

COUNTY COMMISSIONERS MEETING August 6, 2002

The Board of County Commissioners met at 9:00 A.M.
Commissioners present were Gordon O. Felchle, Eldon Ehrman,
and Shirley J. Jorgensen.

Chairman Felchle called the meeting to order. The minutes of the previous meetings was read and approved.

The following Statement of fees were approved and submitted to their appropriate funds:

County Recorder, Fees, \$812.35
Clerk of District Court, Fees, \$270.00
Sheriff, Fees, \$31.40

The total Miscellaneous Receipts were collected for the following funds and were approved for the month of August, 2002:

General Fund - \$ 40,618.76	Social
Welfare - \$ 3,715.11	
Unorganized Rd. Districts - \$ 9,679.56	County
Road - \$ 587.50	
Highway Dist. - \$13693.81	County
Park - \$398.00	
S.S. & OASIS - \$180.00	County Agent -
\$875.00	
Weed Control - \$296.74	Civil Defense
- \$623.52	
911 - \$203.30	Wireless 911 -
\$70.30	

Itemized listing of miscellaneous receipts are on file at the County Treasurer's office for review.

The July Payroll warrants #21789-21819 were approved from the following funds:

General Fund - \$ 17,955.20	Service
Officer - \$229.16	
County Agent - \$1,184.31	Civil Defense
- \$362.50	
911 - \$362.50	County

Corrections - \$272.50

Highway Dist. - \$11,419.13

Weed

Control - \$930.50

Social Welfare - \$7,141.71

The following bills #21842-21923 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

GORDON FELCHLE,129.27;AMERIPRIDE LINEN & APPAREL
SRV,26.75;BENTZ SUPPLY STORE,115.74;WALTER M.
LIPP,195.24;MCCLUSKY PHARMACY,21.57;SHIRLEY A. MURRAY,
215.20;WEST RIVER TELECOMMUNICATIONS,1,234.19;N.D.
ASSOCIATION OF COUNTIES, 96.00;CITY OF
MCCLUSKY,36.00;LEXIS NEXIS MATTHEW BENDER CO.,205.32;WASTE
MANAGEMENT OF ND,145.84;UNIFORM CENTER &
EMBROIDERY,42.99;REULE'S SUPER VALUE,369.17;ELDON
EHRMAN,78.74;LTM BUISNESS CONCEPTS,4.66;OFFICE DEPOT,
263.57;CENEX AMPRIDE CREDIT CARD,207.36;IONEX
TELECOMMUNICATIONS,112.72; BHG,
INC.,343.71;INFORMATION TECHNOLOGY DEPT.,748.00;CELLULAR
ONE,63.81; GMAC,1,216.86;SHIRLEY J
JORGENSEN,95.79;BP AMOCO,151.09;KYOCERA MITA AMERICA
INC,61.00;OMB/SURPLUS PROPERTY DIVISION,28.00;CASS COUNTY
TREASURER,42.00; D&J OIL,
INC.,654.50;MENARD'S,147.27;CECIL SCHUH,34.10;MCLEAN-
SHERIDAN RUR WATER,81.88;NAPA AUTO PARTS,33.25;CO-OP
ELEVATOR,6,098.49;BENTZ SUPPLY STORE,
24.90;KENT ALDERIN,59.50;DIANE FYLLING,29.76;VERONA
LECHLER,221.38;NDSU EXTENSION SERVICE,637.00;HORVICK
MANUFACTURING CO,201.96;PATRICK FYLLING,
53.01;NDTC,20.07;SRT COMMUNICATIONS, INC,12.88;WEST RIVER
TELECOMMUNICATIONS 202.66,RANDY
MILLER,3.60;WILLIS MECKLE,240.00;ORRIN A. HOLEN,
CONSTRUCTION, 2,047.88;DON WENNING,10.80;CHARLES
NETZLOFF,118.80;SUN DANCE CONSTRUCTION,
10,904.00;NORTHLAND CONSTRUCTION,1,125.00;ASAP
SOFTWARE,398.25;C-STORE,
51.04;C-STORE,199.53;CAPITAL TROPHY INC,56.25;CATES EARTH
SCIENCE TECHNOLOGY 1,600.00,COMP
RESOURCE,105.90;DAKOTA HYDRA-POWER &
MACH.INC,45.00;FINANCIAL SUPPLY CENTER INC,410.25;HOLIDAY
INN,26.33;KIM HOLLENBECK,218.45;INTERNATIONAL
INN,135.00;LARRY ISAAK,144.00;JOHN ISAAK,144.00;JACKS
UNIFORMS & EQUIPMENT, 53.70;LAWSON
PRODUCTS,88.42;M&C REPAIR,50.00;MCCLUSKY PUBLIC SCHOOLS,
2,979.25;MURRAY'S AUTO RESTORATION,143.67;NDACO,35.15;NDSU

AGE COMMUNICATION, 9.00;NDSU PESTICIDE PROGRAM,253.00;NORTHLAND CONSTRUCTION,2,154.00;OTTER TAIL POWER COMPANY,258.04;POWER PLAN,497.77;RADIO SHACK CORP,99.99;ROGERS PAINT SHOP,64.28;SAMS SERVICE,96.23;MARTIN TOWNSHIP,15,440.00;GOODRICH TOWNSHIP,4,935.00;UNIVERSAL SERVICES,42.00;VIKING OFFICE PRODUCTS,100.64;JACK WAGNER CONSTRUCTION,1,678.04;WARNE CHEMICAL & EQUIP CO,13.12

Cynthia D. Wahl, Tax Director, met with the board to report the valuations of properties in the County are all within the 5% tolerance according to State guidelines. Wahl requested that she be considered as a part time permanent employee rather than a casual employee in order to complete the implementation of the detailed soil survey GIS system. Wahl also inquired about the delinquent mobile home taxes on file. It was moved by Commissioner Jorgensen to instruct the Tax Director to send certified letters and/or\ small claims letters to those delinquent mobile home owners on file in order to collect the delinquent taxes, seconded by Commissioner Ehrman. All voting "yes" the motion carried. The Arc View class was reviewed and explained by the Auditor, Treasurer, and the Tax Director who attended the classes. It was moved by Commissioner Ehrman to purchase another Arc View software license for the Treasurer's office and the base maps in the amount of \$2,266.00 to start the detailed soil survey GIS implementation process, seconded by Commissioner Jorgensen. All voting "yes" the motion carried. It was moved by Commissioner Ehrman to approve that Cynthia Wahl work 4 days a week and classified as a part-time permanent employee effective Jan 1st, 2003 with monthly salary at \$1,080.00 and single health and retirement benefits paid by the County, seconded by Commissioner Jorgensen. All voting "yes" the motion carried.

Bonnie Helm, Janitor, met with the board to present a floor wax stripping quote for the three marble floors of the Courthouse lobby, stairs, and restrooms from Erv's Janitorial Services, Bismarck, in the amount of \$1,290.00. Prices on a wax stripping/buffer machine were reviewed also. It was moved by Commissioner Ehrman to approve to hire Erv's Service in the amount of \$1,290.00 and purchase a 16" wax stripper/buffer machine from Chemsearch in the amount of \$879.00, seconded by Commissioner Jorgensen. All voting "yes" the motion carried. Helm stated the furnace will need to be cleaned soon also for the upcoming winter season. Keller Heating from Harvey will be contacted.

It was moved by Commissioner Ehrman to accept gravel royalty contracts with Larry & John Isaak in the SE4NE4 Section 23-150-76, seconded by Commissioner Jorgensen. All voting "yes" the motion carried.

The Chairman was authorized to sign the Federal Aid Road program form stating no road projects were scheduled for next year due to low local funds available.

The Auditor was instructed to write a grant through the ND State Historical Society for updating electrical panels in the courthouse. Estimates of electrical costs is \$24,900.00 and the 50% local matching would be \$12,450.00. Deadline for the grant is September 3, 2002 and project must be completed by August 31, 2003.

The Chairman stated that due to the NDACo convention being held Sept 30th - Oct 1st the County Commission meeting was scheduled for October 8th rather than October 1st.

Kent Alderin, County Agent, met with the board to report that their printer has quit on them. It was moved by Commissioner Jorgensen to approve purchase of a HP DeskJet 960 printer in the amount of around \$200.00 from Office Depot, seconded by Commissioner Ehrman. All voting "yes" the motion carried. Alderin reported also on more specific locations of a cell phone tower being constructed in Denhoff hills area. A possibility of a cell phone tower to be constructed by the end of this year is what CommNet reported to Alderin at this point. Weed spraying concerns were addressed and grazing interests were inquired about. Alderin reported a youth canoe camping adventure along the McClusky canal with 16 kids attending is to be held August 8th. On Sept 20th an all day seminar for world tourism and economic development will be held at the McClusky City Hall with a guest speaker attending from Regina, Canada and the cost being \$30.00 per person.

At this time the County Dept Budget requests were reviewed and considered. It was moved by Commissioner Jorgensen to approve \$50.00 per mth increase to full time employees and \$25.00 per mth increase to part time employees effective 01-01-03, seconded by Commissioner Ehrman. All voting "yes" the motion carried.

Ed Baker, Road Foreman, met with the board to present

estimates on sander equipment. Further estimates and investigation will be done on this issue. Baker reported another fuel pump, fuel tank, and filrite needs to be purchased for the maintainer in the northeast region of the County.

Larry Gessner, Sheriff, met with the board to report the web government computer program for setting up a County web site is available now for all counties in the amount of \$295.00 one time fee and \$55.00 per mth after that. It was moved by Commissioner Jorgensen to approve purchase of a software program to set up a County web site on the Internet in the amount of \$295.00 from NDACo and \$55.00 per mth thereafter, seconded by Commissioner Ehrman. All voting "yes" the motion carried. Possibility of hiring a new police officer was discussed also.

Joyce H. Dockter, County Recorder, met with the board to present quotes on a digital copier machine. It was moved by Commissioner Jorgensen to approve purchase of a Mita KM2530 digital copier machine from Fireside Office Products, in the amount of \$4,675.00 plus service agreement of which \$2,500.00 will be paid out of General Fund and the remaining out of the Automation trust fund, seconded by Commissioner Ehrman. All voting "yes" the motion carried.

The Auditor reviewed the 2003 Preliminary Budget results with the board. It was moved by Commissioner Ehrman to approve the 2003 budget department requests as filed in the Auditor's office and that the 2003 Preliminary County Budget is approved for publication, seconded by Commissioner Jorgensen. Upon roll call vote - Ehrman - yes, Jorgensen - yes, Felchle All voting "yes" the motion carried. The Preliminary County Budget hearing was set for September 3rd, 2002 at 2:00 p.m.

It was moved by Commissioner Ehrman to approve to hire MEC Electric to install new light fixtures in the County Recorder's office and the Auditor's office in the amount of \$1,805.00, seconded by Commissioner Jorgensen. All voting "yes" the motion carried.

There being no further business the meeting adjourned.

Auditor

Chairman

COUNTY COMMISSIONER MEETING August 23, 2002

The Board of County Commissioners met in special session at 11:30 on call of the Chairman. Commissioners present were Gordon Felchle, Eldon Ehrman, and Shirley J. Jorgensen.

Chairman Felchle called the meeting to order.

Sheriff, Larry Gessner, met with the board to discuss purchase of a 1992 Ford 4x4 Bronco in the amount of \$1,950.00 from the ND Surplus Property Division for the Sheriff's Office to use for winter emergencies and drug patrolling at vacant farm and rough terrain areas. Under serious consideration, it was moved by Commissioner Ehrman to approve purchase of a 1992 Ford 4x4 Bronco in the amount of \$1,950.00 from ND Surplus Property Division, seconded by Commissioner Jorgensen. All voting "yes" the motion carried.

Gessner also announced that he has posted on the teletype the Chief Deputy Sheriff position is available and will be taking applications.

Wayne Houston, Emergency Manager, met with the board upon the board's request. The County Commission inquired if Houston would be interested in setting up and maintaining the user friendly County Web Site on the Internet through a company called Astar or aka Totally Web Government. Houston accepted the challenge.

There being no further business the meeting adjourned.

Auditor

Chairman

