

County Commission Meeting August 6, 2019

The Board of Sheridan County Commissioners met at 12:30 p.m. County Commissioners present were Michael Axt, Shannon Dieterle, and Sandra Felchle. Others present were Allan Tinker, McClusky Gazette Editor, Tracy Stein, Deputy Auditor, Byron J. Belile, Janitor

Chairman Axt called the meeting to order. The minutes of the previous meetings were emailed out. Commissioner Dieterle made a motion to approve the minutes as is, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

The following Statements of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,662.00
Sheriff, fees, \$525.34

The miscellaneous receipts were collected for the following funds and were approved for the month of July, 2019:

General - \$70,982.75	Unorganized Rd. Districts - \$21,994.73
Highway Dist. - \$27,595.74	Weed Control - \$784.00
911 - \$1,938.95	Veteran's Van - \$8,253.97

An itemized listing of miscellaneous receipts are on file at the County Treasurer's office.

The July payroll warrants #71102-71139 were approved from the following funds:

General \$37,380.60	Highway Dist. - \$18,695.01
Veteran Service Office - \$487.16	County Agent - \$1,456.00
Weed Control - \$6,781.50	Civil Defense - \$650.00
911 - \$625.00	BCI - \$3,500.00
Veteran's Van Service - \$2,730.00	

The following bills #71154-71225 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Ameripride Services Inc., 89.68; Bentz Supply Store, 344.87; WRT, 884.16; CO-OP Elevator, 7,429.13; ND State Radio Communication, 2,328.00; Dakota Fire Extinguishers, 426.95; ND Dept. Of Enviro Quality, 600.00; Fireside Office Solutions, 325.00; Office Depot, 114.69; BHG, Inc., 1,094.76; ITD, 577.75; C Store, 407.56; Rhoads Home Improvement, 1,200.00; Newman Traffic Signs, 137.43; Marco Inc., 140.00; McLean Sheridan Rur. Water, 255.51; Napa Auto Parts, 817.75; Heringer Lumber, 534.15; 4 Seasons Services, 270.00; Kristen Keegan, 593.75; ND States Attorney Assoc., 300.00; G & R Controls Inc., 478.00; Mechanics Plus, 202.98; Nicole Wardner, 955.89; Marshall And Swift Boeckh, LLC., 649.20; Verizon, 80.17; NRG, 70.05; David Berquist Septic Tank Ser., 180.00; James Paulus, 142.02; NDPOA, 40.00; NDTC, 8.24; SRT Communications Inc., 25.76; Statewide Services, 820.00; A & G Trucking,

19,138.00;Michael Axt,114.26; Steins Inc.,195.49; RV Enterprises,3,960.00;VEC, 789.00; Wex Bank,531.86;Menards,87.97; Visa, 1,048.95; McClusky City,84.50; Holen's Super Valu,81.53;Turtle Lake Rexall Drug,2.99; WM Of WI-MN, 707.93; Matthew Bender & Co Inc., 99.05;Verizon Wireless,414.78; Ladd Erickson,96.28; Pharm Chem, Inc.,263.85;Topcon Positioning Systems,83.54; Deere Credit, Inc.,4,222.50; HP, Inc.,599.00;Ecolab Pest, 97.95; McLean Co. Auditor,3.50; WRT,708.72;Kotaco Fuel & Propane, 2,064.11;Purchase Power, 198.57;Open Road Honda,243.16;Fargo Inn & Suites,52.00;Jeff Martwick, 80.00;Ag Spray Equipment,143.32; Barcodes Inc., LLC., 225.37; ND One Call, 1.20; Shannon Dieterle, 56.84; Sandra Felchle, 321.90; NDERS – Health,17,059.68; ND Association Of Counties,35.00

Joey Belile, Janitor, met with the board to discuss janitorial duties at the Courthouse and whether to paint behind where the old steam registers were or not. It was moved by Commissioner Dieterle to approve paying Belile 8 extra hours per week after regular business hours to paint on the walls behind the old steam registers being the new storage heaters will not cover area up and to paint all office walls where new heaters are placed in the Courthouse in order to match up paint color and see how painting project is going by September Commissioner meeting if more hours are needed for painting by then or not, seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried.

The time being 1:00 p.m. the County Commissioners meeting recessed for the County Park meeting. The County Commission meeting reconvened at 1:35 p.m.

Lynnette Fox, County Treasurer/Tax Director, met with the board to report that the state sales ratio worksheet still had one of last year's numbers included and was not correct, so to be equalized in the County the worksheet is now calculating commercial values are not equalized and are off by 49%. Fox stated the commercial values process has been skewed in the past in order to arrive at 100% equalization. Two random commercial assessment spot check investigations were done on site by the State Tax Commissioner's office to check if commercial values were assessed correctly. The State Board of Equalization will be held Tuesday August 13th with the outcome of direction on commercial and residential assessments that will be recommended to do. Fox also reported that she has 1 applicant for a part time employee that she will follow up with and requested to include in next year's Treasurer's budget for a permanent employee. The board will consider Treasurer's budget request later in the day.

Ladd Erickson, States Attorney, reported that U.S. Fish & Wildlife will move their fence back to allow for ND Game and Fish to install a primitive ramp to be able to enter onto the Peerboom Lake with a boat in the summer and in the winter allow access to drive on the lake for ice fishing and also to allow for parking of vehicles and trailers. Erickson was also present to be a moderator between the Weed Board and landowners that were present on letters that were sent out for not spraying wormwood and if not done spraying then up to an \$80.00 fine per day with a maximum of \$4,000.00 would be placed. Erickson presented the NDCC process to follow for weed control landowner spraying issues. The weed control board members, Arlin Fyelling, Jerone Sauter, Wayne Helm, and clerk, Janice Erdman and weed officers LaVern Laib and Lauren Vietz were present to explain the certified letter that was sent out. Two landowners, Chad Maier and Craig Larson received letters and were present also and stated their grievances. Chairman Axt suggested the weed board should in the future follow state procedures with the

letter they send out to landowners to be consistent with each landowner. Erickson recommended to the Weed Board to identify when a landowner is not making efforts on weed control as requested and follow consistent procedures and document contacts made to landowners, photos taken and logging responses from landowner to have good audit trail history in case a court case is filed. The Weed Board will have a meeting on their own after the Commission meeting with the landowners to resolve weed spraying letters that were received.

The time being 2:00 p.m. the used County shop 2001 ½ ton pickup bid letting was open. Being there were no bids, no action was taken at this time.

Clifford Neff, landowner, met with the board to report that his mailbox was taken down by the company doing the water project in McClusky and took the sod with it. Neff went to the McClusky City Council meeting and they stated to have the County Commission talk to the company doing the water project being the north road by Neff is a County farm to market road and the County Commission may have more effect to getting sod replaced, etc. The Board stated to place the sod to the way it was before and send the bill to McClusky City for labor and material and McClusky City will need to adjust their billing with their contractor.

Trent Naser, Sheriff, met with the board to report on security assessment site visit for the Courthouse thru the ND Safety Council at \$180.00 per hr. for up to an average of 25 hours. However, the County can wait it out for SLIC (State & Local Information Center) to still send the official report from the security assessment visit that was done over 2 yrs. ago at no cost. The board decided to wait and see what SLIC will provide. Darin Hanson as Critical Infrastructure Program and Security Manager with SLIC will be out again to the Courthouse on Tuesday, August 20th to finish the security assessment site visit and hopefully will provide official report soon after. Naser also reported that hopefully the new sheriff's vehicle will be arriving this month.

Alvin Gross, Road Foreman, met with the board to report on some landowners that are encroaching right of way on secondary roads. Felchle will contact States Attorney, Erickson, to send letters to landowners that are encroaching on secondary (farm to market) roads so the County will not lose federal funding. Felchle stated Ralph Volson will be crushing gravel this month in his Denhoff gravel pit.

Nicole Wardner, County Agent, met with the board to request including in the 2020 County Agent budget of \$350.00 to purchase a Verizon cell phone service for her office being her personal AT&T cell phone still has no coverage in the area when she is out doing field visits and on Achievement day at Hoffer Lake she couldn't reach contacts and parents. The board approved to include an additional amount of \$350.00 to the telephone line item of the County Agent budget to allow for purchase of a Verizon cell phone service and the cell phone would be paid out of County Agent capitol outlay.

The Auditor reviewed the year 2020 Preliminary County Budget amounts with the County Commission at this time. It was moved by Commissioner Dieterle to approve the estimated 2019 year end General Fund balance of \$60,000 to balance the 2020 County Preliminary budget as filed in the County Auditor's Office that will amount to an estimated

increase of 4.76% in property taxes for the County's portion., seconded by Commissioner Felchle. Upon roll call vote – Dieterle – yes, Felchle – yes, Axt – yes Motion carried. The County budget hearing was set at 5:00 p.m. on October 1st, 2019.

It was moved by Commissioner Axt to appoint Sandra Felchle to serve as voting delegate for Sheridan County at the NDACo conference in October, seconded by Commissioner Dieterle. Upon roll call vote – Axt – yes, Dieterle – yes, Felchle – yes Motion carried.

A request from a landowner for a cattle guard to be allowed across the road between sections 5 and 8 in Schiller Twp. was discussed and rejected.

It was moved by Commissioner Axt to approve the 2017 and 2018 County audit by Rath & Mehrer, P.C., seconded by Commissioner Felchle. Upon roll call vote – Axt – yes, Felchle – yes, Dieterle – yes Motion carried.

Commissioner Felchle reported the Goodrich City Mayor contacted her on forfeited property that went back to the County has a tree laying on the structure that needs to be cut down. The road crew will be contacted to cut the tree down and be removed.

The Auditor reported the wheelchair lift for in the Courthouse will hopefully be installed early September according to Lewis & Clark RDC.

The board recommended the janitor have his office Courthouse keys locked up before he leaves the Courthouse due to security issues. The Auditor will forward info to the janitor.

There being no further business the meeting adjourned.

Auditor

Chairman