

COUNTY COMMISSIONERS MEETING April 1, 2003

The Board of County Commissioners met at 9:00 A.M. Commissioners present were Eldon Ehrman, Shirley J. Jorgensen, and Howard F. Erdmann.

Chairman Ehrman called the meeting to order. The minutes of the previous meeting was read and approved.

The following Statements of Fees were approved and submitted to their appropriate funds for March, 2004:

County Recorder, Fees, \$1,694.25  
Clerk of District Court, Fees, \$571.00  
Sheriff, Fees, \$46.40

The total Miscellaneous Receipts were collected for the following funds and were approved for the month of March, 2003:

General Fund - \$2079.17	Social Welfare
- \$5,431.36	
County Road - \$12,225.00	Highway Dist.
- \$11,412.74	
County Park - \$55.41	County
Ext. - \$1,745.00	
Weed Control - \$57.88	911 -
\$1,009.85	
Wireless 911- \$488.00	

An itemized listing of Miscellaneous Receipts is on file at the County Treasurer's Office for review.

The March payroll warrants #23168-23208 were approved from the following funds:

General Fund - \$19,616.50	Service
Officer - \$229.16	
County Agent - \$1,234.33	Civil Defense
- \$375.00	
911 - \$375.00	Highway Dist -
\$11,719.13	
County Park - \$40.00	Social
Services - \$7,853.89	

The following bills #23231-23302 were approved for April and ordered paid subject due to delinquent or any

other indebtedness owing the County:

AMERIPRIDE LINEN & APPAREL SRV,27.65;DENISE  
MELOM,40.30; WALTER M. LIPP,40.41; SHIRLEY A.  
MURRAY,179.80;PITNEY BOWES,INC.,338.23; HOWARD  
ERDMANN,91.76; WEST RIVER TELECOMMUNICATIONS,1,127.86;N.D.  
ASSOCIATION OF COUNTIES, 132.00;CITY OF  
MCCLUSKY,26.10; BONNIE HELM,16.55; WASTE MANAGEMENT OF  
ND,31.35; REULE'S SUPER VALUE,100.08;N.D. STATE RADIO  
COMMUNICATION,120.00;ELDON EHRMAN,66.34;FIRESIDE OFFICE  
PLUS,21.50; CENEX AMPRIDE CREDIT CARD,355.01;IONEX  
TELECOMMUNICATIONS,70.71;BHG, INC.,374.34;INFORMATION  
TECHNOLGY DEPT.,374.00;CELLULAR ONE,213.51;HAROLDSON OFFICE  
SUPPLY,83.45;  
MCLEAN COUNTY SHERIFF'S OFFICE,111.00;SHIRLEY J  
JORGENSEN,87.11; CHIEF SUPPLY,56.97;INSTITUTE  
OF LOCAL GOV'T,275.00;KYOCERA MITA AMERICA  
INC,61.00;OMB/SURPLUS PROPERTY DIVISION,10.00;CASS COUNTY  
TREASURER,66.00;C-STORE,31.70;D&J OIL, INC.,4,238.30;  
LAWSON PRODUCTS,73.23;KONSCHAK OIL  
INC.,8.00;MENARD'S,101.63 CECIL  
SCHUH,120.00;MCLEAN-SHERIDAN RUR WATER,49.04;NAPA AUTO  
PARTS,429.36;CO-OP ELEVATOR,1,355.95;BENTZ SUPPLY  
STORE,199.19; POWER PLAN,156.99;KENT  
ALDERIN,196.47;BHG, INC,30.78;IRVIN  
SCHNEIDER,68.82;NDTC,15.33;SRT COMMUNICATIONS, INC.,12.88;  
WEST RIVER TELECOMMUNICATIONS,185.66;ND STATE RADIO  
COMMUNICATIONS,600.00;NDACO,244.00;PAUL E.  
STOBER,8.37;BURLEIGH COUNTY SOCIAL SERVICE,3,500.00;DAYS  
INN,135.00;DOUG'S AUTO BODY,  
60.00;CONNIE ESLINGER,60.00;EXPRESS POLICE SUPPLY  
INC,178.96;  
FARMERS UNION,346.74;HERTZ FUNERAL HOME,300.00;INTERSTATE  
COMPANIES INC,9.05;JACK'S UNIFORMS &  
EQUIPMENT,111.40;MANDAN DRUG,216.00;MARSHALL &  
SWIFT,297.95;MAS MODERN MARKETING,218.53; QUALITY  
PRINTING SERVICE INC,280.52;RADIO SHACK CORP,27.98;  
RONALD G REILE SR,39.37;ALBERTA STOBEL,312.00;DORIS  
FISCHER, 356.88;EVAN  
LAIB,92.70;JEREMY TKACH,92.70;EDEN MELOM,92.70;  
PERRY SMITH,100.55;TIRES PLUS,11.99;TROUT ASSOCIATES INC,  
550.30;WEAR GUARD,53.69

Roger Redfield, Social Service Director, met with the Board to present a Multi County agreement between Burleigh, Morton, McLean, Mercer, Oliver, and Sheridan Counties to allow for the purchase of social work services by any one

of these county social service boards from one or more of the other county social service boards. It was moved by Commissioner Jorgensen to approve to enter into the Multi-County Agreement with the other counties as stated above, seconded by Howard Erdmann. Upon roll call vote - Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried.

Redfield also explained the HIPPA law more in detail in that it relates to the privacy Laws regarding any medical history on employees can not be public knowledge. Also adopting a confidentiality policy was discussed. Further investigation on a policy will be done for the next meeting It was moved by Commissioner Jorgensen to authorize the Chairman to sign the HIPPA form to designate Sheridan County as a hybrid entity under the HIPPA Act, seconded by Commissioner Erdmann. Upon roll call vote - Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried.

Appointing a new member to the Social Service Board and County Park Board due to missed meetings was discussed. Board members will first be contacted to be informed of the new County Board Policy and if they miss more than two regular consecutive meetings again they will be ineligible to serve on those boards and new appointments will be made at that time.

The time being 11:00 p.m. the County Park Board meeting was held. The County Commission meeting reconvened at 1:00 p.m.

At this time Edward Baker, Road Foreman, met with the board to discuss upcoming road issues and repairs to some County equipment.

At this time Jerry Spear, landowner, met with the board to report a grade that is under water between sections 31 in Rosenfield Twp and section 6 in Granville Twp that he needs access to get to his land. Spear has met with Rosenfield Twp officials already and they stated to meet with the County Commission first. Ed Baker, Road foreman, will investigate further on this issue and get back to the County Commissioners and Spear. The bill would need to be split between Rosenfield Twp. and Granville Twp. if both entities agree to repair road.

It was moved by Commissioner Jorgensen to sign certification form from DOT for maintaining Federal Aid roads in Sheridan County, seconded by Commissioner Erdmann. Upon roll call vote- Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried.

The Auditor presented the Holmes Twp petition to dissolve their Twp. and that it was approved at their annual twp meeting in March to become an unorganized twp effective January 1<sup>st</sup> , 2004.

It was moved by Commissioner Ehrman to approve the McClusky Merchants site authorization to conduct Games of Chance to be held at the Hi-Way Lounge from 07-01-03 thru 06-30-04 , seconded by Commissioner Jorgensen. Upon roll call vote- Ehrman - yes, Jorgensen - yes, Erdmann - yes All voting "yes" the motion carried.

The Family Medical Leave Act was discussed and a policy will be investigated further to be reviewed for adoption at the next meeting.

The Auditor was instructed to advertise for weed mowing contractors to mow weeds for the County on a per mile basis to be reviewed at the next meeting.

The application for abatement and settlement of taxes filed by Barry Froehlich for on lots 1-2, Block 2, Original, McClusky City was reviewed and forwarded to the Tax Director. The hearing will be held on May 6, at 2:00 p.m.

Sheriff, Larry Gessner, met with the board to report on activities in their office. The Commission requested the Sheriffs office to beef up the patrolling on County and twp roads to enforce load restrictions in order to not destroy the County and twp roads.

The Veteran Service Office report for Jan - March was reviewed and found in order.

The Auditor reported that Rath & Mehrer, P.C. will be conducting the 2001-2002 Bi-annual Audit the week of May 26, 2003 for the County.

There being no further business the meeting adjourned.

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Auditor

Chairman

County Commission Meeting April 17, 2003

The Board of County Commissioners met at 1:30 P.M. in special session on call of the Chairman. Commissioners present were Shirley J. Jorgensen, Howard Erdmann, and Eldon Ehrman was present by speakerphone.

Chairman Ehrman called the meeting to order.

The Auditor requested that her Deputy, Denise Melom, attend a NDPERS Retirement workshop on May 21<sup>st</sup> and a Microsoft Office/Excel class on April 30. It was moved by Commissioner Erdmann to authorize Melom to attend the above mentioned workshops, seconded by Commissioner Jorgensen. Upon roll call vote - Erdmann - yes, Jorgensen - yes, Ehrman - yes All voting "yes" the motion carried.

The Auditor reported that the Janitor has requested a pickup trailer to be used for grounds maintenance around the courthouse for hauling leaves, tree limbs, etc. Steve Murray has a used pickup trailer that he would sell for \$100.00. Also the Auditor reported that the road crew inquired about the old riding lawn mower, if they could use it at the County Shop. Murray was using it to mow County lots in McClusky as approved by the County Commission however; all County lots have been purchased by private owners since then. Murray has no need for the riding lawn mower now, however; he has repaired the lawn mower since then and requests to be reimbursed \$75.00 for parts. This was tabled until the May regular meeting.

The Auditor also reported the ag values according to the State Tax Commissioner's office need to be decreased by 7%- 10% due to the new legislative bill that passed with the new capitalization rate of 9.5% that changed the ag value formula. This was tabled also until the regular May meeting.

The following bills were approved and paid:

NDPERS, \$25.00; Career Track, \$59.00

There being no further business the meeting adjourned.

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Auditor

Chairman