

County Commission Meeting May 7, 2019

The Board of Sheridan County Commissioners met at 12:30 p.m. County Commissioners present were Sandra Felchle and Shannon Dieterle. Others present were Allan Tinker, McClusky Gazette Editor

Vice Chairman Felchle called the meeting to order. It was moved by Commissioner Dieterle to approve the minutes of the previous meetings as sent in the mail. At this time Michael Axt arrived.

The following statement of fees were collected for the following funds and was approved for the month of April 2019:

Sheriff, fees, \$519.40

The miscellaneous receipts were collected for the following funds and were approved for the month of April, 2019:

General - \$77,429.89	Unorganized Rd. Dist. - \$18,166.63
Highway Dist. - \$16,905.46	911 & Wireless 911 - \$1,745.83

An itemized listing of miscellaneous receipts are on file at the County Treasurer's office.

The April payroll warrants 70725-70752 were approved from the following funds:

General - \$35,050.01	Highway Dist. - \$18,065.14
Veteran Service Office - \$487.16	Civil Defense - \$650.00
911 - \$625.00	BCI - \$3,500.00
Veterans Van Service - \$3,033.00	

The following bills #70766-70830 were approved and ordered paid subject to delinquent or any other indebtedness owing the County:

M&S Concessions, 264.00; Shriners Circus, 288.00; Blumhagen Excavating, 275.00; Josh Baker, 25.00; Kidder County Extension, 40.00; Sheridan County 4-H, 70.00; Ameripride Services Inc., 82.79; Bentz Supply Store, 172.77; MSA United Way, 625.00; McClusky Gazette, 40.00; McClusky Rexall, 2.69; WRT, 761.20; Co-Op Elevator, 7,084.09; Trent Naser, 162.75; N.D. State Radio Communication, 2,508.00; Dakota Fire Extinguishers, 12.99; Fireside Office Solutions, 5.30; Office Depot, 152.96; Lingo Communications, 66.39; BHG, Inc., 417.88; Information Technology Dept., 1,156.42; McLean County Sheriff's Office, 825.00; C-Store, 19.28; Marco, Inc., 140.00; McLean-Sheridan Rur Water, 63.84; NAPA Auto Parts, 1,361.86; Power Plan, 612.39; St. Alexius Medical Center, 292.00; NDSU Extension Service, 4,767.07; Midwest Graphics & Signs, 348.00; Mechanics Plus, 417.06; Bill Barth Ford, 487.50; South Sakakawea Narcotics Task, 12,500.00; Nicole Wardner, 1,457.92; Verizon, 79.60; James Paulus, 144.58; Dell Marketing, LP, 530.48; NDTC, 8.24; SRT Communications, Inc., 25.76; ND Insurance Dept., 120.00; HR Collaborative, 25.00; Michael Axt, 94.54; Central Dakota Enterprises, 234.10; H.A. Thompson &

Sons,2,160.33; David Martwick,30.00; VEC,422.00;Wex Bank,346.99;HACTC,42.64;Third Watch Comm.,4,838.00;Visa,856.76;McClusky City,84.50;Holen's Super Valu,115.75; WM Of WI-MN, 67.95; Sheila Faul, 8.00; Verizon Wireless, 449.23;Ladd Erickson, 44.08; Penguin Management,1,134.00; Pharm Chem,179.20; Kotaco,1,814.19;Purchase Power,37.09; Office Of Attorney General,80.00;Sandra Felchle,160.08

Nicole Warder, County Agent, met with the board to report County Agent Clerk interviews were completed and recommends hiring Summer Blumhagen as clerk in the County Extension office at \$12.00 per hr. It was moved by Commissioner Axt to hire Summer Blumhagen as Clerk in the County Extension office at \$12.00 per hr., seconded by Commissioner Felchle. Upon roll call vote – Axt - yes, Felchle – yes, Dieterle- abstained. Motion carried. Summer will be starting position Monday, May 13th.

Josh Feil, Moore Engineering, met with the board to discuss the water main road project going thru McClusky City that is located on 5th Ave (the north/south county farm to market road portion). Feil stated the farm to market road will be tested at 95% compaction after filled back in with clay and will place a fabric barrier down, then gravel and chip seal on top to restore road back to what it was.

Discussion on if County maintains driveways. Chairman Axt stated in the past just driveways that are on section lines are maintained by the County being it is accounted for as a certified road being road is reported to the State for state aid, etc. and is billed out for county blading maintenance.

It was moved by Commissioner Dieterle to approve the bid of \$220.00 from the public service auction for the old metal detector, seconded by Commission Felchle. Upon roll call vote - Dieterle – yes, Felchle – yes – Axt – yes Motion carried.

Laurie Eisenbeis, with American Legion Post #91, met with the board to request a gaming site be authorized at the Union Grill and Bar, McClusky, effective immediately. Half the net proceeds stay with the McClusky Community to different organizations based upon applications requesting funding. Proceeds are usually paid out quarterly. It was moved by Commissioner Dieterle to approve the American Legion Post #91 to conduct games of chance at the Union Grill & Bar, McClusky, ending June 30th, 2020, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

Tracy Stein, Deputy Auditor, met with the board on HR Topics, courthouse break time issues, and future planning for scanning old documents and books to an electronic format. These issues will be revisited later in the day.

Arlin Fylling, Highland Twp. Board Supervisor, met with the board on a twp. section line in Holmes twp. that is gated and locked on section 14/15 and 10/11. Concerns if prairie fire starts then gate can't be locked. Advisement with the States Attorney will be done.

A conference call was made with Dallas White upon his request to construct an approach 300 ft. – 400 ft. south of his farm yard that he sold so he can have access to his farmland still.

Costs of approach would be upon Mr. White and need to be built to specifications of federal aid roads. Commissioner Felchle will contact A & G Const. and Mike Rivinius to get estimates and specifications.

Wayne Houston, Emergency Manager, met with the board to discuss if the County wanted to issue a burn ban. The County web site was discussed and reverse 911 service (code red calls). Other user friendly web sites and reverse 911 calls services (code red) will be looked into. It was moved by Commissioner Axt to adopt the following fire emergency and burn ban declaration, seconded by Commissioner Felchle. Upon roll call vote – Axt – yes, Felchle – yes, Dieterle - yes Motion carried.

**FIRE EMERGENCY AND BURN BAN DECLARATION
FOR SHERIDAN COUNTY, NORTH DAKOTA**

WHEREAS, Sheridan County, North Dakota has endured abnormally dry conditions compiled with high winds which have resulted in the potential for numerous rural fires; and

WHEREAS, all available resources remain committed to protecting life and property; and

WHEREAS, the impact of fires could threaten the health, well-being, and safety of citizens in Sheridan County; and

WHEREAS, the cost of response and the inordinate equipment wear may be far in excess of available Sheridan County resources.

NOW, THEREFORE BE IT RESOLVED, that the Board of Sheridan County Commissioners declares a Fire Emergency and Burn Ban (to include a ban on campfires and garbage/pit burning, and burning of farm or crop land) remain in effect when the North Dakota Rangeland Fire Danger Index is in the Very High or Extreme Index and/or a Red Flag Warning has been issues for Sheridan County, North Dakota May 7, 2019 thru October 1, 2019. Any individual who willfully violates this burn ban by local order NDCC 37-17.1-10.1 is guilty of a Class B Misdemeanor. The maximum penalties for a Class B Misdemeanor are up to 30 days in jail and up to a \$1,500 fine.

Dated this 7th day of May 2019, at Sheridan County, North Dakota.

Shirley A. Murray, Auditor
Sheridan County

Michael Axt, Chairman
Sheridan County Commission

Ladd Erickson, County States Attorney, called in by conference call to report that landowner Craig Peerboom has complained about fisherman parking along road by Goose (Peerboom) lake in the winter months. Erickson contacted ND Game and Fish, US Fish Wildlife, and landowner Peerboom to look at an option possibly that ND Game & Fish purchase easement from landowner for parking lot or access to the lake with possibly in kind help from the County road crew. The entities will get back to Erickson in June on parking lot option. The road crew or twp. needs to post no parking signs along the Goose (Peerboom) lake road at this

point. It was moved by Commissioner Dieterle to declare a no parking area along road thru sections 21 & 22 in Sperry Twp. and to instruct Sperry-Goodrich Twp to install no parking signs according to the Sheriff and Road Foreman recommendations, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried. The County Commission inquired to Erickson on a locked gate that is over the trail/part section line also between Section 14 &15 and 10 &11 in Holmes Twp. If an emergency situation arises like a fire, etc., that emergency vehicles need to go thru, then the gate can be cut Erickson stated. Further discussion on the section line will be advised at a later date. Also the board inquired to Erickson if the County is obligated to construct a private driveway for landowner even if on a section line and Erickson stated no it is the landowner's responsibility to construct driveway as per road foreman recommendations.

Alvin Gross, Road Foreman, met with the board to discuss blading road routes and the building addition to the current county McClusky shop. It was moved Commissioner Dieterle, seconded by Felchle that the new west addition to the current county McClusky shop bid notice was reviewed and finalized for being published in the McClusky Gazette and the Extra. Upon roll call vote – Dieterle- yes, Felchle – yes, Axt – yes Motion carried. The building specs will be 44 ft. x 48 ft. with 14ft. side walls. Bids to be opened June 4th at 2:30 p.m.

It was moved Commissioner Dieterle to appoint Barry Wiersch to the Weed Control Board effective immediately to fulfill unexpired term until 10/31/2021, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

Tracy Stein, met with the board again on the final decision discussing HR issues/break times in the courthouse. The Auditor was instructed to send a letter to the employees stating when taking breaks employees are to clock out and clock back in to be accountable on breaks, if not, then no breaks are taken and cell phone usage shall be limited in order to get business completed. The County Commission will oversee that the janitor completes his duties around the Courthouse.

The Auditor was instructed to certify to the State Treasurer of adding one mile between Section 6 & 7 in Schiller Twp. to the road mileage certification report to receive state aid, etc. and to also be included in the blading schedule.

Sheriff, Trent Naser, met with the board to request on to who to hire for mowing at the grounds of the Sheriff's building in Goodrich. The board authorized Naser to hire someone to mow the lawn as he sees fit at a reasonable price. Naser also presented interest rates for the new Sheriff's patrol vehicle as follows: American Bank Center was 3.45% for 4 years and 3.40% for 3 years. Sargent County Bank Public Finance quoted 3.10% for 4 years and 3.00% for 3 years. It was moved by Commissioner Felchle, seconded by Commissioner Dieterle to approve the American Bank Center interest rate for 3 years at 3.40% to purchase the new Sheriff's patrol vehicle with payments starting in February, 2020. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes. Motion carried.

It was moved by Commissioner Dieterle, seconded by Commissioner Felchle to approve the Memorandum of Agreement with the organized twps. to administer FEMA funding provided

by the ND Dept. of Emergency Services upon a Presidential Disaster Declaration in order to receive reimbursement of any disaster related damages and expenses. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt- yes Motion carried.

Felchle requested flowers be purchased by the County from the local 4-H club and the 4-H club will plant the flowers in front of the courthouse as a community service project. Watering the flowers will be done by the County Agent.

The application for abatement of 2018 taxes filed by Stephen L. Wyard for inundated acres on the SW4 14-146-75 was reviewed. The abatement hearing will be held on June 4th at 3:00 p.m. The County equalization meeting will be held at 2:00 p.m.

The Auditor reported that the County health insurance premium increases were reviewed from NDPERS. The family premium increased by 15% to \$1,039.92 and the single premium increased also by 15% to 733.68.

The energy savings analysis was reviewed from Bob Sitzmann, Otter Tail Power Co. representative. A new electric storage heating system would pay back in 9.13 years. It was moved by Commissioner Dieterle to end the H.A. Thompson maintenance agreement and to proceed with the electrical storage heating system by applying for a grant with the ND Commerce for up to \$100,000 grant and get specifications for equipment and installation to advertise for new heating system, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried. The auditor was instructed to investigate with Sargent County Bank Public Finance for lease of loan for heating system and if there is a penalty if paying loan off early. Contacts will be made to see if anyone interested in removing old radiators in the Courthouse for salvage value.

The Auditor reported that the state contract with John Deere for 2019 for renting a mowing tractor for the County road crew was sent in to be invoiced at 2 equal payments of \$1,918.75.

It was moved by Commissioner Felchle to approve the 3 year agreement with the Village Business Institute until 2022 to provide personal assistance programs for County employees at \$1,500.00 for each year, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes Motion carried.

The Auditor reviewed the process of the upcoming County budgeting calendar with the board.

Dieterle reported on the wind tower meeting in Harvey.

There being no further business the meeting adjourned.

Auditor

Chairman

Special County Commission Meeting
May 10, 2019

The Board of County Commissioners met at 3:15 in special session as stated. County Commissioners present were Michael Axt, Sandra Felchle, and Shannon Dieterle. Others present were: Bob Sitzmann, Otter Tail Power Co. Representative

Chairman Axt called the meeting to order. The purpose of the meeting was to review the plans of the electric storage heating system throughout the courthouse and set bid letting date for installing new electric storage heating system and removing old heating system.

Sitzmann reviewed the analysis, specifications and room by room heater summary for the electric storage heating system throughout the courthouse. A walk thru with vendors will be held on May 29th at 1:00 p.m. with the bid letting to be held on June 14th at 8:30 a.m. Deadline date of completion of installing new heating system in the Courthouse will be November 1st, 2019. Bids will be published in the McClusky Gazette and other statewide newspapers. The Auditor also reviewed financing options with Sargent County Bank Public Finance on a lease of the loan for the remaining amounts that will not be covered by insurance or grant of the addition to the County shop building and new electric storage heating system in the Courthouse.

The Auditor reported NDACO requests two Commissioners and or County Auditor from each County to attend a Social Service meeting with the new legislative re-design of Social Services in the state. Shannon Dieterle and Auditor Murray will attend meeting on June 11, 2019 at the State Capitol.

The Auditor reported the ND Ag Dept. will install a purple trap on County park ash trees to trap emerald ash borer insects at Hoffer Lake Recreation Area.

There being no further business the meeting adjourned.

Auditor

Chairman