

County Commission Meeting January 2, 2007

The Board of County Commissioners met at 9:00 a.m. Commissioners present were Shirley J. Jorgensen and Howard Erdmann. Absent: Eldon Ehrman

Vice-Chairperson Jorgensen called the meeting to order. The minutes of the previous meetings were read and motion made by Commissioner Erdmann to correct the November 21,2006 meeting that stated to give an old radar unit to Goodrich Fire/Ambulance rather to give an old radio unit to Goodrich Fire/Ambulance, seconded by Commissioner Jorgensen. Upon roll call vote – Erdmann – yes, Jorgensen – yes Motion carried.

The following Statement of fees were approved and submitted to their appropriate funds:

County Recorder, Fees, \$1,497.00  
Clerk of District Court, Fees, \$800.00  
Sheriff, Fees, \$204.80

The miscellaneous receipts were collected for the following funds and were approved for the month of December 2006:

General Fund - \$6,523.10	Secondary Road - \$3,859.65
County Road - \$7,042.87	Highway Dist. - \$16,553.94
County Park - \$101.30	S.S. & OASIS - \$379.66
County Agent - \$3.00	County Ext. - \$6.00
Weed Control - \$771.85	911 - \$857.85
Wireless 911 - \$634.53	

An itemized listing of miscellaneous receipts is on file at the County Treasurer's Office.

The December payroll warrants #30585-30622 were approved from the following funds:

General - \$19465.53	Service Officer - \$241.66
County Agent Fund - \$760.57	Civil Defense - \$400.00
911 - \$387.50	Highway Dist. - \$9,613.32
County Park - \$20.00	Weed Control - \$707.50
Human Services - \$4,698.15	

The following bills #30645-30703 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Linen & Apparel Srv., 41.55;Bentz Supply Store, 57.31; McClusky Pharmacy, 1.78; N.D. Newspaper Assoc.,150.00; Howard Erdmann,127.30; WRT, 497.48;Doug's Auto Body, 200.00;N.D. Assoc. Of Counties,16,742.57; Unity Insurance Agency, Inc.,1,402.56; Waste Management Of ND, 39.08; Maximus, Inc,11,385.00;Butler Machinery Company, 131.08;Cynthia D. Wahl;300.20; Burnie's,58.15;N.D. Safety Council,60.00;Fireside Office Plus, 12.45;Office Depot, 291.10;Birch Telecom,88.60; BHG, Inc., 225.38; Information Technology Dept.,375.00; Burleigh County,120.00; Shirley J Jorgensen,51.68;Interstate Engineering Inc., 3,203.75;Institute Of Local Gov't,17.00;D&J Oil, Inc.,1,620.93; John Deere Credit,51,358.36; Lawson Products, 90.66;Caterpillar Financial Services,17,046.55;Computer Software Assoc Inc, 2,627.00;Konschak Oil Inc.,2,625.48;Mclean-Sheridan Rur Water,85.10; Elmer Jesme Conf Of Counties,75.00; Alltel,195.17;Crystal Schaunaman,48.64;Lewis & Clark Reg Dev Council, 1,247.00;Marshall Feland,150.00; Great Plains Directory,322.00;Delbert Hoffmann, 23.78; Mechanics Plus,104.19;Darrell Grade,1,990.00; ES&S, 429.57; ND County Commissioners Assoc.,770.00;Motorola,9,247.00; First District Health Unit,5,665.75;NACO, 400.00;Sirchie Finger Print Lab, Inc.,109.69; Bill Barth Ford, 24.56; Bessette Auto Sales, Inc.,23.41; Richard Brackett, 35.00; Richland County Auditor,47.00;Marshall & Swift, 214.95;Chemsearch,101.96 NDTC,17.97; SRT Communications, Inc.,12.88; Holen Construction,18,980.50; Menards,17.79; Randy Miller,100.00;Don Wenning,19.80;

At this time Eldon Ehrman was contacted by speakerphone in order to elect Chairman and Vice-Chairman for the ensuing year. It was moved by Commissioner Erdmann to elect Commissioner Jorgensen as Chairman for the ensuing year, seconded by Commissioner Ehrman.

Upon roll call vote - Erdmann – yes, Ehrman – yes, Jorgensen – abstained. Motion carried. It was moved by Commissioner Jorgensen to elect Commissioner Erdmann as Vice-Chairman for the ensuing year, seconded by Commissioner Ehrman. Upon roll call vote – Jorgensen – yes, Ehrman – yes, Erdmann – abstained. Motion carried. Commissioner Ehrman dismissed himself from the meeting at this time.

The Auditor, Shirley A. Murray, and the Tax Director, Cynthia D. Wahl, presented the new average agriculture values for Sheridan County from the State Tax Commissioner’s Office that states to increase the average ag values by 2% for 2007. The 2006 average ag value for Sheridan County was 210.84 per acre and the 2007 average ag value for Sheridan County should be at \$215.22. per acre. Being there is a 5% tolerance allowed by the State, the Board left the Sheridan County average agriculture values per acre the same as 2006.

The time being 11:00 a.m. the County Commission meeting recessed for the County Park Board meeting. The County Commission meeting reconvened at 11:30 a.m.

It was moved by Commissioner Erdmann to amend the following fund budgets due to crushing extra gravel and fuel increases to maintain County and Twp. roads, mileage rate increases, and installing 911 signs:

Secondary Road Fund from \$90,000.00 to \$97,400.00  
County Road Fund from \$149,250.00 to 169,050.00  
Veteran Service Officer Fund from \$3,310.00 to \$3,550.00  
Wireless 911 Fund from \$5,000.00 to \$8,320.00

Seconded by Commissioner Jorgensen. Upon roll call vote – Erdmann – yes, Jorgensen – yes. Motion carried.

It was moved by Commissioner Erdmann to re-appoint Debbie Miller to the County School Reorganizing Committee for a 3 year term and Walter Filler to the County Water Resource Board that is also a 3 year term, seconded by Commissioner Jorgensen. Upon roll call vote – Erdmann – yes, Jorgensen – yes. Motion carried.

The application for abatement of 2004 taxes filed by Lester Buenning for homestead credit on the residential structure in Outlot 1 of the NE4NW4 7-149-74 was reviewed and the hearing was scheduled for February 6, at 2:00 p.m.

It was moved by Commissioner Erdmann to approve the gravel royalty contract with Don Wenning for .50 per yd. in the gravel pit located at the NW4 Section 27-147-77, seconded by Commissioner Jorgensen. Upon roll call vote – Erdmann – yes, Jorgensen – yes. Motion carried.

It was moved by Commissioner Erdmann to approve the Boiler Insurance Policy for the Courthouse for 2007, seconded by Commissioner Jorgensen. Upon roll call vote – Erdmann – yes, Jorgensen – yes. Motion carried.

The Auditor reviewed the 2006 Sheridan County General Election cost statistics per vote was \$8.02 per vote based upon 815 total votes cast.

The time being 2:00 p.m. the fuel bid letting was held. Fuel bids were received from the following:

	Gasoline	Diesel Fuel	Heating Fuel	Oil	Grease
	<u>Discount</u>	<u>Discount</u>	<u>Discount</u>	<u>Discount</u>	<u>Discount</u>
D & J Oil, Inc, McClusky	.09 per gal.	.09 per gal.	.09 per gal.	.30 per gal.	.05 per lb
Konschak Oil, Inc., Goodrich	.15 per gal.	.15 per gal.	.15 per gal.	.15 per gal.	.15 per lb

It was moved by Commissioner Erdmann to approve D & J Bulk fuel bids for supplying the Courthouse heating fuel, McClusky Shops gas and diesel fuel, grease, and oil and to approve Konschak Oil, Inc., bids for supplying the Schuh Motorgrader and the Goodrich Motorgrader diesel fuel, seconded by Commissioner Jorgensen. Upon roll call vote – Erdmann – yes, Jorgensen – yes. Motion carried.

The time being 3:00 p.m. the application for abatement of taxes filed by Allan Tinker for properties in Harris Twp. was held. Cynthia Wahl, Tax Director; James Haux, Harris Twp. Assessor; and Allan & Brian Tinker, landowners, were present. Brian Tinker, representing Allan Tinker stated their grievances to disagree with the assessors, tax director, and the State Tax Dept. on land that was once cropland is always cropland. Haux reported that is what Marcy Dickerson, ND State Tax Supervisor, reported to him and Cynthia Wahl. Tinker stated his analysis is based on land use. Mr. Tinker requested that the parcels be reclassified from cropland to pastureland. Land management issues were discussed in further detail. The abatement was tabled until the February regular County Commission meeting. The Board inquired to Wahl about the completion of automating the detail soils survey to the land parcels and the assistance of Mapjoin Technologies from Riverdale to help complete the automation process. Wahl stated Daryl Hochhalter, Mapjoin Technologies, has been out of the office a lot from complications and is not sure if he will be continuing any more services. Setting up a soils committee was discussed. Further discussion will be done on appointing Soils Committee members at the February meeting and a timeline of the whole process.

Janice Erdmann, County Treasurer, met with the board to present the pledge of assets report for Sheridan County. The pledge of assets were reviewed and found in order.

The Road Foreman, Alvin Gross, was contacted by speakerphone, due to he was removing snow on the County Roads to discuss snow removal issues and County pickup driving use schedule.

It was moved by Commissioner Erdmann that the District County Assessors be paid \$275.00 per township for assessor duties for 2007, seconded by Commissioner Jorgensen. Upon roll call vote Jorgensen – yes, Erdmann – yes. All voting “yes” the motion carried.

It was moved by Commissioner Erdmann, seconded by Commissioner Jorgensen, and carried that the Chairperson of the Board, Shirley Jorgensen, the County Auditor, and the County Treasurer, be appointed the members of the purchasing board for the ensuing year, 2007. Upon roll call – Erdmann – yes, Jorgensen – yes. All voting “yes” the motion carried. The County Officials and Janitor are therefore requested to requisition to the Board of County Commissioners at their regular meetings for all larger items such as furniture, equipment, etc. that exceeds over \$100.00 and that they have the approval of the purchasing board on all smaller items.

It was moved by Commissioner Erdmann, seconded by Commissioner Jorgensen, and carried that the Auditor be authorized to pay the following items by Auditor’s warrants during the year upon authorized payrolls, certificates of interest on warrants, workmen compensation premiums, unemployment insurance, withholding tax, welfare office personnel, other welfare vouchers upon approval of welfare board, and county shop, county park, and courthouse electricity and water bills. Upon roll call – Erdmann – yes, Jorgensen – yes. All voting “yes” the motion carried.

It was moved by Commissioner Erdmann, seconded by Commissioner Jorgensen, that the following banks be designated as County Depository Banks. Upon roll call vote: Jorgensen – yes, Erdmann – yes. All voting “yes” the motion carried.

North Country Bank of McClusky  
Choice Financial Group of Goodrich  
The Bank of North Dakota

It was moved by Commissioner Erdmann that the County employees be paid .38 per mile for necessary travel, seconded by Commissioner Jorgensen. Upon roll call vote – Jorgensen – yes, Erdmann – yes All voting “yes” the motion carried.

It was moved by Commissioner Erdmann that the Elected Officials and Appointed Officials annual Salaries for 2007 be set as follows:

County Auditor	22,800.00
Sheriff	27,660.00

County Recorder	22,800.00
Treasurer	22,000.00
States Attorney	23,150.00
County Commissioners	8,400.00 each (Plus mileage and expense)
Veteran's Service Officer	2,900.00
Civil Defense Director	4,800.00
911 Coordinator	4,650.00
Risk Manager	2,550.00
Tax Director	13,920.00
And Salaries of Deputies, Clerk, etc. be set as follows:	
Auditor – Deputy	13,926.00
Extra help if needed	100.00
Sheriff – Chief Deputy	25,200.00
Office Clerk	6,885.12
Special Deputies-Signal 100 or Similar long situations	8.00 per hr.
Normal-Special Deputies	8.00 per hr.
County Recorder– Deputy	8,735.00
Extra help if needed	1,000.00
Treasurer – Clerk	7.00 - 8.00 per hr.
County Agent(County's 50% Share )	17,056.00
County Agent Clerk	9,126.84
Janitor & Extra help	13,896.00
Janitor Extra help	1,104.00
State's Attorney Rent	100.00 per mth.
Weed Board Members	50.00 per mtg.
County Park Board Commissioners	10.00 per mtg.
Planning & Zoning Board members	10.00 per mtg.

Seconded by Commissioner Jorgensen. Upon roll call vote – Jorgensen – yes, Ehrman – yes, Erdmann – yes All voting “yes” the motion carried.

It was moved by Commissioner Erdmann that the Highway employees salaries be as follows for 2007, seconded by Commissioner Ehrman. Upon roll call vote – Erdmann – yes, Jorgensen – yes, Ehrman – yes All voting “yes” the motion carried.

*HIGHWAY EMPLOYEES – Salaries – Annually*

Salaries for full time experienced operators:	<u>Annual</u>
Foreman and Head Blademan	25,700.00
Head Mechanic and Blademan	24,850.00
Other Blademen and Tractor operators with Over 8 years experience	24,320.00
Other Blademen and Tractor operators	20,510.00
Salary for full time in-experienced operator	19,910.00
Wages for part time inexperienced operators:	<u>Per Hour</u>
Experienced part time operators	8.65
Inexperienced operators begin at	7.60
Common Labor, Tarring Streets, Picking Rocks, etc.	8.00

It was moved by Commissioner Jorgensen to re-appoint the following for the year 2007:

- Marlin P. Engen – County Park Commissioner
- Arlington Helm – County Park Commissioner
- Paul Stober – Veteran Service Officer
- Wayne Houston – County Emergency Manager & 911 Coordinator
- Trent Naser – Acting Coroner
- Cynthia D. Wahl – Director of Tax Equalization
- Tracy Laib – Risk Manager

Seconded by Commissioner Erdmann. Upon roll call vote – Jorgensen- yes, Erdmann - yes All voting “yes” the motion carried.

It was moved by Commissioner Jorgensen that the County employees that do not arrive for work due to inclement weather, even though the Courthouse is open, shall take a vacation or sick day off at the employee’s discretion to compensate for that day, seconded by Commissioner Erdmann. Upon roll call vote – Erdmann –yes, Jorgensen – yes. All voting “Aye” the motion carried.

There being no further business the meeting adjourned.

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Auditor

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Chairman