

County Commission Meeting December 3, 2013

The Board of Sheridan County Commissioners met at 9:00 a.m. County Commissioners present were Howard Erdmann, Michael Axt, and Eldon Ehrman.

Chairman Erdmann called the meeting to order. The minutes of the previous meeting was read and approved.

The following Statement of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$2,971.35

The miscellaneous receipts were collected for the following funds and were approved for the month of November, 2013:

General - \$ 11,506.58	Secondary Road - \$23,816.00
County Road - \$ 3,491.41	Highway Dist. - \$20,702.16
Civil Defense - \$1,809.27	911 - \$712.50
Wireless 911 - \$795.15	

An itemized listing of miscellaneous receipts is on file at the County Treasurer's office.

The November payroll warrants #62145-62177 were approved from the following funds:

General - \$ 27,134.21	Highway Dist. - \$15,909.88
County Park - \$54.20	Veteran Service Officer - \$367.92
County Agent Fund - \$741.30	Weed Control - \$ 839.39
Civil Defense - \$536.58	911 - \$522.17
Policing - \$400.00	

The following bills #62191-62255 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County.

Ameripride Services Inc.,49.36; Howard Erdmann,176.70, WRT,504.48; N.D. Assoc. Of Counties,116.00; Eldon Ehrman,66.12; Fireside Office Products, Inc.,892.00; Office Depot, 538.66; Birch Communications, Inc.,145.55; BHG, Inc.,611.26; Information Technology Dept., 414.05; US Postal Service,303.60; D&J Oil, Inc.,5,595.20; Lawson Products,713.92; Mercer Machine,175.00;Lelm Implement, Inc.,1,287.43; McLean-Sheridan Rur Water,270.06; Heringer Lumber,14.87; Marshall Feland,150.00; Mechanics Plus,198.07; Alberta Voegele,236.60; Interstate All Battery Center,53.85; Richland County Auditor, 39.31;NRG,237.45; James Paulus, 200.34; NDTC,31.86; Office Of Attorney General, 20.00; A&G Trucking,2,646.00; Edney Distributing Co., Inc.,619.80; Michael Axt,55.86; Stein's Inc., 22.0;Wex Bank,30.99;Visa, 314.80; McClusky City,27.50; Dale's Radiator & Repair,199.95; National Imprint Corp., 104.00; WM Of WI-MN,63.84;Matthew Bender & Co Inc.,112.21; Verizon Wireless, 270.97; Orrin Holen,497.00; Farm & Home Publishers, LTD,506.50;Ladd Erickson, 205.20; Topcon Positioning Systems,299.40;Tyler Technologies, Inc.,1,868.74; Strata Corporation, 387,500.94; Hertz Funeral Home,365.00; Casey Miller,45.99; Hettinger Co. Sheriff's Dept.,400.00; Leroy & Alice Lauer,4,762.50;Douglas & Cynthia Wahl,618.10; Deetta Schindler,149.00; Douglas Wahl,149.00; Dianne Wahl-Webster,149.00; Frieda Wahl, 149.00; Byron & Beverly Zingg,3,139.20; Hobbs Inc.,1,462.28; Upper Great Plains Trans. , 50.00; Titan Machinery,62.60; Expressway Inn,448.20; Prairie Petals,94.00;Steve Erdmann, 78.00; McLean Co. Auditor, 57.09; Dallas Pfennig,360.00;

Herb Bargman, Wold Engineering, met with the board to report that Kern & Tabery, Inc., from Wadena, MN. was the low bid for upgrading the south 2.25 miles farm to market road from McClusky. It was moved by Commissioner Ehrman to approve the following resolution, seconded by Commissioner Axt. Upon roll call vote: Ehrman – yes, Axt – yes, Erdmann – yes Motion carried.

Resolution

WHEREAS, the bid in the amount of \$1,112,307.10 from Kern & Tabery, Inc. received in the bid opening of November 15, 2013 for Project SC-4211(063) was the low bid received.

WHEREAS, this bid is considered reasonable.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Sheridan County will award to Kern & Tabery, Inc. the contract for Project SC-4211(063) and hereby authorizes the Chairman of the Board to sign said contract.

It is further understood that the County shall reimburse the ND Dept. of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration.

ATTEST:

County Auditor

Chairman, Board of Sheridan County
Commissioners

The board reviewed the preliminary and construction engineering proposal from Wold Engineering for the north 9.5 miles from McClusky. It was moved by Commissioner Axt to approve Wold Engineering, Inc. as the Preliminary & Construction Engineering firm for the north 9.5 miles of Farm to Market road from McClusky, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

After reviewing plans for the north farm to market road it was moved by Commissioner Axt to blend and mine the old overlay and widen the road with shoulders out further for safety concerns, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Axt to appoint Eldon Ehrman to serve on the West Central Human Service Center Regional Advisory Council, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes, Ehrman – yes Motion carried.

The beer and liquor license applications for the 2014 year filed by KED, Inc. (aka as Union Grill & Bar) were considered at this time. It was moved by Commissioner Ehrman, seconded by Commissioner Axt to approve the 2014 Beer & Liquor License to KED, Inc. Upon roll call vote – Erdmann – yes, Ehrman – yes, Axt – yes Motion carried.

The time being 11:30 a.m. landowners John Volochenko, Alvin Burkart, Arlin & Annie Fyelling, John Pister, and Ronald & Tania Novak met with the board to discuss a section line dispute at the SE corner of Section 17 and the SW corner of Section 16 -149-77 (Highland Township). Also present was Deputy Sheriff, Delbert Hoffman and on the speakerphone was County States Attorney, Ladd Erickson. Mr. Erickson stated being the twp. board officers were involved personally in the section line dispute, he thought it would be best if the County Commission were involved with the section line dispute decision process. Mr. Novak stated that he had US Fish & Wildlife erect the fence for him that was contracted out and no set footage was determined at the time the fence was constructed. Commissioner Axt suggested the landowner proposing to erect a fence should always speak with the adjoining landowner to agree on the footage within the section line that will work out between each party which is normally 33ft from each side of the section line according to the NDCC. Fyelling stated Highland twp. supervisors have met and recommended Novak move the fence line back 33ft from the center of the section line down 400 ft. to the rock pile. It was moved by Commissioner Axt to instruct Mr. Novak to move his fence line as far back to the rock pile and stay 33ft from the center of the section line and to take the fence off the other section line between 7 & 18 also in Highland Twp. by June 1st, 2014 or the County will hire it done and bill it to Mr. Novak or attach special assessments to their property taxes, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Ehrman to authorize the Auditor's office to purchase a new laser jet printer at the most economical cost if repairs are too costly to fix the current laser jet printer, seconded by Commissioner Axt. Upon roll call vote – Ehrman – yes, Axt – yes Erdmann – yes Motion carried.

It was moved by Commissioner Axt to approve the Inter-Governmental Agreement between Heart of America Correctional & Treatment Center of Rugby (HACTC) for providing housing to Sheridan County prisoners at \$65.00 per day, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Ehrman to approve the Metlife Life Ins. premium increase .09 per thousand of coverage that totals \$16.20 increase per employee annually for a \$15,000.00 policy, seconded by Commissioner Axt. Upon roll call vote – Ehrman- yes, Axt – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Ehrman to approve the one election precinct for all of Sheridan County with a polling place located at the McClusky City Hall and to also conduct a mail ballot election for year 2014, seconded by Commissioner Axt. Upon roll call vote – Ehrman – yes, Axt – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Axt to approve the City/County Policing agreement with McClusky City to provide policing protection within the corporate limits of the City of McClusky in the annual amount of \$26,000.00 plus \$3,000.00 to cover the shared contribution of the County narcotic task force cost, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

Sarah Crimmins, County Agent, met with the board to inquire about setting up an advisory committee for the extension office interests and procedures to follow and suggestions on who to be on the advisory committee.

The time being 2:00 p.m. the bids were opened for the purchase of Lots 19-24, Blk. 2, Original, Martin City that included a 24'x 40' pole storage building. Bids were opened and received from the following:

Dean Lemer - \$3,155.00
John Sommer - \$5,130.00
Bobby Martin - \$15,500.00
City of Martin - \$7,000.00

Auditor, Shirley Murray, requested if anyone would like to raise their bid to \$16,000.00. Present were Stan Klein representing Martin City Council, John Sommer, and Dean Lemer. Klein raised the Martin City bid to \$16,000.00. Everybody had the opportunity to be heard. There being no further increases in bids, it was moved by Commissioner Ehrman to approve the raised bid of \$16,000.00 from Stan Klein representing Martin City, seconded by Commissioner Axt. Upon roll call upon - Ehrman –yes, Axt – yes, Erdmann – yes Motion carried.

The Auditor reported the County forfeited lands were sold to the following at the annual tax sale, November 19th and the County Deeds were signed and approved. Discussion on recording a deed that was unplatted property was tabled until the next meeting.

Lots 9-10, Blk. 8, Original, Denhoff – Michael & Janeen Piper - \$700.00

Lots 11-12, Blk. 8, Original, Denhoff – Michael & Janeen Piper - \$350.00

Lots 1-8, Blk. 11, Original, Denhoff – Todd Bozer - \$1,750.00

Lots 9-12, Blk. 11, Original, Denhoff – Todd Bozer - \$1,650.00

Lots 16-19, Blk. 11, Original, Denhoff – Patrick Lynch - \$1,800.00

Unplatted Tract 50'x100', Denhoff, - Lance Erdmann - \$100.00

Unplatted Tract, All East of Blk. 1, Denhoff – Lance Erdmann - \$100.00

Lots 6-9, Blk. 3, Jasmann's, Goodrich City – Quality Electric, Inc. (Jason Parsons) - \$1,950.00

Joyce Dockter, Clerk of Court, met with the board to suggest some items to be included in the new Court Facilities Grant. Dockter will get estimates of furniture in to request for the next meeting in order to get the grant in before the December 31st deadline.

Alvin Gross, Road Foreman, met with the board to discuss road repairs and that the motor graders are ready for snow plowing. Gross was instructed to receive estimates on blow-in insulation for the inside of the County shop buildings.

The Auditor was instructed to advertise for bids on fuel for the County for the discount rack price of the day. The fuel bid letting will be held at 2:00 p.m. January 7th, 2014.

There being no further business the meeting adjourned.

Auditor

Chairman

County Park Commission Meeting
December 3, 2013

The Board of County Park Commissioners met at 11:00 a.m. County Park Commissioners present were Howard Erdmann, Michael Axt, and Eldon Ehrman. Absent: Arlington Helm and Marlin P. Engen

Vice-Chairman Howard Erdmann called the meeting to order. The minutes of the previous meeting was read and approved.

It was moved by Park Commissioner Axt to approve implementing a lease for the 4-H hoop barn and 4-H arena to non 4-H organizations with a \$200.00 refundable deposit to cover any unforeseen repairs and a rental charge of \$200.00 to cover maintenance costs, seconded by Commissioner Ehrman. Upon roll call vote – Axt – yes, Ehrman – yes, Erdmann – yes Motion carried.

The following bill was approved:

McLean-Sheridan Rural Water, 216.22

There being no further business the meeting adjourned.

Secretary

Chairman

County Commission Meeting December 23, 2013

The Board of Sheridan County Commissioners met at 9:30 a.m. in special session. County Commissioners present were Howard Erdmann and Michael Axt. Absent: Eldon Ehrman.

Chairman Erdmann called the meeting to order. The following bills were approved and paid:

Unorganized road districts, \$8,915.86, reimbursement for 2011 FEMA sites
Unorganized road districts, \$86,623.76, reimbursement for 2013 FEMA sites
County Treasurer, \$420.70, Adjustment to Gravel Royalties acct
Boone Twp., \$1,973.70; reimbursement for 2011 FEMA sites
Hewlett Packard Co., \$4,016.59, HP Computer Server w/146 GB
Highland Twp., \$1,009.65, reimbursement for 2013 FEMA site
McClusky Twp., \$12,058.60, reimbursement for 2013 FEMA site and cost share of graveling with Johns Lake Twp.
Rosenfield Twp., \$13,385.00, reimbursement for 2011 FEMA sites
Dakota Central Social Service District, \$14,641.20, reimbursement for allocated costs
NDACo Resources Group, \$5,200.00, installation of Server
RV Enterprises, \$1,200.00, culvert installation
Dell Marketing, L.P., \$1,115.05, Server window licenses and warranty
NDSU Ext. Service, \$45.00, membership dues

The following transfers were approved:

\$5,000.00, General Fund to 911 Fund, as per budget for operating expenses
\$30,000.00, Highway Dist to Co. Road, as per budget for operating expenses
\$6,000.00, General Fund to Co. Agent, as per budget for operating expenses
\$6,000.00, General Fund to Civil Defense, as per budget for operating expenses
\$4,259.70, Unorganized Rd. Dist. To County Road, for culvert and hauling pit run

The following funds were amended from the 2013 Budget:

Secondary Road- \$277,000.00 to \$490,000.00 due to crushing gravel
County Road - \$211,500.00 to \$267,725.00 due to unexpected repairs and fuel costs
County Park - \$31,750.00 to \$48,000.00 due to installation of 11 additional camping sites

The Auditor presented a letter from the ND Dept of Emergency Services that the 2011 uncompleted FEMA sites were approved to be extended and completed by November 10, 2014.

Frank Teumer, Teumer's Custom Pride, McClusky met with the board to present the drawing plans of the courtroom to move the judge's area to the northwest corner of the courtroom with the clerk of court to the right of the judge. Cost of estimate is unknown until the choice of wood panels are decided throughout the courtroom and if new carpet is installed.

It was moved by Commissioner Axt to consolidate the G & R controls air conditioning estimate and Teumer's Custom Pride estimate of remodeling courtroom upon receiving finalized estimate along with (4) new office chairs for the attorneys and clients to be sent in to the court improvement facilities grant through the State Supreme Court with 75% matching costs, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes Motion carried. Decision on the awarded grants will be known by March 1, 2014.

It was moved by Commissioner Axt that the following resolution for a multi-hazard mitigation plan be adopted, seconded by Commissioner Erdmann. Upon roll call vote – Axt - yes, Erdmann – yes, Resolution adopted.

RESOLUTION
ESTABLISHMENT OF SHERIDAN COUNTY
MULTI-HAZARD MITIGATION PLAN

WHEREAS, Sheridan County recognizes the threat that natural and human-caused hazards pose to people and property, and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted multi-hazard mitigation plan is required as a condition of future grant funding for mitigation projects; and

WHEREAS, Sheridan County is to participate jointly in the planning process with the other local units of government within the County to prepare a Multi-hazard Mitigation Plan,

NOW, THEREFORE, BE IT RESOLVED, that the Sheridan County Commissioners hereby commit to preparing a Multi-Hazard Mitigation Plan in accordance with federal law; and

BE IT FURTHER RESOLVED, the Sheridan County Emergency Management Office will submit on behalf of the county and participating communities the adopted Multi-Hazard Mitigation Plan to the North Dakota Department of Emergency Services and the Federal Emergency management agency for final review and approval.

Adopted this 23rd day of December, 2013

County Commission Chairman

Attested by: Sheridan County Auditor

It was moved by Commissioner Axt to approve the Chairman and the Auditor sign the Quit Claim Deed to Martin City for purchasing Lots 19-24, Blk. 2, Original, Martin City from the County for \$16,000.00 including a 24'x40' structure, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Axt to allow an access road for Municipal Communications, Atlanta, GA. to access to a cell phone tower, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes Motion carried. A planning and zoning hearing will be held on January 14th at 9:30 a.m. to consider a conditional use permit for constructing a cell phone tower located in the SW4 1 -146-77.

It was moved by Commissioner Axt to approve signing the Offroad Software, Inc. maintenance quote in the amount of \$7,140.00 for the GIS maintenance for the soils programming as filed in the auditor's office, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Axt to approve setting up direct deposit for the Sheridan County payroll effective as soon as can be implemented through North Country Bank, McClusky seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Axt to approve the County Federal Aid contract and bond with Kern & Tabery, Inc., Wadena, MN for upgrading the 2.25 miles south of McClusky, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes Motion carried.

It was moved by Commissioner Axt to re-appoint the following to their boards, seconded by Commissioner Erdmann. Upon roll call vote – Axt – yes, Erdmann – yes Motion carried.

Steve Eisenbeisz – Weed Board
Wayne Helm – Weed Board
Thomas Sauter – Water Resources Board
Joellen Ehrman – School Reorganizing Committee

There being no further business the meeting adjourned.

Auditor

Chairman