

County Commission Meeting January 7, 2014

The Board of Sheridan County Commissioners met at 9:00 a.m. County Commissioners present were Howard Erdmann, Eldon Ehrman, and Michael Axt

Chairman Erdmann called the meeting to order. The minutes of the previous meetings were read and approved as sent in the mail.

The following Statement of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,750.50
Sheriff, Fees, \$115.00

The miscellaneous receipts were collected for the following funds and were approved for the month of December, 2013:

General - \$7,838.78	Unorganized Rd Dist. - \$96,772.20
Secondary Road - \$4,841.00	County Road - \$17,636.45
Highway Dist - \$24,465.22	911 - \$1,596.00

An itemized listing of miscellaneous receipts is on file at the County Treasurers office.

The December payroll warrants #62257-62281 were approved from the following funds:

General - \$27,152.22	Highway Dist. - \$14,533.35
Service Officer - \$367.92	County Agent - \$741.30
911 - \$536.58	Civil Defense - \$522.17
County Correction - \$2,871.73	

The following bills #62309-62412 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Services Inc.,49.36;Bentz Supply Store,129.02; N.D. Newspaper Assoc.,178.20; Howard Erdmann,103.74; Choice Financial Group, 7,856.94; WRT,1,164.29; Co-Op Elevator, 63.96; N.D. Association Of Counties, 22,159.65; Uniform Center, 386.96; Gall's, LLC,64.00; N.D. State Radio Communication, 2,233.78; Eldon Ehrman,8.55; Fireside Office Products, Inc., 166.66; Office Depot,343.03; Birch Communications, Inc.,127.17; BHG, Inc.,338.67; Information Technology Dept.,414.05; Mclean County Sheriff's Office,440.00;D&J Oil, Inc. , 7,659.77; Lelm Implement, Inc.,1,508.98; Kenschak Oil Inc.,8,184.90; Mclean-Sheridan Rur Water,52.46;Napa Auto Parts,219.32; Power Plan,144.28;Farmers Union Oil Co., 945.00; Community Memorial Hospital,25.00; Dakota Praires RC & D,300.00; Lewis & Clark Reg Dev Council,1,925.00;The Herald Press,48.72; First District Health Unit,6,427.50; NACO,450.00; Marshall & Swift,309.95;Alvin Gross,32.99;NRG,342.34; James Paulus,174.80; NDTC,31.86; SRT Communications, Inc.,17.08; Ottertail,1,349.54; ND Insurance Dept.,2.04; Severin, Ringsak & Morrow, 3,780.00; Northwest Tire, Inc., 2,836.10;Ag Communication, 80.00; Comfort Suites, 222.00; VEC,263.00; Wex Bank, 4.00; HACTC,110.00;Frey Insurance Agency,174.00; Visa, 499.48;McClusky City,27.50; Govern Soft,12,195.00;Holen's Super Valu,196.99; Turtle Lake Rexall Drug,19.99;WM Of WI-MN,59.02; Matthew Bender & Co Inc.,112.21;Verizon Wireless, 268.98; Mclean Family Resource Center,150.00; Sarah Crimmins,114.90; RV Enterprises, 1,071.20; ND Dept Of Human Services,86.81;Chris Becker,258.00; Mark T. Blumer Law Office, 1,071.96; Braun Intertec Corp.,4,739.25; Lexipol LLC,4,950.00;Dallas Pfennig,910.00

The first order of business was to elect chairman. It was moved by Commissioner Ehrman to elect Michael Axt as Chairman of board for the ensuing year, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes, Axt – yes Motion carried. It was moved by Commissioner Axt to elect Eldon Ehrman as Vice-Chairman of the board for the ensuing year, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Ehrman –yes, Erdmann – yes, Motion carried.

Cynthia Wahl, Tax Director, met with the board to present the 2014 increased ag values of 17.7% and that Sheridan County was in compliance with the soil classification data for 2013

both items are according to the State Tax Commissioner's office. Wahl recommends a 15% ag increase and still be within the State allowed tolerance of 5% until the County Equalization meeting is held. It was moved by Commissioner Erdmann to approve a 15% increase in the ag values, Upon roll call vote – Erdmann –no, –Ehrman – no-, Axt – no Motion declined. Chairman Axt commented that the increase in ag values shifts the tax burden to ag land owners, the State Legislature needs to change their formula in calculating the ag values. It was moved by Commissioner Ehrman to not do any ag increase at this time and let the State Board of Equalization be responsible for the action of increased ag values that they set, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes, Axt – yes Motion carried.

It was moved by Commissioner Ehrman to appoint Jeff Martwick to the 3rd District County Assessor position covering Sperry and Whittaker Twps. and to re-appoint Mary Feickert, Samantha DeMunbrun, and James Haux for the remaining unorganized twps., seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes, Axt – yes Motion carried.

Sheriff, Trent Naser, met with the board to report that he is applying for a grant through the oil impact funds that he will be attending a hearing on tomorrow. The grant is for a 2014 expedition and new laptops for the vehicles for a total of \$44,598.00 with a 25% match of \$11,149.50 Naser reported criminal report statistics in his office have tripled from years past with an influx of new people gradually moving in. Naser also inquired about changing the inclement weather policy for closing the courthouse to be up to the County Commissioner Chairman not the Sheriff. It was moved by Commissioner Ehrman to amend the Employee Policy manual by taking out to be contacted by the County Sheriff, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes, Axt – yes Motion carried.

Herb Bargmann, Wold Engineering, met with the board to review construction engineering services for the north farm to market road from McClusky. Oil impact grant monies will be utilized to upgrade the north farm to market road from McClusky. It was moved by Commissioner Erdmann to approve the Wold Engineering Construction Engineering Proposal for SC-CNOA-4211(063), seconded by Commissioner Ehrman. Upon roll call vote – Erdmann – yes, Ehrman – yes, Axt – yes Motion carried. Road improvements on the north road from McClusky was discussed. The original grade was done in 1955 and the County regraded it in 1966. Surveying won't be done until spring allows so bids will not be let out until possibly the November state bid letting.

Alvin Gross, Road Foreman, met with the board to present an estimate from Jamie Murray, Mercer, of applying blow in insulation on the walls for the Martin County Shop in the amount of \$7,826.00. The estimate was tabled until the February meeting.

The time being 2:00 p.m. the fuel bid letting on the rack price was held. Bids were received from the following:

	Gasoline	Diesel Fuel	Heating Fuel	Oil	Grease	Anti-Freeze
	(Amounts added to the rack price)			(Discount)		
D & J Oil, Inc. McClusky, ND	.10 per gal	.10 per gal	.10 per gal	.50 per gal	.04 lb.	.50 per gal.
Konschak Oil, Inc. Goodrich, ND		.10 per gal				

It was moved by Commissioner Ehrman to approve the D&J Oil Inc. fuel rack bid prices for the Courthouse heating fuel, both McClusky shops, and oil, grease, and anti-freeze discounted prices and to approve Konschak Oil, Inc., Goodrich fuel rack bid prices for the Goodrich County Shop and Martin County Shop, seconded by Commissioner Axt. Upon roll call vote – Ehrman – yes, Axt – yes, Erdmann – yes Motion carried

Salt/sanding on County farm to market pavement roads was discussed at this time. It was moved by Commissioner Erdmann that Commissioner Axt ask the City of McClusky if they would sand the Farm to Market pavements for a fee, seconded by Commissioner Ehrman. Upon roll call vote – Erdmann – yes, Ehrman – yes, Axt – yes Motion carried.

Janice Erdmann, Treasurer, presented the pledge of assets report. It was moved by Commissioner Ehrman to approve the pledge of assets report as filed in the auditor’s office, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes, Axt – yes Motion carried.

The County Agent narrative for November & December 2013 was reviewed.

The Auditor reported a building permit was issued to Richard Brackett for constructing a 26’ x 40’ cold storage structure on outlot 4 tract in NE4 10-146-77.

It was moved by Commissioner Ehrman to authorize the Auditor to sign the NRG master technology service agreement, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes, Axt – yes Motion carried.

It was moved by Commissioner Erdmann to approve the application for abatement of 2013 taxes for homestead credit on Lots 1-2, Lots 5-12, Lots 22-24, Blk. 12, Original, all in Denhoff, seconded by Commissioner Ehrman. Upon roll call vote – Erdmann – yes, Ehrman – yes, Axt – yes Motion carried.

It was moved by Commissioner Ehrman that the District County Assessors be paid \$300.00 per township for assessor duties for 2014, seconded by Commissioner Axt. Upon roll call vote- Ehrman – yes, Axt – yes, Erdmann – yes. Motion carried.

It was moved by Commissioner Erdmann, seconded by Commissioner Ehrman, and carried that the Chairman of the Board, Michael Axt, the County Auditor, and the County Treasurer, be appointed the members of the purchasing board for the ensuing year, 2014. Upon roll call – Axt – yes, Ehrman –yes, Erdmann – yes. Motion carried. The County Officials and Janitor are therefore requested to requisition to the Board of County Commissioners at their regular meetings for all larger items such as furniture, equipment, etc. that exceeds over \$300.00 and that they have the approval of the purchasing board on all smaller items.

It was moved by Commissioner Ehrman, seconded by Commissioner Axt and carried that the Auditor be authorized to pay the following items by Auditor’s warrants during the year upon authorized payrolls, workmen compensation premiums, unemployment insurance, withholding tax, and county shop, county park, and courthouse electricity and water bills. Upon roll call – Ehrman – yes, Axt – yes, Erdmann - yes. Motion carried.

It was moved by Commissioner Erdmann, seconded by Commissioner Ehrman, that the following banks be designated as County Depository Banks. Upon roll call vote: Axt - yes, Ehrman– yes, Erdmann – yes. Motion carried.

North Country Bank of McClusky
Choice Financial Group of Goodrich

It was moved by Commissioner Ehrman that the County employees be paid .57 per mile for necessary travel or what the set rate is from the ND Office of Management and Budget, seconded by Commissioner Ehrman. Upon roll call vote – Ehrman - yes, Axt – yes, Erdmann– yes Motion carried.

It was moved by Commissioner Ehrman that the Elected Officials and Appointed Officials annual Salaries for 2014 be set as follows:

County Auditor	33,900.00
Sheriff	40,698.00
County Recorder	32,130.00

Treasurer	31,290.00
States Attorney (Part time)	28,000.00
County Commissioners	10,500.00 each
	(Plus mileage and expense)
Veteran's Service Officer	4,900.00
Civil Defense Director	6,760.95
911 Coordinator	6,579.30
Risk Manager	4,223.10
Tax Director	19,958.40
And Salaries of Deputies, Clerk, etc. be set as follows:	
Auditor – Deputy	20,091.75
Extra help if needed	100.00
Sheriff – Chief Deputy	38,115.00
Office Clerk	9,340.42
Special Deputies-Signal 100 or Similar long situations	15.00 per hr.
County Corrections Deputy	35,143.50
County Recorder– Deputy	24,314.85
Treasurer – Clerk	7.25 - 8.00 per hr.
County Agent (County's 50% Share)	19,792.50
County Agent Clerk	9,340.42
Janitor	19,930.05
Janitor Extra help	500.00
States Attorney Clerical	8,000.00
Weed Board Members	50.00 per mtg.
County Park Board Commissioners	10.00 per mtg
Planning & Zoning Board members	10.00 per mtg

Seconded by Commissioner Axt. Upon roll call vote - Ehrman – yes, Axt – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Axt that the Highway employee's salaries be as follows for 2014, seconded by Commissioner Ehrman. Upon roll call vote –Erdmann – yes, Ehrman – yes , Axt – yes. Motion carried.

HIGHWAY EMPLOYEES – Salaries – Annually

Salaries for full time experienced operators:	<u>Annual</u>
Foreman and Head Blademan	39,270.04
Other Blademen and Tractor operators with Over 8 years' experience	32,760.00
Other Blademen and Tractor operators	27,835.54
Salary for full time in-experienced operator	27,205.54
Wages for part time inexperienced operators:	<u>Per Hour</u>
Experienced part time operators	10.50
Common Labor, Tarring Streets, Picking Rocks, etc.	10.00
Inexperienced operators begin at	9.50

It was moved by Commissioner Ehrman that the County employees that do not arrive for work due to inclement weather, even though the Courthouse is open, shall take a vacation or sick day off at the employee's discretion to compensate for that day, seconded by Commissioner Axt. Upon roll call vote – Ehrman – yes, Axt – yes, Erdmann –yes, Motion carried.

There being no further business the meeting adjourned.

Auditor

Chairman

County Commissioner Meeting January 14, 2014

The Board of County Commissioners met in special session at 10:00 a.m. County Commissioners present were Howard Erdmann, Eldon Ehrman, and Michael Axt.

Chairman Axt called the meeting to order.

Being the County Planning & Zoning board recommended to approve the conditional use permit to Municipal Communications for erecting a guy tower, it was moved by Commissioner Ehrman to approve the conditional use permit also to erect a 400' guy tower to provide voice and data coverage for the surrounding areas, seconded by Commissioner Erdmann. Upon roll call vote – Ehrman – yes, Erdmann – yes, Axt yes Motion carried.

Alvin Gross, road foreman, met with the board to discuss sanding and salting equipment we currently have that is also used for sanding when tarring pavement. Axt reported he attended the McClusky City Council meeting last night to discuss having the City of McClusky sand the County farm to market pavements versus the use of the County tar wagon possibly. Gross also reported he measured the Minnkota structure along the farm to market road in Prophets twp and it is 75ft from the middle of the farm to market road so it is outside of the right of way.

The Auditor presented grant info from the ND State Land Dept. for political subdivisions that are affected by the oil impact and was authorized to send in for a grant to request funding for the new camping pads that have been already installed at Hoffer Lake Recreation Area last fall.

There being no further business the meeting adjourned.

Auditor

Chairman

County Planning & Zoning Meeting
January 14, 2014

The Board of Sheridan County Planning Commissioners met at 9:30 a.m. Members present were Howard Erdmann, Thomas Sauter, Arthur Waltz, Theresa Jorgensen, and Earl Garbina. Absent: Bonita Kluck and Karen Konschak

Chairman Erdmann called the meeting to order. Erdmann turned the meeting over to John Throckmorton, Vice-President, Municipal Communications, LLC, who was on the speakerphone to address any questions on the application for a conditional use permit to erect a 400' wireless guy tower on the SW4 1-146-77 to provide voice and data coverage through AT&T coverage for the surrounding area.

There being no questions, it was moved by Planning Commissioner Theresa Jorgensen, seconded by Planning Commissioner Arthur Waltz to approve a Conditional Use Permit for erecting a 400' wireless guy tower on the SW4 1-146-77 to provide voice and data coverage to the surrounding area. Upon roll call vote – Jorgensen – yes, Waltz – yes Erdmann – yes, Sauter – yes, Garbina – yes Motion carried.

The auditor reported another application for a conditional use permit will be arriving in her office later this week for another tower to be erected for providing voice and data coverage through Verizon. A hearing will be scheduled in February.

There being no further business the meeting adjourned.

Auditor

Chairman