss Farm to Market road bills.

The Auditor reported the Federal Emergency Road repair funding finally arrived for 2001 Emergency Farm to Market road sites. The Farm to Market Road site south of Goodrich was 80% federal funded and the Farm to Market Road site south of McClusky was 100% federal funded due to it was under water.

The following bills were approved and paid:

Holen Const, Inc., Emergency Road Repair on Farm to Market South of Goodrich, \$139,888.51; Holen Const. Inc., Emergency Road Repair on Farm to Market South of McClusky, \$58,293.30

At this time Annie Fyelling, Extension Office, Robin Bauer, and Debbie Deseth representing the 4-H Council, met with the board to discuss ways and ideas to build a structure to hold 4-H events at. Grants are being considered. Stipulations on some grants that state ownership of land is needed. Possibilities of buying land adjoining the Hoffer Lake Recreation area was discussed. Size of building was discussed and where to receive bids from. The County 4-H Council requested from the board to support the County 4-H Council with establishing a County Fair Association that will implement a 1 mill levy. Further discussion will be done at the next regular meeting.

There being no further business the meeting was adjourned.

Auditor

Chairman

