

Commissioner Meeting January 8, 2013

The Board of Sheridan County Commissioners met at 9:00 a.m. Commissioners present were Eldon Ehrman, Howard Erdmann, and Michael Axt.

Chairman Ehrman called the meeting to order. The minutes of the previous meetings were read and approved as sent in the mail.

The following Statement of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,793.00  
Sheriff, fees, \$537.00

The miscellaneous receipts were collected for the following funds and were approved for the month of December, 2012:

|                          |                             |
|--------------------------|-----------------------------|
| General - \$5,666.91     | Secondary Road - \$190.00   |
| County Road - \$2,399.85 | Highway Dist. - \$24,372.02 |
| Weed Control - \$25.15   | 911 - \$1,645.40            |

An itemized listing of miscellaneous receipts is on file at the County Treasurer's office.

The December payroll warrants #60690-60717 were approved from the following funds:

|                            |                                 |
|----------------------------|---------------------------------|
| General - \$22,794.54      | Highway Dist. - \$14,164.42     |
| Service Officer - \$337.50 | County Agent Fund - \$673.97    |
| Weed Control - \$100.00    | 911 - \$487.50                  |
| Civil Defense - \$475.00   | County Corrections - \$2,489.17 |
| BCI - \$3,100.00           |                                 |

The following bills #60702-60813 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Services Inc.,46.62; Bentz Supply Store, 48.63; McClusky Gazette,121.65; N.D. Newspaper Assoc.,173.10; Howard Erdmann,148.77; Choice Financial Group, 14,415.77; WRT, 672.45; N.D. Association Of Counties,21,724.83; Quality Printing Service, Inc.,591.89; Trent Naser,216.59;Eldon Ehrman,152.76; Fireside Office Products, Inc., 2.25; Office Depot,469.31; Birch Communications, Inc.,135.41; BHG, Inc., 523.92; Information Technology Dept.,413.60; Mclean County Sheriff's Office,3,378.25; Bismarck Tire Center, 37.09; D&J Oil, Inc.,4,631.52; Lelm Implement, Inc.,1,193.05; Mclean-Sheridan Rur Water, 51.76;Napa Auto Parts,295.17; Power Plan,2,181.00; Dakota Prairies RC & D, 300.00; NDSU,124.50; Lewis & Clark Reg. Dev. Council,1,612.00;The Herald Press,70.88; Atco International,112.00; Mechanics Plus,110.23; Sybil Peterson,48.00; First District Health Unit, 6,193.75; NACo,400.00; North Country Bank, 21,450.09; Tony Volochenko Jr.,1,830.00; Dakota Central Social Services, 6,049.60; Redwood Toxicology Lab, Inc.,111.41; Sheridan County, 3,009.00;NRG,4,532.10; Chase Drug,39.64;James Paulus, 537.38; NDTc,18.30; SRT Communications, Inc.,34.16;Kingdom Construction, Inc.,5,129.10; Severin, Ringsak & Morrow,4,345.00; Bullberry Systems Inc., 2,587.50; Stein's Inc.,56.11; VEC,248.00; Menards,51.41;Steven Murray,61.48; Bismarck Tribune,130.50;Visa, 770.17; McClusky City,27.50; Govern Soft,12,195.00; Holen's Super Valu,70.46;Turtle Lake Rexall Drug,7.50; WM Of WI-MN,51.21; Offroad Software, Inc.,5,940.00;Verizon Wireless,269.75; Marvin Hoffman,190.00; Tao Interactive, Inc.,599.95; Pharm Chem, Inc.,42.00;Topcon Positioning Systems, 499.40; Tyler Technologies, Inc.,1,779.75; Deere Credit, Inc.,26,259.95; FFA,100.00; RV Enterprises, 133,195.05; Dallas Pfennig, 20.00;Charles Netzloff, 444.00; Mclean County, 28,000.00

The first order of business was to elect Chairman and Vice-Chairman for the ensuing year. It was moved by Commissioner Axt to elect Howard Erdmann as Chairman, seconded by Commissioner Ehrman. Upon roll call vote ó Axt ó yes, Ehrman ó yes, Erdmann ó yes. Motion carried.

It was moved by Commissioner Ehrman to elect Michael Axt as Vice-Chairman for the ensuing year, seconded by Commissioner Erdmann. Upon roll call vote ó Ehrman ó yes, Erdmann ó yes, Axt ó yes Motion carried.

It was moved by Commissioner Axt to cancel LeRoy Becker's weed mowing bill and post the weed mowing bill to the correct description for US Fish & Wildlife on the NW4 32-150-75 and also

cancel the weed mowing bills from Ronnie Krueger and Viola Leroy on NE4 Section 10 and W2NW4 Section 11 both in 147-77, seconded by Commissioner Erdmann. Upon roll call vote ó Axt ó yes, Erdmann ó yes, Ehrman ó yes.

The board met with Stein to talk about a complaint from Timothy Strobel. The matter was discussed and the claims were unsubstantiated.

Sarah Crimmins, McClusky, newly hired County Extension Agent met with the board to introduce herself.

It was moved by Commissioner Ehrman to re-appoint Cynthia D. Wahl to the Dakota Prairie Resource Conservation & Dev Board for 2013, seconded by Commissioner Axt. Upon roll call vote ó Ehrman ó yes, Axt ó yes, Erdmann ó yes Motion carried.

Cynthia D. Wahl, Tax Director, with the board to report that the soils committee is meeting this afternoon to consider some soil types to be adjusted to lower PIø (Product Index) due to poor drainage in the soils and would not be productive, therefore have less valuation assessed for tax purposes.

John Halcrow called by speakerphone to the board to disagree with receiving a weed mowing bill for weed mowing that he done already on Section 26 SE4-145-77. No action was taken.

Arlin and Annie Fyelling met with the board to discuss the hiring process in a shared position under two county elected officials of where would the accountability be in checks and balances. States Attorney, Ladd Erickson, was contacted by speakerphone to inquire about sharing a secretary between the Sheriff and Clerk of Court office. Erickson will contact Judge Hagerty if there are any conflicts for a secretary shared between those offices.

The County Auditor reported that the Union applied for a Sunday alcohol permit for February 3<sup>rd</sup> (Super bowl Sunday) that was issued to them.

It was moved by Commissioner Axt to approve the McClusky City/Sheridan County Policing agreement for 2013, seconded by Commissioner Ehrman. Upon roll call vote ó Axt ó yes, Ehrman ó yes, Erdmann ó yes Motion carried.

The time being 2:00 p.m. the fuel bid letting on the rack price was held. Bids were received from the following:

|                                    | Gasoline                          | Diesel Fuel | Heating Fuel | Oil         | Grease  | Anti-Freeze  |
|------------------------------------|-----------------------------------|-------------|--------------|-------------|---------|--------------|
|                                    | (Amounts added to the rack price) |             |              | (Discount)  |         |              |
| D & J Oil, Inc.<br>McClusky, ND    | .10 per gal                       | .10 per gal | .10 per gal  | .50 per gal | .04 lb. | .50 per gal. |
| Konschak Oil, Inc.<br>Goodrich, ND |                                   | .10 per gal |              |             |         |              |

It was moved by Commissioner Ehrman to approve the D&J Oil Inc. fuel rack bid prices for the Courthouse heating fuel, both McClusky shops, and oil, grease, and anti-freeze discounted prices and to approve Konschak Oil, Inc., Goodrich fuel rack bid prices for the Goodrich County Shop and Cecil Schuhø Motorgrader, seconded by Commissioner Axt. Upon roll call vote ó Ehrman ó yes, Axt ó yes, Erdmann ó yes Motion carried

The Auditor reported that the 2012 General Election cost was \$7.32 per vote. The cost per vote decreased from the 2010 General election at \$9.65 per vote due to increased voter turnout.

The Road Foreman met with the board to discuss hauling rocks if feasible as the weather allows on the north farm to market road from Goodrich.

Janice Erdmann, County Treasurer, met with the board to review the pledge of assets. It was moved by Commissioner Axt to approve the Pledge of Assets as provided by the County Treasurer and filed in the Auditorø office, seconded by Commissioner Ehrman. Upon roll call vote ó Axt ó yes, Ehrman ó yes, Erdmann ó yes Motion carried.

Sarah Crimmins, County Agent, met with the board upon their request to inquire what her secretarial needs were for the Extension office. Crimmins reported a half day would be very helpful. Crimmins will be mentoring with the Ext. Agent in Mohall and has been busy setting up different meetings and programs already.

It was moved by Commissioner Axt to approve the Maintenance agreement with NDDOT, seconded by Commissioner Ehrman. Upon roll call vote ó Axt ó yes, Ehrman - yes, Erdmann ó yes Motion carried.

An application for abatement of 2012 taxes filed by Max Guenther for on property located in the SE4 Section 17, E2NE4 Section 19, NE4 & SE4 Section 20 and NE4 Section 29 all in Twp. 145 R 77 was reviewed and forwarded to the Director of Tax Equalization. A hearing was scheduled for February 5<sup>th</sup> at 2:00 p.m.

It was moved by Commissioner Ehrman that the District County Assessors be paid \$300.00 per township for assessor duties for 2013, seconded by Commissioner Axt. Upon roll call vote- Ehrman ó yes, Axt ó yes, Erdmann ó yes. Motion carried.

It was moved by Commissioner Axt, seconded by Commissioner Ehrman, and carried that the Chairman of the Board, Howard Erdmann, the County Auditor, and the County Treasurer, be appointed the members of the purchasing board for the ensuing year, 2013. Upon roll call ó Axt ó yes, Ehrman ó yes, Erdmann ó yes. Motion carried. The County Officials and Janitor are therefore requested to requisition to the Board of County Commissioners at their regular meetings for all larger items such as furniture, equipment, etc. that exceeds over \$300.00 and that they have the approval of the purchasing board on all smaller items.

It was moved by Commissioner Ehrman, seconded by Commissioner Axt and carried that the Auditor be authorized to pay the following items by Auditor's warrants during the year upon authorized payrolls, certificates of interest on warrants, workmen compensation premiums, unemployment insurance, withholding tax, welfare office personnel, other welfare vouchers upon approval of welfare board, and county shop, county park, and courthouse electricity and water bills. Upon roll call ó Ehrman ó yes, Axt ó yes, Erdmann - yes. Motion carried.

It was moved by Commissioner Axt, seconded by Commissioner Ehrman, that the following banks be designated as County Depository Banks. Upon roll call vote: Axt - yes, Ehrman ó yes, Erdmann ó yes. Motion carried.

North Country Bank of McClusky  
Choice Financial Group of Goodrich

It was moved by Commissioner Ehrman that the County employees be paid .57 per mile for necessary travel or what the set rate is from the ND Office of Management and Budget, seconded by Commissioner Ehrman. Upon roll call vote ó Ehrman - yes, Axt ó yes, Erdmann ó yes Motion carried.

It was moved by Commissioner Ehrman that the Elected Officials and Appointed Officials annual Salaries for 2013 be set as follows:

|  |                            |
|--|----------------------------|
| County Auditor   | 31,800.00                  |
| Sheriff  | 38,760.00                  |
| County Recorder  | 30,600.00                  |
| Treasurer  | 29,800.00                  |
| States Attorney (Part time)                              | 28,000.00                  |
| County Commissioners                                     | 10,200.00 each             |
|  | (Plus mileage and expense) |
| Veteran's Service Officer                                | 4,415.00                   |
| Civil Defense Director                                   | 6,439.00                   |
| 911 Coordinator  | 6,266.00                   |
| Risk Manager   | 4,022.00                   |
| Tax Director   | 19,008.00                  |
| And Salaries of Deputies, Clerk, etc. be set as follows: |                            |
| Auditor ó Deputy   | 19,135.00                  |
| Extra help if needed                                     | 100.00                     |

|   |                     |
|---|---------------------|
| Sheriff ó Chief Deputy                                    | 36,300.00           |
| Office Clerk  | 8,895.64            |
| Special Deputies-Signal 100 or<br>Similar long situations | 15.00 per hr.       |
| County Corrections Deputy                                 | 33,470.00           |
| County Recorderó Deputy                                   | 23,157.00           |
| Extra help if needed                                      | 1,500.00            |
| Treasurer ó Clerk   | 7.25 - 8.00 per hr. |
| County Agent (Countyø 50% Share)                          | 19,283.00           |
| County Agent Clerk  | 8,895.64            |
| Janitor   | 18,981.00           |
| Janitor Extra help  | 500.00              |
| States Attorney Clerical                                  | 8,000.00            |
| Weed Board Members  | 50.00 per mtg.      |
| County Park Board Commissioners                           | 10.00 per mtg       |
| Planning & Zoning Board members                           | 10.00 per mtg       |

Seconded by Commissioner Axt. Upon roll call vote - Ehrman ó yes, Axt ó yes, Erdmann ó yes  
Motion carried.

It was moved by Commissioner Axt that the Highway employeeø salaries be as follows for  
2013, seconded by Commissioner Ehrman. Upon roll call vote óErdmann ó yes, Ehrman ó yes , Axt ó  
yes. Motion carried.

*HIGHWAY EMPLOYEES – Salaries – Annually*

|   |                 |
|---|-----------------|
| Salaries for full time experienced operators:                         | <u>Annual</u>   |
| Foreman and Head Blademan   | 37,400.00       |
| Other Blademen and Tractor operators with<br>Over 8 yearsø experience | 33,320.00       |
| Other Blademen and Tractor operators                                  | 26,510.00       |
| Salary for full time in-experienced operator                          | 25,910.00       |
| Wages for part time inexperienced operators:                          | <u>Per Hour</u> |
| Experienced part time operators                                       | 10.50           |
| Common Labor, Tarring Streets, Picking Rocks, etc.                    | 10.00           |
| Inexperienced operators begin at                                      | 9.50            |

It was moved by Commissioner Ehrman to re-appoint the following for the year 2013:

Marlin P. Engen ó County Park Commissioner  
Arlington Helm ó County Park Commissioner  
James Paulus ó Veteran Service Officer  
Wayne Houston ó County Emergency Manager & 911 Coordinator  
Trent Naser ó Acting Coroner  
Cynthia D. Wahl ó Director of Tax Equalization  
Tracy Stein ó Risk Manager

Seconded by Commissioner Axt. Upon roll call vote ó Ehrman - yes, Axt ó yes, Erdmann - yes  
Motion carried.

It was moved by Commissioner Ehrman that the County employees that do not arrive for work  
due to inclement weather, even though the Courthouse is open, shall take a vacation or sick day off at  
the employeeø discretion to compensate for that day, seconded by Commissioner Axt. Upon roll call  
vote ó Ehrman ó yes, Axt ó yes, Erdmann óyes, Motion carried.

There being no further business the meeting adjourned.

---

Auditor

---

Chairman