

COUNTY COMMISSION MEETING June 7, 2011

The Board of County Commissioners met at 9:00 a.m. County Commissioners present were Eldon Ehrman and Howard Erdmann. Absent: Michael Axt

Chairman Erdmann called the meeting to order. The minutes of the previous meetings were approved as sent in the mail.

The following Statements of Fees were approved and submitted to their appropriate funds for May, 2011:

County Recorder, Fees, \$1,424.00  
Sheriff, Fees, \$401.00

The total miscellaneous receipts were collected for the following funds and were approved for the month of May, 2011:

General - \$5,538.18	Secondary Road - \$15.30
County Road - \$10,707.85	Highway Dist. - \$16873.94
Insurance Reserve - \$489.26	County Agent - \$62.80
County Ext. - \$9.00	Weed Control - \$541.54
Civil Defense - \$810.12	911 - \$1,558.46

An itemized listing of miscellaneous receipts is on file at the County Treasurer's office for review.

The May payroll warrants #38195-38228 were approved from the following funds:

General - \$26,500.80	Highway Dist. - \$12,405.02
County Park - \$460.60	Veteran Service Officer - \$304.17
County Agent Fund - \$903.07	Weed Control - \$848.45
Civil Defense - \$462.50	Emergency Manager - \$450.00
County Corrections - \$2,333.33	BCI - \$3,000.00

The following bills #38251-38331 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Linen & Apparel Srv.,44.25; Bentz Supply Store,414.10; Shirley A. Murray, 66.30;N.D. Newspaper Assoc.,167.10; Howard Erdmann,112.71; WRT,1,159.29; N.D. Association Of Counties,117.00; Nat'l Sheriff's Assoc.,50.00; Official Payments,165.00; Lexis Nexis Matthew Bender,105.42;Eldon Ehrman,269.73;Cynthia D. Wahl,68.34; Janice D. Erdmann,136.68; Fireside Office Solutions,8.96; Office Depot,297.96; Birch Communications, Inc.,129.59; BHG, Inc.,314.82; Information Technology Dept.,867.20; Mclean County Sheriff's Office,2,015.00; Institute Of Local Gov't,160.00; Centre Inc., 480.00; D&J Oil, Inc., 4,372.68;Mercer Machine,270.00;Konschak Oil Inc.,4,110.00; Mclean-Sheridan Rur Water,55.44; Napa Auto Parts,38.67; Power Plan,562.08; Heringer lumber,79.95;Alltel, 212.16; Diane Fyelling,191.19,Marshall Feland, 150.00; Atco International,158.00; Mechanics Plus,96.40; Northland Community Health Center, 260.00; OMB/ND Surplus Property,27.00; Dakota Central Social Services,4,447.69; Alvin Gross,7.99; NRG, 420.28;Electronic Communications, Inc.,5,461.00; James Paulus 270.14;Tractor Supply Credit Plan,567.42; Streicher's,279.94; Donna's Patchwork Cottage,30.00;Wayne Houston, 424.32; NDTC,18.20; SRT Communications, Inc., 34.16; 3-D Specialties, 344.52; Statewide Services,3,818.00; Michael Axt,330.00; Susan Ebach,306.63; Stein's Inc.,36.13;Northwest Tire, Inc.,564.02; Ag Communication, 15.00;Moldenhauer Properties,420.00; VEC, 260.00; Menards,122.49; Steven Murray, 37.59;Frey Insurance Agency,6,148.00; Visa,155.80; McClusky City,35.00; Holen's Super Valu, 48.22;Turtle Lake Rexall Drug,17.48; Emily Kline,394.02; WM Of WI-MN, 47.60; NDDES,7,287.93; Jerod Tufte,150.00;Merchants Capital Resources,2,700.00; Gerber Tire Repair, 290.55;Duane's Body Shop,3,404.62; Offroad Software, Inc., 5,000.00; Red's Fixit Shop LLC.,35.00;Myron Morris, 68.34;Eric Hetland,60.86; Matthew Bender & Co Inc.,146.34; Charles Netzloff,10.00; Kidder County,8,600.00; Emily Kline, 394.36; Unity Insurance Agency, Inc.,8,126.00;Fleet Services, 226.80

Sheriff, Trent Naser, met with the board to discuss some recent criminal issues.

The time being 10:00 a.m. the application for abatement of 2010 taxes filed by the Sheridan Memorial Home was held. Theresa Jorgenson, Manager, Sheridan Memorial Home, was present to report that the Sheridan Memorial Home is a 501 (C) (3) tax exempt facility by the IRS and is requesting to be exempt from property taxes also. In the past the Sheridan Memorial Home has paid taxes to help pay their fair share of property tax, however; it has been exempt for many years and housing residents in the facility in the last year has been low, therefore; not much income is available to keep operating in the black. It was moved by Commissioner Ehrman to approve the application for abatement of 2010 taxes for the Sheridan Memorial Home to be exempt from property taxes, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes Motion carried.

The Auditor stated a nearby landowner reported that the grass was sprayed with roundup or similar weed spray and killed the grass along the south Farm to Market Road from McClusky along the N2 of Section 1-145-77. The Auditor was instructed to bill the landowner the costs associated when the grass is replanted again.

Wayne Houston, Emergency Manager, met with the board to discuss FEMA sites in the County. The FEMA representative will be here this afternoon to start going out to McClusky and Pickard Twps to look at the FEMA sites.

The time being 11:00 a.m. the County Commission meeting recessed for the County Park Board meeting. The County Commission meeting reconvened at 1:00 p.m.

Ron, Biberdorf, FEMA Representative, and Wayne Houston, Emergency Manager, met with the board to discuss the FEMA process with the Project Worksheets (PW). The organized twp inspections will have twp officials attend site inspections. Inspection time may take up to six weeks. If there is old culverts that went out, FEMA will not replace due to age. Hazard mitigation was discussed and process reviewed. It was moved by Commissioner Ehrman to authorize the County Auditor the applicant agent for Sheridan County and Tracy Stein as the alternate, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes Motion carried.

The time being 2:00 p.m. the County Equalization meeting was held. The County Commission meeting reconvened at 2:45 pm.

Sherril Houser, McClusky Twp assessor, met with the board to discuss some assessments.

Scott Peterson, ND Game & Fish Dept; Jarvis Keney, NRCS; and Thomas Sauter, Kevin Vietz, Walter Filler, Water Resource Board members, and Herb Bargman, Wold Engineering rep, met with the board to discuss a request from Rick Frueh, landowner, to lowering a ditch so water can drain to the south along the farm to market road located near SE4 22-149-74. Water board members reported that the state law states that the landowner requesting drainage needs to acquire letters from landowners to 1 mile down stream, however; most water board policies have to 5 miles down stream that need to approve drainage. The Water Board will check if a culvert has been installed and report back to the County Commission. Herb Bargmann will make a recommendation and a letter with all facts and recommendations to the County Commission and will be sent to Rick Frueh from the County States Attorney. Jarvis stated anyone can file a 569 form with NRCS and if any violations of drainages are found, a possible federal payment could be withheld from the landowners federal payment.

Herb Bargmann, Wold Engineering, reported on emergency repairs on Farm to Market roads in the County may add up to 2 million dollars. Federal funding is not sure of what percent will be allowed depending on what is an emergency grade raise.

Randy Hoovestol, RDO rep, Greg Ditsworth, RDO Finance Director, Justin Schultz, RDO Sales manager, and Alvin Gross, Road Foreman, met with the board to

propose paying off the 2011 140M AWD Caterpillar Motorgrader even up for a 2011 772G John Deere Motorgrader for seven year payment plan and seven year warranty in the annual amount of \$26,802.98 starting 02-01-2012. It was moved by Commissioner Ehrman to approve the proposal from RDO, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes Motion carried.

Alvin Gross, Road Foreman, reviewed new road mower publications. More investigation on mowers will be done and a possible trade-in on the old mower will be considered.

It was moved by Commissioner Ehrman to accept the County vehicle and County equipment insurance policies from Frey Insurance Company and Nodak Insurance Company, seconded by Commissioner Erdmann. Upon roll call – Ehrman – yes, Erdmann – yes Motion carried.

The application for abatement of 2010 taxes filed by Rhonda Boehm on outlot 5 tract in E2NE4 10-146-77 was reviewed and forwarded to the McClusky Twp assessor and tax director. The hearing was scheduled for Tuesday, July 5<sup>th</sup> at 10:00 a.m.

There being no further business the meeting adjourned.

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Auditor

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Chairman

County Park Commission Meeting June 7, 2011

The Board of Sheridan County Park Commissioners met at 11:00 a.m. Park Commissioners present were Arlington Helm, Eldon Ehrman, Howard Erdmann, and Marlin P. Engen, Absent: Michael Axt

Chairman Helm called the meeting to order. The minutes of the previous meeting was read and approved.

Helm reported the west fishing pier has been repaired and is ready to be moved to the main campground area. Helm contacted ND game and fish dept to help move the fishing pier as soon as they can. Helm also reported that the door is bent up on the outdoor toilet at the west point and will not close now. The auditor will make contacts to the County property insurance policy and the company that built the outdoor toilet for repairs.

The first event that the 4-H building will be rented out is on June 19<sup>th</sup> to the McClusky Sportsmen.

Installing playground equipment at the Hoffer Lake Recreation Area was discussed and will be investigated further.

Discussing the rent amount for using the 4-H building for more than two nights was reviewed and will be considered at the July meeting.

The following bills were approved and paid:

VEC, \$208.00; Bentz Supply Store, \$231.65; Mercer Machine, \$270.00; TSC, \$567.42;

There being no further business the meeting adjourned.

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Secretary

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Chairman

## COUNTY EQUALIZATION MEETING JUNE 7TH, 2011

The Sheridan County Board of Equalization met at 2:00 p.m. Members present were County Commissioners Eldon Ehrman, and Howard Erdmann. Absent: Michael Axt Others present were Cynthia D. Wahl, James Haux, Shirley Jorgensen, Sherril Houser, Kim Raugust, Myron Pfennig, Thomas Sauter, Kevin Vietz, and Walter Filler.

Chairman Erdmann called the meeting to order.

The first order of business was the equalization of residential property. The residential assessments as returned by the assessors and local boards were reported by the County Auditor for a total taxable valuation of 549,647. This is an increase of 2% from last year. The Tax Director, Cynthia Wahl, reported the residential tolerance factor is near 100% at 99.1%. The Auditor reported there are a few omitted properties that need to be added on the assessment list and their hearings have not been held yet. County Commissioner Ehrman suggested to table the residential valuations until the omitted properties have been added and reconvene the County Equalization meeting to the July County Commission meeting date July 5<sup>th</sup>.

The second order of business was the equalization of commercial property. The commercial assessments as returned by the assessors and local boards were reported by the County Auditor for a total taxable valuation of 295,838. This is a decrease of 6% from last year due to one of the McClusky elevators burning down and commercial structure abatements. All present were given the opportunity to be heard. Wahl reported the total Commercial Value factor was at 91.6% or a 9% increase is needed. Only a 5% tolerance is allowed according to the State Tax Commissioners office. It was moved by Commissioner Ehrman to increase the commercial values by 5% and reconvene at the July County Commissioner meeting, seconded by Commissioner Erdmann. Upon roll call Ehrman – yes, Erdmann – yes, Motion carried.

The third order of business was the equalization of agriculture property. The Auditor reported the County Commissioners approved a 9% increase to the agriculture property in January to the average values to be equalized according to the State Tax Commissioners Office. The assessments as returned by the assessors and local boards were reported by the County Auditor for a total taxable valuation of 7,028,521 that includes 551,321.03 taxable acres which sets the County ag average value per acre at \$254.93 The State requires the average ag value be at \$256.34 per acre or at least within 5%. The 254.93 per acre is within ½ of 1% tolerance. All present were given the opportunity to be heard. It was moved by Commissioner Ehrman to approve the ag values as is, seconded by Commissioner Erdmann. Upon roll call vote Ehrman-yes, Erdmann – yes, Motion carried.

(1) Veteran Service Credit and (10) Senior Citizens Homestead tax credit & disabled tax credit applications were filed as approved by the City boards. It was moved by Commissioner Ehrman that the applications be approved as returned by the assessors and City and Twp. Boards, seconded by Commissioner Erdmann. Upon roll call – Erdmann- yes, Ehrman – yes, Motion carried.

The County Auditor presented the ND State Land Abstract covering 2,395.82 acres of which 1,394.80 is taxable for a total True & Full Value of 316,450 subject to assessment in lieu of ad valorem tax. The ND Game & Fish Abstract has a total of 27,509.41 acres for a total True & Full Value of 6,245,130 subject to assessment in lieu of ad valorem tax. Also the Nonprofit organizations for conservation purposes abstract covering 10,112.01 acres for a total true & full Value of 1,329,020 that pays taxes in full. Nature Conservancy owns 7,003.43 acres and Ducks Unlimited owns 3,108.58 acres. It was moved by Commissioner Ehrman to approve the ND State Land, ND Game & Fish land, and nonprofit organizations for conservation purposes abstracts of valuations on file in the Auditor's Office that includes the total beginning year 9% agriculture increase like other properties, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes, Axt – yes Motion carried.

Other business reported was that the FEMA representative is in the Auditors office and will start checking disaster sites in the townships. A twp supervisor was suggested to go along with the FEMA rep when he is in a organized twp. Other road maintenance issues were inquired about.

The Auditor reported on the County Redistricting Board to be organized for setting County Commissioner district boundaries since the 2010 Census info has been released. A twp supervisor at large is required to be on the County Redistricting Board. It was moved by Commissioner Ehrman to appoint Kim Raugust to the County Redistricting Board, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes Motion carried.

The County Equalization meeting recessed until July 5<sup>th</sup>, 2011 at 2:00 p.m.

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Auditor

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Chairman