

County Commissioners Meeting July 2, 2019

The Board of Sheridan County Commissioners met at 9:00 a.m. County Commissioners present were Michael Axt, Shannon Dieterle, and Sandra Felchle.

Chairman Axt called the meeting to order. The minutes of the previous meetings were read and approved.

The following Statement of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,572.00

Sheriff, fees, \$393.08

The miscellaneous receipts were collected for the following funds and were approved for the month of June, 2019:

General -\$99,944.22

County Agent - \$435.03

HCPR - \$312.50

Highway Dist. - \$17,049.55

Weed Control - \$882.00

911- \$2,182.35

The June payroll warrants #70973-71011 were approved from the following funds:

General - \$37,893.48

Veteran Service Officer - \$487.16

Weed Control - \$5,405.59

Civil Defense - \$625.00

Veterans Van Service - \$3,100.00

Highway Dist.- \$19,850.66

County Agent - \$1,456.00

911 - \$650.00

BCI - \$3,500.00

The following bills #71038-71100 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

NDIRF, 1,856.63; Ameripride Services Inc.,172.47;Bentz Supply Store,310.99; Shirley A Murray, 387.86; ND Newspaper Assoc., 400.00; WRT,904.77; Co-Op Elevator, 2,769.90; ND Assoc. Of Counties,548.89;Sylvia Schell,75.40;Tracy Stein,103.40; Fireside Office Solutions, 2.90;Office Depot,193.73; BHG,Inc.,468.96; Information Technology Dept.,577.75; C Store,619.41;Lawson Products, 633.09; McLean Sheridan Rur. Water,209.91; NAPA Auto Parts,752.78;Village Family Service Center,1,500.00;Power Plan,1,353.81; Advanced Business Methods,746.27; Mechanics Plus,531.26; Bill Barth Ford,92.40; Nicole Wardner,769.82;Verizon,79.60; NRG,1,967.00,American Insurance Inc.,14,548.00; Rath & Mehrer PC.,7,300.00; David Berquist Septic Tank Ser.,180.00; James Paulus,138.90; NDTC, 8.24; SRT Communications Inc.,12.88; A & G Trucking,32,497.00; Michael Axt,88.74; Steins Inc.,118.64; Menards,118.00; HACTC,78.00; Grafix Shoppe,418.49;Visa,763.05; McClusky City,84.50;St Aloisius Medical Center, 87.00; Holen's Super Valu,244.00; Van Diest Supply Co., 6,363.50;WM Of WI-MN, 661.36; NDDES,13,670.81; Radisson Hotel,338.40; Sheila Faul, 45.29; Verizon Wireless, 411.93; Ladd Erickson,40.60; McLean Family Resource Center,125.00;Pharm Chem, Inc., 114.20; Deere Credit, Inc.,37,786.00; McLean Co. Auditor,

1.50; WRT,472.48;Kotaco Fuel & Propane, 2,682.99; Purchase Power,37.09;Frontline Plus Fire & Rescue,800.00;Shannon Dieterle, 190.82; Sandra Felchle,237.80; Eric's Electric,100,132.00

The time being 9:30 a.m. Nicole Wardner and Summer Blumhagen met with the board to review the 2020 County Agent Budget. Wardner reported the legislature approved funding for NDSU to pay her salary 50% with the County paying the remaining 50% and the County picking up the office expense at the full 100%. The SCS also pays 20% of Wardner's salary for writing policies for them. Wardner recommended Summer Blumhagen's schedule of pay increase included in the County Agent budget after probation of 6 months to receive a .50 increase and in 1 year after performance review to receive a 2% increase. The total final budget amount for the County Agent fund was approved at \$49,991.00. 4-H Achievement day judging of static exhibits will be held on Monday, July 8<sup>th</sup> in the 4-H building at the Hoffer Lake Recreation Area along with the livestock show at the hoop barn and 4-H arena also.

Ladd Erickson, States Attorney, called in by conference call upon board request to discuss how they should budget for increasing mental health hearings. Erickson reported by state law the County still has to pay for mental health hearings and realizes how frustrating it is to budget when it is really a State cost. The legislature needs to keep hearing from the Counties that the mental hearing costs should be with the State and not be funded by local property taxes. Erickson also reported on the injunction hearing that the Judge approved so far to order the landowner to keep trail/road left open for a local farmer to have access to his field located in McClusky Twp. and be surveyed with pins posted in the ground for future reference. Erickson reported he met with the Game & Fish Dept. on the Peerboom Lake parking issue to discuss having access options for winter fishing with the assistance of the US Fish & Wildlife Service in hoping to know more this fall. Also Erickson and the Sheriff's office have been involved in the fraud case with the McClusky Co-op Elevator being the victim and the case has been transferred to the U.S. Attorney's office now.

Tracy Stein, Risk Manager, met with the board to report on the County receiving reimbursements from her attending safety programs/webinars and the 1% wellness benefit from NDPERS to the County. Stein inquired to have County employees participate in wellness/webinar classes in order to receive even more reimbursement/discount back from Workmen's Comp. Stein inquired about receiving extra compensation for following thru with the safety/wellness program and for the extra duties the Auditor's office does with County park reservations, etc. Commissioner Felchle will check with other County Parks in the state what programs they use for online registrations and what works to report back at the August meeting.

Trent Naser, Sheriff, met with the board to review the 2020 Sheriff budget. Naser inquired about deputies being paid overtime rather than comp time. An overtime line item was included in the Sheriff's budget and will be revisited again at the first of the year with encouragement of using comp time as much as possible by the end of the year. The Sheriff's Dept. total budget was approved at \$327,086.66.

Lynnette Fox, County Treasurer/Tax Director, met with the board to review the 2020 budgets for County Treasurer and Tax Director. Fox included in budgets for part time help and Vanguard expenses if going with them for adding on structural values next year. The Treasurer's

budget was approved at \$42,444.78 and the Tax Director's budget at \$29,715.34 after making some adjustments.

Mike Rudnick, Heringer Lumber, Anamoose, met with the board to discuss the heating system of the McClusky Shop addition. Rudnick requested to add an addendum to the building bids by installing insulation along edges of building would be an additional \$1,300.00 and to dig into the ground deeper and add sand for installing in floor off peak electric heating system correctly with the assistance of the road crew. It was moved by Commissioner Dieterle to approve the addendums to the bids for the heating system in the amount of \$1,300.00 with the assistance of the road crew doing the digging and dirt work, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

Lynnette Fox, County Treasurer/Tax Director met with the board to present the pledge of assets report. It was moved by Commissioner Dieterle to approve the pledge of assets report as presented and filed in the Auditor's office, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried. Fox also presented the Commercial sales ratio had a mistake from the previous numbers that were reported last month. The commercial sales ratio is off at 40% and the residential sales ratio is off by 1% that includes the 10% state tolerance allowed. Fox has been in contact with the State Tax Office to see if there is a solution besides increasing commercial and residential values. Fox reported the state equalization meeting will be held August 13<sup>th</sup> and most likely the state will order a reassessment of Sheridan County on all commercial and residential values. Fox inquired about the County Recorder's office being able to certify copies of marriage licenses when she is out of the office. It was moved by Commissioner Dieterle to allow the County Recorder's office to provide certified copies of marriage licenses as requested from the public, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

The time being 1:00 p.m. the County Commission meeting recessed for the County Park Commission meeting. The County Commission meeting reconvened at 1:45 p.m.

Brent Ekstrom, Lewis & Clark RDC Executive Director, met with the board to report on the Census State Task Force is in full force that he is a part of and that it is important that everyone reports into the census in order to receive as much federal funding that each County and entity that is coming to them. Ekstrom reviewed all the programs that are offered thru Lewis & Clark RDC that is 50 years old this year. A main street funding program will also be available this fall to cities as a one time grant to revitalize communities. Since 1990 Lewis & Clark RDC has provided \$2,318,029.00 in grants/loans to projects/businesses in Sheridan County. The County dues structure has been reduced from .20 mills down to .15 mills of the taxable valuation in each County that is a member of the Lewis & Clark RDC.

Eric Blumhagen, with Eric's Electric, reported that the electric outlet in the Auditor's vault is connected with the Sheriff's office outlets and are all on one circuit breaker so the air conditioner in the Auditor's office keeps tripping the current circuit breaker when it gets overloaded. The board approved to install a separate outlet with circuit breaker for the air conditioner to operate correctly in the Auditor's office at a cost of \$200.00.

Financing options for the Courthouse heating system and McClusky shop addition in the amount of \$250,000 was considered from the following financial institutions:

American Bank Center, McClusky, 3.25% for 7 years with payment starting in 2019  
Sargent County Bank, Forman, 3.00% for 7 years with payment starting in 2020

It was moved by Commissioner Dieterle to approve the lease purchase proposal from Sargent County Bank of \$250,000.00 at an interest rate of 3% for 7 years with the first payment to start February of 2020 for financing the new heating system in the Courthouse and the addition to the McClusky shop, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

Alvin Gross, Road Foreman, met with the board to discuss a culvert caved in Hellman twp. and graveling on the Farm to Market Roads that is needed. Gross also reported the mowing tractor was delivered the middle of June. Mowing road sides will start on farm to market roads next week. Mowing deadline is August 1<sup>st</sup> for twp. roads. The Auditor will publish notice of mowing deadline two weeks prior to deadline.

At this time the remaining County dept. budget requests for 2020 budget year was reviewed and considered.

The County liability, equipment, and vehicle insurance policies were reviewed and approved with ND Insurance Reserve Fund under Nodak Ins. and American Insurance Inc. as the agencies that service the policies.

It was moved by Commissioner Felchle to approve purchasing a HP Laser Jet Printer in the amount of \$689.01 with NRG for the County Auditor's office, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Axt – yes Motion carried.

The Load PASS truck permitting program was reviewed and discussed. No action was done at this time.

The meeting was recessed until July 12<sup>th</sup>, 2019 at 9:00 a.m.

---

Auditor

---

Chairman

County Commission Meeting July 12<sup>th</sup>, 2019

The Board of Sheridan County Commissioners met at 9:00 a.m. County Commissioners present Michael Axt, Shannon Dieterle, and Sandra Felchle.

Chairman Axt called the meeting to order.

The 2020 County budget requests were reviewed again and will be revisited at the August meeting for final approval of the preliminary County budget.

It was moved by Commissioner Dieterle to approve the following resolution and authorize the Chairman to sign the lease-purchase agreement documents with Sargent County Bank that is on file at the Auditor's office upon approval of the States Attorney's review, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Resolution declared adopted and motion carried.

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A LEASE PURCHASE AGREEMENT AND RELATED DOCUMENTS AND CERTIFICATES**

BE IT RESOLVED, by the County Commissioners of the Sheridan County, as follows:

1. It is hereby found, determined and declared that it is necessary and desirable and in the best interests of Sheridan County (Lessee) to acquire Appendix A by entering into a Lease-Purchase Agreement dated as of July 11, 2019 and Supplement to Lease-Purchase Agreement dated as of July 11, 2019 by and between Lessee and SCB Public Finance (Lessor). Such Lease is hereby approved substantially in the form presented to this board and on file in the office of the Auditor.
2. The Chairman of the Lessee is hereby authorized to execute the Lease on behalf of Lessee, and to execute such other certificates and documents as may be necessary and appropriate to effectuate the transactions contemplated by the Lease. The Lease and the related documents may contain such necessary and appropriate variations, omissions and insertions as the Chairman shall determine to be necessary, and the execution thereof by the Chairman shall be conclusive evidence of such determination and its approval by this Board.
3. Lessee does not reasonably anticipate that it will issue tax-exempt obligations (not including "private activity bonds" as defined in Section 141 of the Internal Revenue Code of 1986, as amended) in an aggregate amount in excess of \$10 million during the calendar year in which the Lease commences. The Lease is designated as a qualified tax-exempt obligation for purposes of Section 265(b),(c) of the Internal Revenue Code of 1986, as amended, relating to deductibility of interest by financial institutions.

Dated this 12<sup>th</sup> day of July, 2019

ATTEST:

\_\_\_\_\_  
County Commission, Chairman

\_\_\_\_\_  
Commissioner

County Auditor

Commissioner

The big pipe going thru the Courthouse community room was discussed to be demolished and the board decided to keep it in place rather than removing it.

There being no further business the meeting adjourned.

---

Auditor

---

Chairman