

County Commission Meeting January 3, 2017

The Board of Sheridan County Commissioners met at 1:00 p.m. due to snow storm conditions rather than the scheduled 9:00 a.m. Commissioners present were Steve Eisenbeisz, Michael Axt, and Howard Erdmann.

Chairman Eisenbeisz called the meeting to order. The minutes of the previous meetings were approved as sent in the mail.

The following statement of fees were approved and submitted to their appropriate funds:

Sheriff, fees, \$88.44

The miscellaneous receipts were collected for the following funds and were approved for the month of December, 2016:

General - \$10,090.99	Highway Dist - \$20,739.43
County Agent - \$375.69	Weed Control - \$184.44
911- \$1,496.25	

An itemized listing of miscellaneous receipts are on file at the County Treasurers office.

The December payroll warrants #66988-67012 were approved from the following funds:

General - \$40,929.29	Highway Dist - \$24,434.63
Service Officer - \$441.61	County Agent - \$1,456.00
911 - \$609.33	Civil Defense - \$592.96
Veterans Van Service - \$562.50	

The following bills #67028-67076 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Services Inc.,65.63; Bentz Supply Store,179.12;N.D. Newspaper Assoc., 191.40; WRT,776.22; N.D. Association Of Counties,19,940.17;Office Depot,25.38; Birch Communications, Inc.,94.84; BHG, Inc.,45.00; Beaver Creek Archealogy,4,171.25; McLean-Sheridan Rur Water, 96.68; Power Plan,480.15; Lewis & Clark Reg. Dev Council, 2,521.38;G&R Controls, Inc.,15,500.00; ND County Commissioners Assoc.,1,010.00; First District Health Unit,7,135.75; NACo.,450.00; Sirchie Finger Print Lab, Inc., 91.82; Dakota Central Social Services,16,820.25;Steve Eisenbeisz,130.85; NRG,8,168.22; James Paulus,108.95;Comfort Inn,491.40;Gooseneck Implement,11,500.00; NDTC, 29.24; Severin, Ringsak & Morrow,6,774.00;Wex Bank,4.00;Menards,69.98;Visa,388.24; Govern Soft,12,683.00; Law Enforcement Systems, Inc.,72.00; Offroad Software, Inc.,7,500.00;Ladd Erickson, 37.80;Access Elevator & Lift, Inc., 2,337.38; McLean Family Resource Center,150.00;Tyler Technologies, Inc.,2,163.30; Deere Credit, Inc.,1,575.00;Susag Sand & Gravel, Inc., 46,025.00;Casey Miller,158.50; Buechler Oil Co.,3,921.64;Michael & Delilah

Gesellchen,13,000.00; American Bank Center,7,830.73; Verendrye Electric Coop.,225.00;McClusky City, 27.50; WM Of Wi-MN, 64.95

The first order of business was to elect chairman of the board. It was moved by Commissioner Axt to elect Steve Eisenbeisz as Chairman for the ensuing year, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes. Motion carried. The 2nd order of business was to elect vice-chairman of the board for the ensuing year. It was moved by Commissioner Eisenbeisz to elect Michael Axt as Vice-Chairman for the ensuing year, seconded by Commissioner Erdmann. Upon roll call vote- Eisenbeisz – yes, Erdmann – yes, Axt – yes Motion carried.

It was moved by Commissioner Axt to re-appoint the following individuals to the boards stated below, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes. Motion carried.

James Haux – Weed Board – 4 yr. term
Marlin P. Engen – Park Board – Each year
Arlington Helm – Park Board – Each year
Damon Tessmann – Water Resource Board – 3 yr. term
JoEllen Ehrman – County School Reorganizing committee – 3 yr. term

Commissioner Axt stated he received a call from a landowner on drain tiling permit questions involving the number of acres. Axt instructed the Auditor to contact the States Attorney to do an opinion on the issue.

It was moved by Commissioner Axt to approve the purchase of the 2017 Schulte snow blower attachment to be attached onto the leased mowing tractor in the amount of \$11,500.00 from Gooseneck Implement, Harvey, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

It was moved by Commissioner Axt to appoint Wayne Houston to the Coordinated Regional Interoperable Board (CRIB) representing Sheridan County, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

It was moved by Commissioner Axt to declare an emergency snow disaster effective December 27th, 2016, as stated below, seconded by Commissioner Erdmann. Upon roll call vote – Axt –yes, Erdmann – yes, Eisenbeisz – yes Declaration approved.

SHERIDAN COUNTY, NORTH DAKOTA
SNOW EMERGENCY DECLARATION
DECEMBER 27, 2016

WHEREAS, the county of Sheridan has suffered financially due to overtime expenses for employees and repairs for equipment caused by excessive snow fall occurring and continuing in Sheridan County; and

WHEREAS, the impact of these damages may threaten the health, well-being, and public safety of the citizens in Sheridan County; and

WHEREAS, the expense and time of response, cleanup, repair and replacement is in excess of available county and private resources;

NOW THEREFORE, BE IT RESOLVED, that the Board of Sheridan County Commissioners declare a snow emergency exists in Sheridan County, North Dakota, including the cities of Goodrich, Martin and McClusky, and orders the activation and utilization of the County Emergency Operations Plan, its procedures, attachments and appendices to monitor the situation, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the hardships and impact of this emergency upon the citizens of Sheridan County.

Dated at McClusky, Sheridan County, North Dakota this 27th day of December, 2016.

Auditor

Chairman

Harley Neshem, with Gratech Const., Berthold, was contacted by speakerphone to inquire about costs per hr. for dozers. Neshem stated the D6 CAT dozers are good for pushing snow being they have low ground pressure and wide tracks at \$163.97 per hr. with operator included and the lowboy is \$170.60 per hr. when in use and the equipment could be in the County by the end of the week. Abe Abrahamson, A&G Const., was contacted by speakerphone also to inquire about costs for a dozer. Abrahamson stated they have a 9.5 ft blade dozer available at \$170.00 per hr. and can get the dozer hauled to a site as soon as the license is picked up for the lowboy at NDDOT. It was moved by Commissioner Erdmann to hire Gratech Const., Berthold, to run two dozers and A&G Const., McClusky, with one dozer. The snow will be dozed (pushed back) first on the Farm to Market roads and then if twps. want their roads dozed (pushed back) it will be up to each twp. to pay the same rate, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Eisenbeisz – yes Motion carried.

It was moved by Commissioner Erdmann to cancel the weed mowing bill of James Haux in the amount of \$62.50, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Eisenbeisz – yes Motion carried.

Alvin Gross, Road Foreman, met with the board and was instructed to head up the hired dozers where to move snow back and that he will contact 811 for utility boxes to be marked. Gross stated the new snow blower on the tractor has been working well so far.

It was moved by Commissioner Erdmann to approve the annual Police Service Contract with the City of McClusky that the Sheriff's office provides police protection within the corporate limits of the city in the same amount as last year of \$26,000.00 annually plus \$5,000.00 to the County BCI task force, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Eisenbeisz – yes Motion carried.

The Auditor presented the 2017 assessment average per acre on agriculture lands certified by the State Tax Commissioner reporting Sheridan County to be set at \$472.80 or 9% increase from last year. It was moved by Commissioner Axt to increase the ag values only by 6% and still be within 10% tolerance allowed by the State Tax Commissioners office, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

Lynnette Fox, County Treasurer, met with the board to present the pledge of assets report for County funds to be fully secured at the American Bank Center and Choice Financial Group. It was moved by Commissioner Axt to approve the pledge of assets report as filed in the Auditors office, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

Fox also requested to rent a DM125 postal meter with a 5# scale at \$750.00 per year with Pitney Bowes plus ink cartridges that is included in her dept. budget. Metered mail will possibly receive .03 discount rather than using paper stamps thru the USPS. It was moved by Commissioner Erdmann to approve renting a postal meter from Pitney Bowes at the stated amount above, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Eisenbeisz – yes Motion carried.

It was moved by Commissioner Axt to approve the application for abatement of 2015 taxes for Homestead Credit for on lots 1, 2, 3, N2 less 10ft, Blk.5, Doerings, Goodrich City, seconded by Commissioner Erdmann. Upon roll call vote - Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

It was moved by Commissioner Axt to approve Darrel Grade's pay per hr. to \$17.00 effective 01/03/2016, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

The Auditor reported that the 2016 General Election was conducted by 58% mail ballot voters and the 2016 General Election expenses calculated out to \$9.06 cost per vote compared to \$8.52 cost per vote in the 2014 General Election.

It was moved by Commissioner Axt that the District County Assessors be paid \$300.00 per township for assessor duties for 2017, seconded by Commissioner Eisenbeisz. Upon roll call vote- Axt – yes, Eisenbeisz – yes, Erdmann – yes. Motion carried.

It was moved by Commissioner Erdmann, seconded by Commissioner Axt, and carried that the Chairman of the Board, Steven Eisenbeisz, the County Auditor, and the County Treasurer, be appointed the members of the purchasing board for the ensuing year, 2017. Upon roll call – Erdmann – yes, Eisenbeisz –yes Axt – yes. Motion carried. The County Officials and Janitor are therefore requested to requisition to the Board of County Commissioners at their regular meetings for all larger items such as furniture, equipment, etc. that exceeds over \$300.00 and that they have the approval of the purchasing board on all smaller items.

It was moved by Commissioner Axt, seconded by Commissioner Eisenbeisz and carried that the Auditor be authorized to pay the following items by Auditor's warrants during the year upon authorized payrolls, workmen compensation premiums, unemployment insurance, withholding tax, and county shop, county park, and courthouse electricity and water bills. Upon roll call – Axt – yes, Eisenbeisz – yes, Erdmann - yes. Motion carried.

It was moved by Commissioner Axt, seconded by Commissioner Eisenbeisz, that the following banks be designated as County Depository Banks. Upon roll call vote: Axt - yes, Eisenbeisz– yes, Erdmann – yes. Motion carried.

North Country Bank of McClusky
Choice Financial Group of Goodrich

It was moved by Commissioner Axt that the County employees be paid .58 per mile for necessary travel or what the set rate is from the ND Office of Management and Budget, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann– yes Motion carried.

It was moved by Commissioner Axt that the Elected Officials and Appointed Officials annual Salaries for 2017 be set as follows, seconded by Commissioner Eisenbeisz. Upon roll call vote - Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried.

County Auditor	37,195.36
Sheriff	45,335.40
County Recorder	28,379.08
Treasurer	25,461.60
States Attorney (Part time)	28,000.00
County Commissioners	11,100.00 each
	(Plus mileage and expense)
Veteran's Service Officer	5,458.33
Civil Defense Director	7,500.00
911 Coordinator	7,200.00
Risk Manager	4,707.00
Tax Director	22,232.55
And Salaries of Deputies, Clerk, etc. be set as follows:	
Auditor – Deputy	22,381.13
Extra help if needed	100.00
Sheriff – Chief Deputy	42,457.98
Office Clerk	18,131.13
Special Deputies-Signal 100 or Similar long situations	15.00 per hr.
County Corrections Deputy	36,760.19
County Recorder– Deputy	23,339.80
County Recorder- Extra help (Experienced)	17.65 per hr.
Treasurer – Clerk (Experienced)	18.00 per hr.
County Agent (County's 50% Share)	23,734.00

County Agent Clerk	17,996.00
Janitor	18,565.71
Janitor Extra help	500.00
States Attorney Clerical	10,300.00
Weed Board Members	75.00 per mtg.
County Park Board Commissioners	75.00 per mtg
Planning & Zoning Board members	75.00 per mtg

It was moved by Commissioner Axt that the Highway employee's salaries be as follows for 2017, seconded by Commissioner Eisenbeisz. Upon roll call vote –Axt – yes, Eisenbeisz – yes, Erdmann – yes, Motion carried.

HIGHWAY EMPLOYEES – Salaries – Annually

Salaries for full time operators (Plus Benefits):	<u>Annual</u>
Road & Shop Foreman	20.16 per hr.
Northwest Area Blademan	17.00 per hr
Martin Area Blademan	18.03 per hr
McClusky Area Blademan	16.97 per hr
Goodrich Area Blademan	16.40 per hr
McClusky Shop Assistant	15.16 per hr

Wages for part time laborers/operators (No benefits):	<u>Per Hour</u>
Common Labor, Tarring Streets, Picking Rocks, etc.	15.00

It was moved by Commissioner Axt that the County employees that do not arrive for work due to inclement weather, even though the Courthouse is open, shall take a vacation or sick day off at the employee's discretion to compensate for that day, seconded by Commissioner Eisenbeisz Upon roll call vote –Axt – yes, Eisenbeisz – yes, Erdmann –yes, Motion carried.

There being no further business the meeting adjourned.

Auditor

Chairman

County Park Commissioners Meeting
October 4, 2016

The Board of Sheridan County Park Commissioners meeting met at 11:00 a.m. Park Commissioners present were Arlington Helm, Steven Eisenbeisz, Marlin P. Engen, and Howard Erdmann. Absent: Michael Axt Others present: Sandy Blanes, McClusky Gazette Editor

Chairman Helm called the meeting to order. The minutes of the previous meeting was read and approved.

Helm reported he is concerned with styrofoam coolers from the extension office that is stored under the stage in the 4-H building that will attract rodents. The County Commissioners will contact Nicole to remove coolers, etc. so rodents don't become an issue in the 4-H building again. Helm reported the 4-H building and camping sites have been shut down for the season and water pipes have been blown out and ready for the winter. The fishing pier was pulled out of the lake for the season also.

The following bills were approved and paid as follows:

McLean-Sheridan Rural Water, \$76.64; David Berquist Septic Service, \$540.00; VEC, \$183.12; \$488.15, WM; Bentz Supply Store, \$14.99; Office Depot, \$7.28; Ecolab Pest, \$91.44

There being no further business the meeting adjourned.

Secretary

Chairman