

COUNTY COMMISSION MEETING JANUARY 7, 2003

The Board of County Commissioners met at 9:00 a.m. Commissioners present were Eldon Ehrman, Shirley J. Jorgensen, and Howard F. Erdmann.

Vice-Chairman Ehrman called the meeting to order. The minutes of the previous meeting was read and approved.

The following Statement of fees were approved and submitted to their appropriate funds:

County Recorder, Fees -\$1,331.00
Clerk of District Court, Fees - \$240.00
Sheriff, Fees - \$123.40

The Miscellaneous Receipts were collected for the following funds and were approved for the month of December, 2002:

General Fund - \$5,666.52	Social Welfare
- \$1,109.55	
Farm to Market - \$129.36	County Road -
\$3,789.81	County
Highway Dist - \$17,588.00	
Park - \$56.03	County Agent -
S.S. & OASIS - \$1,042.29	
\$38.00	Weed
County Ext. - \$20.00	
Control - \$844.21	Wireless 911 -
911 -\$855.00	
\$1,006.70	

An itemized listing of miscellaneous receipts are on file at the County Treasurer's Office

The December payroll warrants #22598-22642 were approved from the following funds:

General Fund - \$20,139.97	Service
Officer - \$229.16	
County Agent Fund - \$1,184.31	Civil Defense
- \$362.50	
911 - \$362.50	Highway Dist.

- \$11,419.13

County Park - \$50.00
Services - \$7,533.69

Social

The following bills #22676-22767 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

AMERIPRIDE LINEN & APPAREL SRV,53.50;BENTZ SUPPLY STORE,91.24;MCCLUSKY GAZETTE,28.00;MCCLUSKY PHARMACY,57.32;N.D. NEWSPAPER ASSOCATION,150.00; HOWARD ERDMANN,43.09;WEST RIVER TELECOMMUNICATIONS,548.23;N.D. ASSOCIATION OF COUNTIES,10,631.63;CITY OF MCCLUSKY,26.10;WASTE MANAGEMENT OF ND,30.78; TRENT NASER,36.04;N.D. STATE RADIO COMMUNICATION,120.00;ELDON EHRMAN,26.97; LTM BUISNESS CONCEPTS,4.47;HERB NEUHARTH PLUMBING,19.50;OFFICE DEPOT,408.13; CENEX AMPRIDE CREDIT CARD,336.33;IONEX TELECOMMUNICATIONS,75.39;BHG, INC., 268.47;INFORMATION TECHNOLOGY DEPT.,374.00;CELLULAR ONE,63.87;HAROLDSON OFFICE SUPPLY,22.95;GMAC,609.43;MCLEAN COUNTY SHERIFF'S OFFICE,185.00;SHIRLEY J JORGENSEN,76.26;CHIEF SUPPLY,178.35;KYOCERA MITA AMERICA INC,144.00; OMB/SURPLUS PROPERTY DIVISION,72.00;CASS COUNTY TREASURER,56.00;D&J OIL, INC.,1,919.76;MENARD'S,16.91;ROGER TRAUTMANN,21.08;CECIL SCHUH,155.00; MCLEAN-SHERIDAN RUR WATER,53.09;CALIFORNIA CONTRACTORS SUPPLY,116.00;NAPA AUTO PARTS,64.99;CO-OP ELEVATOR,4,050.15;KENT ALDERIN,153.21;DIANE FYLLING, 42.39;NDSU AG COMMUNICATIONS,22.00;THE HERALD PRESS,25.20;MCCLUSKY GAZETTE, 28.00;NDTC,20.07;SRT COMMUNICATIONS, INC,25.76;WEST RIVER TELECOMMUNICATIONS, 192.66;ND STATE RADIO COMMUNICATIONS,600.00;NDACO,503.35;GLENN MILLER ELECTRIC CO.;542.46;VERENDRYE ELECTRIC COOP.,74.43;SUN DANCE CONSTRUCTION, 11,560.00;ABUSED ADULT RESOURCE DIST,50.00;AGGREGATE CONSTRUCTION,31,650.00; ASTAR INC,165.00;BISMARCK TRIBUNE,56.80;CATERPILLAR FINANCIAL SERVICE, 20,000.00;CELLULAR ONE,599.92;CELLULAR ONE,59.99;COLONIAL RESEARCH CHEMICAL, 99.83;DAKOTA COMMUNICATIONS,750.64;DAKOTA PRAIRIES RC&D,250.00;EIDE FORD, 96.29;ELMER JESME CONF OF COUNTIES,75.00;FARMERS UNION OIL COMPANY,403.00; DORIS FISCHER,180.00;GREENVISON,24.43;RODNEY HILL,4.20;JACKS UNIFORMS & EQUIPMENT,343.15;JOHN DEERE CREDIT,20,000.00;EVAN LAIB,108.15;LEVEY'S PLUMBING &

HEATING,1,975.00;LEWIS & CLARK COMMUNITY WORKS,2,400.00;
LEWIS & CLARK RDC,1,199.00;MAXIMUS INC,10,000.00;MCCLUSKY
INSURANCE AGENCY, 1,247.31;EDEN
MELOM,92.70;NACO,360.00;ND ASSOCIATION OF COUNTIES,2,013.00;
ND CO COMMISSIONERS ASSOC.,635.00;ND YOUTH CORRECTIONAL
CENTER,1,085.40; RODNEY NESS,185.00;NFAFCS NATIONAL
OFFICE,52.00;ROBERTS FLORAL,26.00; ROGERS PAINT
SHOP,1,400.00;SCHULZ ENGINE & MACHINE,1,781.65;SHERIDAN
COUNTY FOOD PANTRY,121.14;ROBERTA STROBEL,180.00

The first order of business was to elect Chairman of the board for the ensuing year. It was moved by Commissioner Jorgensen to elect Eldon Ehrman as Chairman of the board for the 2003 year, seconded by Commissioner Erdmann. Upon roll call vote Jorgensen -yes, Erdmann - yes, Ehrman - abstained All voting "yes" the motion carried. It was moved by Commissioner Ehrman to elect Shirley J. Jorgensen as Vice-Chairman for the ensuing year, seconded by Commissioner Erdmann. Upon roll call vote Ehrman - yes, Erdmann - yes, Jorgensen - abstained All voting "yes" the motion carried.

The expenditures and revenues for the County for the year 2002 were reviewed.

It was moved by Commissioner Jorgensen to amend the General Fund and Veteran's Service Officer Fund Budgets for 2002 to allow for unexpected expenses that occurred, seconded by Commissioner Erdmann. Upon roll call vote Jorgensen - yes, Erdmann - yes, Ehrman -yes All voting "yes" the motion carried.

LaRae Nelson, Cellular One Representative, Larry Gessner, Sheriff, and Edward Baker, Road Foreman, met with the board to discuss purchase of bag phones for the Sheriff's vehicles and Road Crew motorgraders. Nelson stated that the bag phones would give better service especially with an external antenna. Cellular One is installing a tower by Washburn area within the next few months. On the tower located near Denhoff, side A Cellular One roams and side B Verizon roams. Specific cell phone packages from either vendor will provide service off the new (ComNet) cell phone tower located near Denhoff. Consumers need to contact their cell phone vendors on this issue. The current radio equipment in the motorgraders does not provide service very good. It was moved by Commissioner Jorgensen to purchase 3 hand held cell phones and 4 bag phones on a 30 day trial basis at the

Governmental rate of \$20.00 per mth for each phone that will provide 200 anytime minutes each and that minutes can pool together with no activation fees, bag phones are 119.00 each and hand held phones are free for analog service, seconded by Commissioner Erdmann. Upon roll call vote - Jorgensen -yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried.

Larry Gessner, Sheriff, met with the board to discuss some crime issues with-in the County. Gessner reported that Trent Naser, Deputy, started the Policy Academy in Bismarck on January 6th and Richard Bauer, Deputy, is at a Drug workshop in Bismarck this week. The alternator in the Bronco needs to be upgraded to a heavy duty alternator. The old two channel radio in the Bronco is shorting out and needs to be replaced. Dakota Communication has a used 32 channel radio. It was moved by Commissioner Jorgensen to purchase a used 32 channel radio for \$475.00 for the Bronco, seconded by Commissioner Erdmann. Upon roll call vote - Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried.

Edward Baker, Road Foreman, met with the board to discuss purchase of a sander and to look for a different County pickup. More investigation will be done on the sander and a County pickup. The road foreman was instructed to set up a vacation schedule for the road crew so all the road crew is not using up their vacation days all at the end of the year at the same time. The 2002 road crew's unused vacation was discussed. The board allowed the road crew to extend there unused vacation days to be used up in January. Weed mowing and abandoned road issues were discussed. The Auditor was instructed to invite all Twp. Chairman to attend the February 4th meeting at 2:00 p.m. to discuss the weed mowing issues, etc. Baker will be attending the County Engineer Convention Jan 22 thru 24 in Bismarck.

The time being 3:00 p.m. the discount tank wagon fuel bids was held and were received from the following:

	Gasoline	Diesel Fuel	Heating Fuel		
Motor Oil Grease					
	<u>Discount</u>	<u>Discount</u>	<u>Discount</u>	<u>Discount</u>	<u>Discount</u>
<u>Discount</u>					
CO-OP Elevator	.07	.07	.07	.15	.15
McClusky					
D-N-J Bulk Oil	.07	.07	.07	.30	.10

McClusky

It was moved by Commissioner Erdmann to accept the CO-OP elevator discount tank wagon price for Diesel fuel and D-N-J discount tank wagon price for gasoline, heating fuel, grease, and motor oil, seconded by Commissioner Jorgensen. Upon roll call vote - Erdmann - yes, Jorgensen - yes, Ehrman - yes All voting "yes" the motion carried.

It was moved by Commissioner Jorgensen to enter into an agreement with Martin City to lease the north half of the County shop building located on Lots 19-24, Blk. 2, Original, Martin City for maintaining the grass, seconded by Commissioner Erdmann. Upon roll call vote - Jorgensen - yes, Erdmann - yes Ehrman - yes All voting "yes" the motion carried.

The Agriculture Land Values were reviewed from the State Tax Commissioners Office. The recommended Ag value increase was 4.5% for Sheridan County, however; Commissioner Ehrman made a motion to only increase to 2% instead and still be within the 3% tolerance allowed, seconded by Commissioner Erdmann. Upon roll call vote - Ehrman - yes, Erdmann - yes, Jorgensen - yes All voting "Yes" the motion carried.

Denise Melom, Risk Manager, met with the board to discuss the new policy set by NDACo for workers comp. that if an employee has a claim it should be reported within 24 hours or the County will be assessed \$250.00 from NDACo Workers Comp Group Plan. Melom reported that a Workers Comp. audit was done by a representative from the State Workers Comp. Office and was found in order for Sheridan County. Also the handicapped access parking in front of the courthouse needs to be painted blue and new signs installed. This will be discussed with the Janitor to be scheduled for a Spring project.

It was moved by Commissioner Jorgensen to approve that a Beer & Liquor Licenses be issued to the Sheyenne Valley Lodge, rural Goodrich, for only on sale, no off sale, effective for 2003, seconded by Commissioner Erdmann. Upon roll call vote - Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried.

An application of Abatement and Settlement of taxes filed by Richard Bentz for on the S2SW4 less Road 32-149-76

was reviewed and forwarded to the Tax Director and District Assessor. The hearing was scheduled for February 4, 2003 at 1:30 p.m.

Swanston Equip, Minot, was contacted on Sander prices. A 4.7 cubic yd. sander is priced at \$4,750.00 plus freight less any trade-in on old sander. No action was done at this time.

The Auditor reported to the board a possible increase of 26% for Health Insurance for County Employees effective July 1st, 2003. Upcoming legislation will be monitored on this issue.

The Boiler Insurance Policy for 2003 was reviewed and approved.

It was moved by Commissioner Jorgensen that the District County Assessors be paid \$275.00 per township for assessor duties, seconded by Commissioner Erdmann. Upon roll call vote Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting "yes" the motion carried.

It was moved by Commissioner Erdmann, seconded by Commissioner Jorgensen, and carried that the Chairman of the Board, Eldon Ehrman, the County Auditor, and the County Treasurer, be appointed the members of the purchasing board for the ensuing year, 2003. All voting "yes" the motion carried. The County Officials and Janitor are therefore requested to requisition to the Board of County Commissioners at their regular meetings for all larger items such as furniture, equipment, etc. that exceeds over \$100.00 and that they have the approval of the purchasing board on all smaller items.

It was moved by Commissioner Jorgensen, seconded by Commissioner Erdmann, and carried that the Auditor be authorized to pay the following items by Auditor's warrants during the year upon authorized payrolls, certificates of interest on warrants, workmen compensation premiums, unemployment insurance, withholding tax, welfare office personnel, other welfare vouchers upon approval of welfare board, and county shop, county park, and courthouse electricity and water bills. All voting "yes" the motion carried.

It was moved by Commissioner Jorgensen, seconded by Commissioner Erdmann, that the following banks be

designated as County Depository Banks. Upon roll call vote:
 Jorgensen - yes, Erdmann - yes, Ehrman - yes All voting
 "yes" the motion carried.

The First National Bank of McClusky
 Choice Financial Group of Goodrich
 The Bank of North Dakota

The Pledge of Assets were reviewed and found in order.

It was moved by Commissioner Erdmann that the County
 employees be paid .31 per mile for necessary travel,
 seconded by Commissioner Jorgensen. Upon roll call vote -
 Ehrman - yes, Jorgensen - yes, Erdmann - yes All voting
 "yes" the motion carried.

It was moved by Commissioner Jorgensen that the
 Elected Officials and Appointed Officials Salaries for 2003
 be set as follows:

County Auditor	21,600.00	
Sheriff	25,260.00	
Register of Deeds	21,600.00	
Treasurer	20,800.00	
States Attorney	22,550.00	
County Commissioners	7,500.00 each	
	(Plus mileage and expense)	
Veteran's Service Officer	2,750.00	
Civil Defense Director	4,500.00	
911 Coordinator	4,500.00	
Risk Manager	2,400.00	
Tax Director	12,960.00	
And Salaries of Deputies, Clerk, etc. be set as follows:		
Auditor - Deputy	13,875.00	
Extra help if needed		100.00
Sheriff - Chief Deputy	20,200.00	
Deputy	20,850.00	
Special Deputies-Signal 100 or Similar long situations		
5.50 per hr.		
Normal-Special Deputies		
5.15 per hr.		
Register of Deeds - Deputy	7,235.04	
Extra help if needed		500.00
Treasurer - Deputy		6.00 per
hr.		
County Agent Clerk	14,812.00	
Janitor & Extra help	14,700.00	

Jailor certified hr	5.15 per
State's Attorney Rent per mth.	100.00
Weed Board Members	35.00 per mtg.
County Park Board Commissioners per mtg	10.00
Planning & Zoning Board members per mtg	10.00

Seconded by Commissioner Erdmann. Upon roll call vote - Jorgensen - yes, Ehrman - yes, Erdmann - yes All voting "yes" the motion carried.

It was moved by Commissioner Erdmann that the Highway employees salaries be as follows for 2003, seconded by Commissioner Jorgensen. Upon roll call vote - Erdmann - yes, Jorgensen - yes, Ehrman - yes All voting "yes" the motion carried.

HIGHWAY EMPLOYEES – Salaries – Annually

Salaries for full time experienced operators:

Annual

Foreman and Head Blademan	
24,500.00	
Head Mechanic and Blademan	23,650.00
Other Blademen and Tractor operators with Over 8 years experience	23,120.00
Other Blademen and Tractor operators	
19,910.00	
Salary for full time in-experienced operator	
18,910.00	

Wages for part time inexperienced operators:

Per

Hour

Experienced part time operators	
8.65	
Inexperienced operators begin at	
7.60	
Common Labor, Tarring Streets, Picking Rocks, etc.	
8.00	

It was moved by Commissioner Erdmann to re-appoint the following for the year 2003:

Marlin P. Engen - County Park Commissioner
Arlington Helm - County Park Commissioner
Paul Stober - Veteran Service Officer
Wayne Houston - County Emergency Manager & 911
Coordinator
Larry Gessner - Acting Coroner
Cynthia D. Wahl - Director of Tax Equalization
Denise Melom - Risk Manager

Seconded by Commissioner Jorgensen. Upon roll call vote - Ehrman - yes, Jorgensen- yes, Erdmann - yes All voting "yes" the motion carried.

It was moved by Commissioner Erdmann that the County employees that do not arrive for work due to inclement weather, even though the Courthouse is open, shall take a vacation or sick day off at the employee's discretion to compensate for that day, seconded by Commissioner Jorgensen. Upon roll call vote - Erdmann -yes, Jorgensen - yes, Ehrman- yes All voting "Aye" the motion carried.

There being no further business the meeting adjourned.

Auditor

Chairman

COUNTY COMMISSION MEETING JANUARY 10, 2003

The Board of County Commissioners met at 11:00 a.m. in special session. County Commissioners present were Eldon Ehrman and Shirley J. Jorgensen. Absent was Howard F. Erdmann Also present was States Attorney, Walter M. Lipp

Chairman Ehrman called the meeting to order.

Commissioner Jorgensen presented the board papers that were served to the County for litigation. The States Attorney advised to forward the litigation on to the Insurance Reserve agent for further investigation.

Ed Baker, Road Foreman, was contacted by speakerphone to discuss purchase of a new sander. It was moved by Commissioner Jorgensen to approve purchase of a 4.7 cu yd Flink sander with lights and tie down ratchet in the amount of \$4,750.00 plus freight from Swanston Equipment, Minot, seconded by Commissioner Ehrman. Upon roll call vote- Jorgensen - yes, Ehrman - yes. All voting "yes" the motion carried.

It was moved by Commissioner Ehrman that the County join the (PEP) 457 Deferred Comp Program through NDPERS effective January 1, 2003, seconded by Commissioner Jorgensen. Upon roll call vote - Ehrman -yes, Jorgensen - yes All voting "yes" the motion carried.

It was moved by Commissioner Jorgensen to appoint the County Auditor, Shirley A. Murray, to be the authorized agent for the Sheridan County NDPERS program, seconded by Commissioner Ehrman. Upon roll call vote - Jorgensen - yes, Ehrman -yes, All voting "yes" the motion carried.

The auditor was instructed to advertise to sell on bids the County's used snow blower and the old courthouse floor stripper. Bids will be opened on February 4th at 3:00 p.m.

There being no further business the meeting adjourned.

Auditor

Chairman

COUNTY COMMISSION MEETING JANUARY 24, 2003

The Board of County Commissioners met at 1:00 p.m. in special session. County Commissioners present were Eldon Ehrman, Shirley J. Jorgensen, and Howard F. Erdmann

Chairman Ehrman called the meeting to order.

The Auditor reported that HB1209 consolidating Counties into Multi-County Districts will be heard on Thursday, January 30, 2003 at 9:00 a.m. The County Commissioners and the Auditor will be attending this hearing along with other County officials from around the State in testifying in opposition to HB1209. Other bills were reviewed at this time also.

The Auditor reported that door closures in restrooms upstairs are broke. The Auditor was instructed to contact Ben Dockter to order door closures and install them.

There being no further business the meeting adjourned.

Chairman

Auditor