

Public Meeting at McClusky High School  
November 28<sup>th</sup>, 2017

The Board of Sheridan County Commissioners attended a public meeting held at the McClusky High School on November 28<sup>th</sup>, 2017 at 7:00 p.m. County Commissioners present were Steve Eisenbeisz, Michael Axt, and Howard Erdmann.

The public meeting was held in regards to receiving input and ideas from the public on restoring the County Extension office being there is cutbacks in the NDSU County Extension budget statewide.

Sandy Felchle, organizer of the public meeting introduced speakers and moderated the meeting.

Chris Boerboom, NDSU Extension Service Director, reviewed the 4.1 million cut back in in the NDSU Extension State budget that the legislators approved. Boerboom reported they needed input or ideas on how to come up with a solution to restore or retain the County Agents in the State with less money and still be to the best interest of each County's needs. Some comments from the audience were to share County Agents with adjoining Counties for the same programs that are provided.

Jerry Klein, State Senator Dist. #7 and a member on the State Board of Agricultural Research and Education (SBARE) discussed the Governor's insight and budget costs. A mid-March deadline of input is needed for the Governor's Office to review. Representative, Jon Nelson, Dist. #7 spoke of working together to come up with the best solution.

County Commissioner, Michael Axt, commented that there is efficiency in rural counties already by utilizing the County Agent for horticultural, agronomy, 4-H, livestock, and community related services where in the larger populated counties there is a specialized agent for each service. There doesn't need to be 3 Ag County Agents in a large populated county with possibly the same number of producers in a small populated county. Commissioner Axt also stated that if the County would pay the 60% that the State is requesting for the counties to pay rather than the 40% that they were currently paying, it would calculate to another 1.5 to 2.00 mill increase in the County General Fund, which would be around \$7.50 increase in property taxes per quarter of land valued at an average of \$75,000.00.

The public was encouraged to write letters to SBARE to share any input or solutions for their next meeting to consider on December 14<sup>th</sup>, 2017 in Dickinson.

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Auditor

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Chairman

County Commissioners meeting December 5, 2017

The board of Sheridan County Commissioners met at 9:00 a.m. County Commissioners present were Steve Eisenbeisz and Howard Erdmann. Absent: Michael Axt

Chairman Eisenbeisz called the meeting to order. The minutes of the previous meetings were sent out in the mail and approved as sent.

The following statement of fees were approved and submitted to their appropriate funds:\

County Recorder, fees, \$1,757.00  
Sheriff, fees, \$142.38

The miscellaneous receipts were collected for the following funds and were approved for the month of November, 2016:

General - \$ 12,400.90	Highway Dist. - \$16,412.79
County Agent - \$196.26	Weed Control - \$1,504.00
Civil Defense - \$97.38	911 - \$ 1,456.67

An itemized listing of miscellaneous receipts are on file at the County Treasurer's Office.

The November payroll warrants #68401-68433 were approved from the following funds:

General - \$ 35,516.31	Highway Dist. - \$18,521.98
Veteran Service office - \$454.86	County Agent - \$1,456.00
Weed Control - \$1,100.77	Civil Defense - \$625.00
911 - \$600.00	Veterans Van Service - \$2,006.90

The following bills #68446-68504 were approved from the following funds:

Ameripride Services Inc., 62.29; Bentz Supply Store, 83.36; Howard Erdmann, 145.00; WRT, 754.90; Co-Op Elevator, 1,093.65; N.D. Association Of Counties, 294.88; City Of McClusky, 1,010.00; Office Depot, 584.39; Birch Communications, Inc., 123.16; BHG, Inc., 349.20; C-Store 3.98; Lawson Products, 450.25; McLean-Sheridan Rur. Water, 52.46; NAPA Auto Parts, 345.27; St. Alexius Medical Center, 160.00; Midwest Graphic & Signs, 378.00; G&R Controls, Inc., 1,292.50; Mechanics Plus, 322.34; Alberta Voegelé, 106.50; Productivity Plus Acct., 708.35; Steve Eisenbeisz, 74.24; Nicole Wardner, 453.86; Marshall & Swift/Boeckh, LLC, 349.95; Verizon, 55.93; American Insurance, Inc., 489.00; PCS Mobile, 456.00; James Paulus, 166.52; Dell Marketing, LP, 481.44; NDTC, 10.34; SRT Communications, Inc., 17.08; John Volochenko, 1,680.00; Elisha Dockter, 172.60; H.A. Thompson & Sons, 995.00; VEC, 226.00; Wex Bank, 4.00; Menards, 17.97; HACTC, 608.04; Visa, 210.36; McClusky City, 48.50; Holen's Super Valu, 20.71; WM Of WI-MN, 638.97; Matthew Bender & Co Inc., 60.05; Verizon Wireless, 408.21; Lynnette Fox, 6.20; Ladd Erickson, 40.60; Topcon Positioning Systems, 252.00; Susag Sand & Gravel, Inc., 27,693.20; Zuercher Technologies, LLC, 787.50; Watch Guard, 9,890.00; Purchase Power, 74.18; Open Road Honda, 46.25; The Door Guy's, 1,040.00; Gooseneck Implement, 9.35

Sheriff, Trent Naser, met with the board to present the HACTC inmate agreement with Pierce County, it was moved by Commissioner Erdmann to approve the HACTC agreement for housing inmates in Rugby for 2018 will be charged \$75.00 per day and in 2019 will be charged \$78.00 per day, seconded by Commissioner Eisenbeisz. Upon roll call vote – Erdmann – yes, Eisenbeisz – yes Motion carried. Naser presented estimates on a portable desk with privacy wall and counter in the outer Sheriff's office that the NCIS has mandated to have done. Estimates will be reviewed further in the afternoon. Naser discussed purchasing three police vehicle radios, repeater systems and installation costs with Midstate Wireless, Minot, over a 5 year loan thru SCB Public Finance for 2.75% - 3% interest. This will be investigated further at another meeting later in December. Interviews for the new Deputy Sheriff will start next week.

Mike Rivinus, Wold Engineering, met with the board to present the preliminary and construction engineering contracts for the north 2<sup>nd</sup> phase McClusky chip sealing project and also the north Goodrich and south Martin pavement micro-milling road projects for next year. It was moved by Commissioner Erdmann to approve the engineering contracts with Wold Engineering for mentioned road projects, seconded by Commissioner Eisenbeisz. Upon roll call vote – Erdmann – yes, Eisenbeisz – yes Motion carried.

The time being 1:00 p.m. Michael Axt, County Commissioner, joined the meeting.

Estimates of a new desk and privacy wall for the Sheriff's outer office was reviewed. It was moved by Commissioner Axt to purchase from Brown-Saenger a portable desk and privacy wall (cubicle) with counter to be installed in the Sheriff's outer office in the amount of \$5,993.00, seconded by Commissioner Eisenbeisz. Upon roll call vote – Axt – yes, Eisenbeisz – yes, Erdmann – yes Motion carried. Other vendor estimates are on file in the Sheriff's office.

The police vehicle radio loan proposal was discussed again. It was moved by Commissioner Erdmann to approve the 5 year loan with SBC Public Finance for 3 police vehicle radios, repeaters, and installation costs in the amount of \$8,860.00 per year with the first payment due now as a down payment, seconded by Commissioner Axt. Upon roll call vote – Erdmann- yes, - Axt – yes, Eisenbeisz – yes Motion carried

The Auditor presented an environmental review or special requirements letter from Central Power Electric Coop, Inc., in regards to a fence expansion to allow adequate maintenance equipment to permit work to be done safely when needed at the McClusky substation located in the SW4SW4, 20-146-77. There being no concerns, Central Power Electric Coop was able to proceed forward with the fence expansion.

It was moved by Commissioner Axt to establish the one election precinct to be at the McClusky City Hall for the 2018 County Elections, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried

The time being 2:00 p.m. the hearing for an application for abatement of 2016 taxes from James and Wanda Ebach was held. No one was present. It was moved by Commissioner Axt to approve the abatement due to the true & full farmland value was incorrectly posted at 36,070 and should be at 3,607, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

The Auditor reported a building permit was issued to Michael Bossert for moving a 1984 mobile home on the NE4NE4 30-150-75.

It was moved by Commissioner Erdmann to approve the beer and liquor license to (KED, Inc.) Union Grill and Bar, McClusky for 2018 year, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Eisenbeisz – yes Motion carried.

Clifford Neff, former road foreman, met with board to discuss snow removal tips to mention to the road crew.

Nicole Wardner, County Agent, met with the board to discuss if an old sheriff's vehicle could be used for County employees to use for meetings locally, etc. The board stated they will consider the idea once the new Sheriff's vehicle arrives next year. The County Extension meeting at the high school last week was discussed and Commissioner Axt will send a letter for SABRE's next week's meeting.

Alvin Gross, road foreman, met with the board to discuss that Bryon's blade is done with repairs and will be driven back to the McClusky shop instead of being hauled. Snow removal tips from Mr. Neff were discussed.

The Chairman was authorized to sign the federal aid program sheet to be forwarded onto ND Dept. of Transportation for continued federal aid to be received.

The Auditor reported that NDACo sent an email informing that John Deere has renewed the tractor lease program for counties expiring out to February 12, 2019.

The Auditor also reported that David Klein, Executive Director of Stutsman, Foster, Dickey, and Wells counties sent an email stating that HUD has recently approved a transfer of the housing assistance vouchers in Sheridan County to Burleigh County effective January 1, 2018. So Burleigh County Housing Authority will take responsibility in assisting clients in Sheridan County after that date.

Assessor positions were discussed. Contacts with other counties may need to be made.

Trent Naser, Sheriff, met with the board to discuss the Deputy Sheriff interview's process and their views on a police dog.

The meeting was recessed until Thursday, December 28<sup>th</sup> at 9:00 a.m.

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Auditor

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Chairman

Commissioners meeting December 28, 2017

The Board of Sheridan County Commissioners met at 9:00 a.m. as per recess stated. Commissioners present were Steve Eisenbeisz and Howard Erdmann Absent: Michael Axt

Chairman Eisenbeisz called the meeting to order. The purpose of the meeting was to pay out year-end bills and other year-end business.

It was moved by Commissioner Erdmann to approve the following final bills for 2017, seconded by Commissioner Eisenbeisz. Upon roll call vote – Erdmann – yes, Eisenbeisz – yes Motion carried.

McLean County Sheriff's Office,1,265.00; Dakota Central Social Services, 23,143.86; PCS Mobile,405.00; Ottertail Power Co.,2,000.30; RV Enterprises,10,000.00; HACTC, 220.50; Lexipol LLC.,2,222.00; SCB Public Finance,10,666.52; Intergraph Corp.,864.00; Crack Magic Windshield Repair, 50.00

Chairman Eisenbeisz updated on hiring the deputy Sheriff position which still has not been filled until background checks are completed.

Sheriff, Trent Naser, was contacted by conference call to discuss the 5 yr. loan to cover the three police vehicle radios and repeaters with SCB Public Finance. Naser recommended making a down payment now in the amount of \$10,666.52 from the 2017 Sheriff's budget being there are enough funds left in the 2017 Sheriff's budget. Payment will be held until the equipment is installed in vehicles in early 2018. The remaining loan would be paid in 4 years at \$10,666.52 each year at 3.00% interest. The board agreed to the recommendation of making the down payment now.

Commissioner Erdmann reported he received a letter of resignation from Cynthia D. Wahl from the Tax Director position effective December 31, 2018. Further discussion will be held on hiring/appointing a new Tax Director at the January Commission meeting.

At this time Commissioner Michael Axt joined the meeting.

It was moved by Commissioner Axt to transfer the following funds to the General Fund for delinquent taxes collected, seconded by Commissioner Erdmann Upon roll call vote – Axt-yes, Erdmann – yes, Eisenbeisz – yes Motion carried.

\$1,377.11, Co. Road to General Fund  
\$137.59, Co. Park to General Fund  
\$2,809.11, Health Ins. To General Fund  
\$1,018.31, Ins. Reserve to General Fund  
\$2,086.26, S.S. & Oasis to General Fund  
\$84.55, Advertising to General Fund  
\$4,000.00 General Fund to Civil Defense Fund

It was moved by Commissioner Erdmann to amend the 2017 Farm to Market Road budget from \$250,000 to \$295,000 for extra road expenses incurred, seconded by Commissioner Axt. Upon roll call vote – Erdmann – yes, Axt – yes, Eisenbeisz – yes Motion carried.

Chairman Eisenbeisz reported a small claims affidavit was filed against the County that has been forwarded onto the County's liability insurance agent and States Attorney.

There being no further business the meeting adjourned.

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Auditor

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Chairman