

County Commissioners Meeting November 5, 2019

The Board of Sheridan County Commissioners met at 12:30 p.m. County Commissioners present were Michael Axt, Sandra Felchle, and Shannon Dieterle. Others present: Allan Tinker, McClusky Gazette Editor

Chairman Axt called the meeting to order. The minutes of the previous meetings were reviewed as received by mail and minutes corrected to read that the October 9<sup>th</sup> meeting was reconvened first before brought to order.

The following statement of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,042.00  
Sheriff, fees, \$692.11

The miscellaneous receipts were collected for the following funds and were approved for the month of October, 2019:

General - \$90,171.79	Unorganized Rd. Dist. - \$19,447.45
Secondary Rd. - \$1,500.00	Highway Dist. - \$19,059.59
Weed Control - \$196.00	911 - \$892.70
Wireless 911 - \$1,114.40	

The October payroll warrants #71481-71517 were approved from the following funds:

General - \$41,387.76	Highway Dist. - \$24,973.76
Veteran Service - \$487.16	County Agent - \$1,456.00
Weed Control - \$3,635.18	Civil Defense - \$650.00
911 - \$625.00	Veteran's Van Service - \$2,926.00

The following bills #71530-71595 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Soltis Sportswear, 68.42; Ameripride Services Inc., 130.03; Country Auto Clinic, 1,366.22; Clubhouse Hotel & Suites, 259.20; Finish Line Truck & Auto Acces., 279.00; Scot Gesellchen, 450.00; Bentz Supply Store, 131.50; Shirley A Murray, 75.40; WRT, 862.46; CO-OP Elevator, 6,158.81; ND Association Of Counties, 1,065.00; Sylvia Schell, 64.34; Galls, 54.99; Tracy Stein, 106.99; ND State Radio Communication, 120.00; Dakota Fire Extinguishers, 61.97; Fireside Office Solutions, 5,816.25; Office Depot, 153.32; BHG Inc., 990.91; ITD, 594.53; C-Store, 335.99; Lawson Products, 645.65; Newman Traffic Signs, 127.62; Marco Inc., 140.00; McLean Sheridan Rur. Water, 126.29; Power Plan, 789.99; Heringer Lumber, 87.96; Midwest Graphics And Signs, 1,028.00; The Herald Press, 99.40; Ramkota Hotel Bismarck, 691.20; Mechanics Plus, 85.99; ND Surplus Property, 20.00; Productivity Plus Acct., 2,208.76; Nicole Wardner, 1,104.06; Verizon, 80.25; Alvin Gross, 108.36; NRG, 214.90; David Berquist Septic Tank Ser., 540.00; James Paulus, 532.63; NDTC, 8.24; SRT Communications Inc., 25.76; A & G Trucking, 11,073.00; Michael Axt, 78.88; Steins, Inc., 347.28; Menards,

149.05; McClusky Public School,300.00; Visa,749.57; McClusky City, 84.50; WM Of WI-MN, 758.46;Verizon Wireless, 416.89; Mayola Holen,126.00; Ladd Erickson,40.60; Penguin Management, Inc.,1,134.00; Pharm Chem, Inc.,114.20; Ecolab Pest, 97.95; Strata Corporation, 2,535.00;Tom & Mark Abrahamson,84.00; Mclean Co. Auditor,7.30;Lynn Vietz,1,880.00; Kotaco Fuel & Propane,7,060.51;Watch Guard,82.00; Purchase Power,37.09; Shannon Dieterle, 207.64;Sandra Felchle,323.06

Sheriff, Trent Naser, reviewed the security issues report for the Courthouse filed by the State & Local Information Center (SLIC) when they inspected the Courthouse last spring. Naser will request a public release from the SLIC on allowing to make a copy of the report to better review security issues for the County Commissioners. Naser also inquired about purchasing 3 body cameras with 4 chargers in the amount of \$4,812.00 if enough leftover funding is available in the Sheriff's budget by the December Commission meeting. The security access and video surveillance estimates for in the Courthouse were received from Electro Watchman, Inc. and Electronic Communications both from Bismarck were reviewed at this time. The Commission instructed the Auditor to have vendors attend the December meeting for further questions. The courthouse storage room off of the downstairs community room was discussed on whose items are being stored there if SCIPY or Co. Ext. office and to be sorted thru and disposed of what should not be stored any longer.

Lynnette Fox, County Treasurer, met with the board to report on her resignation from the Tax Director position. Fox reported that both the County Treasurer and Tax Director positions are too overwhelming for one person to handle and that she will assist with whomever is appointed. Fox will assess for the organized twps. if they wish to hire her being she is a certified assessor. She will continue to do corrective mapping in the Off Roads software and to also help with the farm exemption, homestead credit, veteran's credit, and inundated forms as taxpayers send forms in for the new year until a new Tax Director is appointed. It was moved by Commissioner Felchle to accept the resignation of Lynnette Fox from the Tax Director position, seconded by Commissioner Dieterle. Upon roll call roll vote – Felchle – yes, Dieterle – yes, Axt – yes Motion carried. Further discussion on advertising for a Tax Director will be done at the December meeting. Fox presented a letter to the Commissioners that is sent to the taxpayer's with their tax statements to see if any changes need to be made to any County regulations. Changing building permits to be required to apply for to all residential dwellings, even farmers, was discussed and will need to be brought up thru the Planning & Zoning board in March at their annual meeting first, otherwise no changes in the letter.

Arlin Fylling, Weed Board member, met with the board to request changing the Weed Board to have membership at large rather than by residing in certain Districts. Better attendance at meetings would happen if an interested person can be on the board. Ladd Erickson, States Attorney, will be contacted for further counsel. Fylling also reported on the Weed Board is looking into purchasing a drone for video recording weed sites for documentation. A county policy for drone security would need to be in place and pilot licenses applied to operate a drone. Fylling inquired about the weed mowing enforcement frustration if the road crew does not get to the area that needs cutting than road is blocked all winter long. The board suggested to call the County Commissioner in their district if road is in unorganized twp. and after October 1<sup>st</sup>

deadline, then County Commissioner can hire someone to get weeds mowed if the County road crew is unable to mow it any sooner and then the weed mowing is billed back to the landowner.

The time being 2:00 the hearing for the minimum sale prices on forfeited properties to the County was held. Being no objections were heard, it was moved by Commissioner Dieterle to approve the minimum sale prices on forfeited properties to the County as set, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried. The minimum sale price sale will be held on November 19, 2019 at 10:00 a.m. in the County Auditor's office.

Steve Reiser, Dakota Central Human Services Zone Director, met with the board to present the amended Human Service Zone Agreement-Addendum 1. It was moved by Commissioner Dieterle to approve the Human Service Zone Agreement-Addendum 1 with the Dakota Central Human Services Zone as filed in the County Auditor's office, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried. Reiser reported an indirect cost reimbursement will be paid shortly to Sheridan County for 2018 in the amount of \$6,097.51 and the 2019 reimbursement will be received in January in the amount of \$8,287.00. Three of the Dakota Central Human Service Zone employees will be transferred to State employees. The November Dakota Central Human Service Zone meeting will be hosted by Sheridan County and held on Thursday, November 21<sup>st</sup> at 1:00 p.m. in the downstairs Community Room.

Janet Sanford and Brent Bogar, with Load Pass Permits, met with the board to present how they can assist with local governments on a uniform system for the permitting of overweight and oversized loads on participating community roadways. The initial cost is \$1,500.00 and then each year after is determined by how many permits are issued like less than 500 permits a year then cost is \$500.00. GRIT info enhancements will be integrated into Load Pass software for County Road asset inventory and GPS location of County motor graders is being worked on to integrate into the system also. Townships can join in the Load Pass Permitting system if they want and share the revenue coming in 75% Twp. – 25% County. An enforcement app is being worked on for easy look up for law enforcement officials. The GIS system has been paid by a percentage held back from the permits, currently at 1.5 percent. The Load Pass Permit system could take 30-60 days to set up.

Alvin Gross, Road Foreman, met with the board to report the south Pickardville Secondary road is starting to go under water where the north detour route is due to rain and snow storm causing overland flooding. The Auditor will report the Secondary road into NDDOT for disaster federal funding. Loader attachments and Blade attachments to retrieve the gravel winrow better possibly were reviewed and discussed. On call hours was discussed. On call hours only accumulate up to 40 hours. No overtime allowed when on call. The road crew will be notifying Gross when they are on call. Gross reported the new county shop addition doors were being installed today and insulation was being applied on the inside walls. The auditor was instructed to advertise for an equipment operator for a backup position.

Billing out culverts was discussed as to what entity should cover culverts costs being NDCC 24-08-02.1 was in question that the County furnishes culverts for established drains.

Ladd Erickson, States Attorney, will be contacted to advise for next month's meeting with an opinion of the difference of what an established drain and a natural drain is to determine if each twp. covers their own cost or the Water Resource Board should cover costs of culvert.

Eric Blumhagen, with Eric's Electric, reported on how the heating project in the Courthouse is going. Date to be completed hopefully is in a couple of weeks.

Nicole Wardner, County Agent, met with the board to report on the 2<sup>nd</sup> weather station to be installed in Sheridan County thru NDDAWN project is getting closer to having enough monies. Wardner has been working with State and Federal entities to get livestock and ag related disaster assistance due to the rain and snow storms in Sheridan County.

It was moved by Commissioner Dieterle to approve the policing service agreement with the City of McClusky for 2020 year in the amount of \$31,000 that includes \$5,000.00 for the Task Force, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

A work performance review process for determining wage/salary increase was discussed and Dieterle will have templates to review for the next meeting.

It was moved by Commissioner Dieterle to authorize the Auditor to attach special assessments to the 2019 tax roll on properties that are on file at the County Auditor's office for delinquent weed mowing roadside bills, etc. that are over 1 year old, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

It was moved by Commissioner Felchle to approve NDDOT maintenance agreement for federal aid county roads, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes Motion carried.

It was moved by Commissioner Felchle to appoint Michael Axt to the Planning and Zoning board to fulfill Howard Erdmann's unexpired term, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes Motion carried.

It was moved by Commissioner Dieterle to upgrade 5 computers from windows 7 to windows 10 OS licenses with NRG doing the installation in the total amount of \$2,164.50, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

The Auditor reported a building permit was issued from her office to Karen & Robert Anderson for constructing a 24'x16' addition to a storage shed in part of NE4SW4 8-146-74.

It was moved by Commissioner Dieterle to amend the Sheriff's 2020 budget from \$327,086.66 to \$327,386.66 to reflect the Deputy Sheriff's salary increase as stated from February 6, 2018, meeting, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

The Auditor reported the County Met Life Insurance policy premiums for County elected officials and employees will stay the same as last year.

The Auditor was instructed to request a lease/rent for a 135-195 hp tractor from June 1<sup>st</sup>, 2020 to February 12<sup>th</sup>, 2021 at the same prices as last year from Gooseneck Implement, Velva.

The Auditor reported the class action lawsuit - Kane County, Utah v. United States, was awarded to all counties involved in lawsuit for being underpaid for payment in lieu of taxes (PILT) for years 2015-2017 less the pro rata share of attorney fees. Sheridan County's net total amount awarded was \$2,014.00.

McClusky City requested if City can install no jake braking signs to be attached to farm to market posts and signs already in place. The board allowed city signs to be installed after farm to market road is filled in as promised back to what road was prior to water project.

Commissioner Felchle was instructed to send letter of funding request to the McClusky Merchants for playground equipment to be placed at the Hoffer's Lake Campground.

There being no further business the meeting adjourned.

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Auditor

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Chairman