

County Commissioners Meeting July 6, 2017

The Board of Sheridan County Commissioners met at 9:00 a.m. County Commissioners present were Steve Eisenbeisz, Michael Axt, and Howard Erdmann.

Chairman Eisenbeisz called the meeting to order. The minutes of the previous meetings were sent out in the mail and approved as sent.

The following Statement of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,220.00  
Sheriff, fees, \$179.20

The miscellaneous receipts were collected for the following funds and were approved for the month of June, 2017:

General - \$89,491.07	Highway Dist. - \$15,996.61
HCPR - \$300.00	911 - \$713.45
Wireless 911 - \$799.90	

The June payroll warrants #67763-67801 were approved from the following funds:

General - \$36,999.48	Highway Dist. - \$22,655.02
Veteran Service Officer - \$454.86	County Agent - \$904.75
Weed Control - \$ 9,042.87	911 - \$625.00
Civil Defense - \$600.00	Veteran Van Service - \$850.50

The following bills #67815-67879 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Services Inc.,56.64; Bentz Supply Store,225.84;Shirley A. Murray,208.80;Howard Erdmann,84.10; WRT,797.58; Co-Op Elevator,2,633.33; N.D. Association Of Counties,514.85; N.D. State Radio Communication,2,232.00; Fireside Office Products, Inc.,3.49; Birch Communications, Inc.,111.90; BHG, Inc.,83.40;C-Store,345.28;Lawson Products,793.84;Marco, Inc.,139.69; McLean-Sheridan Rur. Water, 205.80; American Ins. Center,14,390.00; NAPA Auto Parts,39.08; Power Plan, 259.65; The Union Grill And Bar, 35.99; Dakota Central Social Services,14,891.79; Steve Eisenbeisz, 37.12;Nicole Wardner,754.74;Marshall & Swift/Boeckh, LLC.,634.20;Erin Lauer,50.00; NRG,2,337.00; Rath & Mehrer, PC.,7,000.00; Electronic Communications, Inc., 275.00; NDAAO,105.00;James Paulus, 146.99; Dell Marketing, LP, 810.13; Wayne Houston,174.00; NDTC,29.24;ND Insurance Dept., 2,351.61; Michael Axt, 77.72;Central Dakota Enterprises,92.80;Office Of The State Auditor,165.00; H.A. Thompson & Sons,995.00;Verendrye Electric Coop.,626.00; Wex Bank,4.00;Menards,317.24; HACTC, 294.00;Visa,916.73; McClusky City,50.00;Holen's Super Valu,203.11; WM Of WI-MN, 573.65;Wells Fargo Real Estate Tax,114.92; Wells Fargo Real Estate Tax,26.91;Verizon Wireless, 517.54;Lynnette Fox,216.92;Ladd Erickson,40.60;Core Logic Tax Service, 297.46;Roger Tessmann, 106.30; McLean Family Resource Center,150.00;Margaret Dockter, 2.15;William Laws,1.87; HP, Inc.,675.33;Susag Sand & Gravel, Inc.,8,151.00;Darvin Pfennig,1,531.30;Main Stay Suites,221.40; Gregory Ian Runge, Attorney,363.40; WRT,487.48; Kotaco Fuel & Propane,1,380.92; Purchase Power,1,042.09

It was moved by Commissioner Axt to adopt the following burn ban resolution for Sheridan County, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Resolution was declared adopted.

FIRE EMERGENCY AND BURN BAN DECLARATION  
FOR  
SHERIDAN COUNTY

WHEREAS, the county of Sheridan, North Dakota has endured abnormally dry conditions compiled with high winds (currently in a drought); and

WHEREAS, all available resources remain committed to protecting life and property; and  
WHEREAS, the impact of fires could threaten the health, well-being and public safety of citizens in Sheridan County; and

WHEREAS, the cost of the response and inordinate equipment wear may be far in excess of available County resources.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Sheridan County Commissioners declares a Fire Emergency and Burn Ban (to include a ban on ignition of farm or crop land, campfires, fireworks, charcoal grills and garbage burning) remain in effect, until further notice, whenever the North Dakota Rangeland Fire Danger Rating is in the High, Very High, Extreme and /or a Red Flag Warning has been issued for Sheridan County, North Dakota through October 1, 2017.

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THIS BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND \$1,500 FINE).

DATED at McClusky, North Dakota this 6<sup>th</sup> day of July, 2017.

Attest: \_\_\_\_\_  
Shirley A. Murray  
Sheridan County Auditor

\_\_\_\_\_  
Steve Eisenbeisz, Chairman  
Sheridan County Commission

A conference call with Mike Rivinus, Wold Engineering, and Alvin Gross, Road Foreman was held for the north McClusky road project. Rivinus reported the contract will be sent out to Central Specialties, Inc. being the notice of award was signed and received back. Installing another culvert in the unpaved section was discussed. A pre-job construction meeting will be held within the month. Gross inquired about replacing old equipment shop door. Gross was instructed to get estimates on steel insulated doors from different vendors.

The time being 11:00 a.m. the County Park Board was held. The County Commission meeting reconvened at 11:30 a.m.

Nicole Warder, County Agent, met with the board to report that Elisha Dockter was hired as the office staff effective August 1<sup>st</sup>. It was moved by Commissioner Axt to pay \$12.00 per hr. to Elisha Dockter, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

Lynnette Fox, County Treasurer, met with the board to present the County pledge of assets. It was moved by Commissioner Erdmann to approve the pledge of assets for 2017 and is on file in the Auditor's office for review, seconded by Commissioner Eisenbeisz. Upon roll call vote – Erdmann – yes, Eisenbeisz – yes, Axt – yes Motion carried. Fox also discussed considering the County accept credit card payments thru a company, Municipay, fees are charged back to the consumer 2.50-3.00% or \$1.50 - \$3.00 per transaction with Municipay. A credit card swiping reader is the only expense for the County that is around \$85.00 per year. Fox will be meeting with Municipay tomorrow to get more details. Fox also reported the County Extension office has not turned in monthly fees for a couple of months and Fox did contact Nicole Wardner, County Agent, to be accountable. Wardner stated to Fox she will work on it. States Attorney, Ladd Erickson, will be contacted for further advisement.

A conference call was held at this time with Kelvin Hullet, Bank of ND, to review the infrastructure loan for roadwork, water, or waste water to entities at 2% interest rate for up to 30 year term. No penalty if loan is paid early and no obligation if not needing all of funding in stated application. The application can include a combination of projects. Applications will be accepted July 17<sup>th</sup> thru July 31<sup>st</sup> with first come first serve consideration at this point. 48 million is available out of 150 million so far.

It was moved by Commissioner Axt to approve the following Multi-Hazard Mitigation Plan for Sheridan County, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

#### Multi-Hazard Mitigation Plan

WHEREAS, the County of Sheridan recognizes the threat that natural, man-made or technological hazards and threats pose to people and property within our community; and

WHEREAS, undertaking the hazard mitigation actions will reduce and/or eliminate the potential for harm to people and property from future hazard and threat occurrences; and

WHEREAS, an adopted Multi-Jurisdictional Multi-Hazard Mitigation Plan is requested as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

WHEREAS, the County of Sheridan participated in the preparation of this plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, adoption of the 2017 Sheridan County, North Dakota, Multi-Jurisdictional, Multi-Hazard Mitigation Plan demonstrates the commitment to hazard mitigation; and

NOW, THEREFORE, BE IT RESOLVED, that the Sheridan County Commission adopts the 2017 Sheridan County, North Dakota, Multi-Jurisdictional, Multi-Hazard Mitigation Plan.

Signed this 6<sup>th</sup> day of July, 2017.

Attested: \_\_\_\_\_  
Shirley Murray, Auditor  
Sheridan County

Signed: \_\_\_\_\_  
Steve Eisenbeisz, Chairman  
Sheridan County Commission

Sheriff, Trent Naser, met with the board to discuss some County road speed limit signage issues.

It was moved by Commissioner Erdmann to approve the Liability and Vehicle Ins. County policies, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Eisenbeisz – yes Motion carried.

It was moved by Commissioner Axt to approve the Victim Service Fee Resolution as follows, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Resolution was declared adopted.

**RESOLUTION FOR IMPOSITION OF VICTIM FEES IN ALL LAW VIOLATIONS  
THAT HAVE IMPRISONMENT AS A PENALTY**

WHEREAS, the 2017 North Dakota Legislature recently passed and the Governor signed HB1003; and

WHEREAS, HB 1003 contained a requirement that cities and counties help fund improvements to the Statewide Automated Victim Information and Notification Program (SAVIN); and

WHEREAS, HB 1003 amended N.D.C.C. 27-01-10 to require the governing body of a county to pass a resolution authorizing district court judges to impose a fee of not more than \$25 on ALL crimes which have imprisonment as a possible consequence; and

WHEREAS, HB 1003 is set to become effective July 1, 2017.

NOW, THEREFORE, be it ordained by the Board of Commissioners of the County of SHERIDAN, has hereby passed this 6<sup>th</sup> the day of July, 2017, a resolution requesting the district court judges to impose such a victim fee on all crimes where imprisonment is a possibility and regardless of whether imprisonment is imposed or not, to be collected and distributed to the county to be used for victim service's improvements at the discretion of the McLean Family Resource Center.

ATTEST:

\_\_\_\_\_  
Shirley A. Murray  
Sheridan County Auditor

APPROVED:

\_\_\_\_\_  
Steve Eisenbeisz, Chairman  
Board of Commissioners  
County of Sheridan

An application for abatement of 2016 taxes filed by Stephen Galik for on Lot A within SE4NE4 32-148-75 was reviewed. A hearing was scheduled for August 1, 2017 at 10:30 a.m.

The Auditor reported cyber security is becoming an issue in many counties with 3<sup>rd</sup> party vendors entering on local servers throughout the State. NRG has a solution and would like to start implementing cyber security firewalls in small counties nearby Bismarck to start out with. The cost of a small County would be no more than \$5,000.00 and can be billed out after January 1<sup>st</sup> in order to be included in automation budget for next year. It was moved by Commissioner Axt to approve NRG to update the cyber security within the Courthouse with NRG billing the County after the first of the year, seconded by Commissioner Erdmann. Upon roll call vote – Axt –yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

The 2015-2016 County Audit was reviewed, accepted and filed in the Auditor's office for review.

There being no further business the meeting was recessed until July 17<sup>th</sup> at 3:00 p.m.

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Auditor

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Chairman

Special County Commissioners Meeting July 17, 2017

The Board of Sheridan County Commissioners met at 3:00 p.m. as meeting was set. County Commissioners present were Steve Eisenbeisz, Michael Axt, and Howard Erdmann. Others present were Herb Bargmann, Wold Engineering.

Chairman Eisenbeisz called the meeting to order.

It was moved by Commissioner Erdmann to authorize the Chairman to sign the Construction contract with Central Specialties, Inc. for the north McClusky Road project in the amount of \$1,550,746.48, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Eisenbeisz – yes Motion carried.

Herb Bargmann, Wold Engineering, met with the board to review estimates on road projects including the County's share of the current north McClusky grading, paving and chip sealing project; south Pickardville detour site, and south Martin repair and replace pavement site. It was moved by Commissioner Axt to send in a loan application to the Bank of ND for infrastructure road projects as stated above in Sheridan County in the total amount of \$1,400,000.00 at 2% interest to be set up for 28 years, with option to pay off earlier with no penalty, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

The County Commission authorized the Courthouse to be closed on Wednesday, July 19th at 2:00 p.m. for Roy Hoffman's memorial service, being he was the Courthouse janitor for many years in the past.

The Auditor reported that the First District Health Unit is requesting a County Commissioner attend the Auditor's finance meeting at the Minot First District Health Unit Building at 3:00 p.m. July 27<sup>th</sup>. County Commissioner Michael Axt will attend the Auditor's finance meeting.

There being no further business the meeting adjourned.

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Auditor

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Chairman

Sheridan County Park Commission Meeting  
July 6<sup>th</sup>, 2017

The Sheridan County Park Commission met at 11:00 a.m. Park Commissioners present were Arlington Helm, Steve Eisenbeisz, Michael Axt, and Howard Erdmann. Absent: Arlington Helm

Chairman Helm called the meeting to order. The minutes of the previous meeting was read and approved.

The Auditor reported that it was 25 years ago that a memorandum of understanding (MOU) was signed between the County Park and the Bureau of Reclamation to manage Hoffer Lake Recreation Area. The Auditor presented a letter and a modification of MOU with the Bureau of Reclamation to extend the term of the management agreement with Sheridan County Park Board for an additional 20 years to provide for management of Hoffer Lake Recreation Area. It was moved by Park Commissioner Axt to approve that the Chairman sign the MOU with the Bureau of Reclamation for the additional twenty year term, seconded by Park Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes, Helm – yes Motion carried.

Helm inquired about the County road crew leveling out the ground located at Rod Hill addition for campers to park easier. Park Commissioner Axt will contact Scott Hettinger at the Bureau to discuss the materials that will be hauled in and request approval.

The Auditor reported the railing on the fishing pier needed repairs that was reported by Game & Fish dept. Helm contacted Ronnie Schatz, Mercer to repair welds on fishing pier and was completed before the 4<sup>th</sup> of July weekend. Helm will paint the fishing pier yet for the season.

The following bills were approved and paid:

McLean-Sheridan Rural Water,\$104.97; VEC, \$544.00; WM of WI-MN, 507.40; Bentz Supply Store, \$19.68; C-Store, \$36.46; Menards,\$258.88; Visa, \$257.27; Holen's S.V.,\$117.65

There being no further business the meeting adjourned.

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Secretary

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Chairman