County Commission Meeting January 3, 2023

The Board of Sheridan County Commissioners met at 12:30 p.m. County Commissioners present were Sandra Felchle, Shannon Dieterle and Roddy Schilling. Others present were Allan Tinker, McClusky Gazette editor

Chairperson Felchle called the meeting to order. The minutes of the previous meetings were sent out by email. It was moved by County Commissioner Dieterle to approve the minutes as is and amend the agenda to add hiring an assistant to the Road Foreman, seconded by County Commissioner Schilling. Upon roll call vote – Felchle – yes, Schilling, Dieterle – yes Motion carried

The following Statement of fees were approved and submitted to their appropriate funds:

Sheriff, fees - $325.00

The miscellaneous receipts were collected for the following funds and were approved for the month of December 2022:

General - $44,091.25 Unorganized Rd. Distr. - $2,636.12

Secondary Road - $600.00 Highway Dist. - $19,529.37

Weed Control - $50.00 911 - $2,287.27

An itemized listing of miscellaneous receipts are on file at the County Treasurer’s office.

The December payroll warrants #78733-78768 were approved from the following funds:

General - $38,035.76 Highway Dist. - $15,939.87

Veteran Service Officer - $520.83 County Agent - $1,564.64

Weed Control - $1,198.75 Civil Defense - $646.00

911 - $621.20 Veteran’s Van Service - $3,858.50

The following bills #78788-78827 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

Aramark, 196.97; Scot Gesellchen, 480.00; Bentz Supply Store, 332.00; MSA United Way, 250.00; McClusky Gazette, 80.36; WRT, 798.67; ND Association Of Counties, 22,252.29; ODP Business Office Solutions, 199.16; McLean County Sheriff’s Office, 220.00; Richard Engen, 325.95; Pickardville Acres, LLP, 225.00; McLean Sheridan Rur. Water, 61.16; Lewis And Clark Dev Council, 2,439.46; First District Health Unit, 9,667.00; NACO, 450.00; Verizon, 47.59; ND County Auditors Assoc., 100.00; NRG, 8,242.32; James Paulus, 147.06; NDTC, 24.72; Northwest Tire Inc., 100.09; RV Enterprises, 121,965.00; Wex Bank, 567.52; HACTC, 82.00; Visa, 1,612.33; Governsoft, 13,583.00; Nelson Auto Center, 41,592.92; Offroad Software, Inc.,7,500.00; Verizon Wireless, 411.22; TAO Interactive, Inc 599.95; Access Elevator And Lift, Inc. 1,797.60; Tyler Technologies, Inc., 2,899.03; ND Dept Of Human Services, 533.02; WRT, 236.24; Kotaco Fuel And Propane, 6,712.88; Merkens Law, Pl LC, 640.00;

The following transfer of funds were approved:

$10,000.00 from General Fund to 911 Fund, operating expenses

$40,000.00 from General Fund to Highway District, operating expenses

$2,000.00 from General Fund to Civil Defense, operating expenses

It was moved by County Commissioner Schilling to approve having a 3 person Weed Control Board rather than a 5 person Weed Control board effective immediately, seconded by Commissioner Dieterle. Upon roll call vote – Schilling – yes, Dieterle – yes, Felchle – yes Motion carried.

The time being 1:00 p.m. the County Park meeting was held. The County Commission reconvened at 1:45 p.m.

Ralph Volson, RV Enterprises, Drake, met with the board to discuss dozing snow piles off the farm to market roads if another snow storm comes. Volson would doze the northern portion of the County and A&G Trucking would take care of the southern part of Sheridan County.

The time being 2:00 p.m. the hearing for an application for abatement of taxes for 2022 tax year filed by Richard Engen for on a residential structure located on W2W2SW4NW4 10-149-75 was held. No one appeared for the hearing. Tanya Mueller, Tax Director, met with the board to report on the residential assessment was based on an exterior inspection and the structure has been vacant for a number of years. It was moved by County Commissioner Dieterle to approve the abatement of lowering the true and full value by $43,662, seconded by County Commissioner Schilling. Upon roll call vote – Schilling – yes, Dieterle – yes, Felchle – yes Motion carried. The auditor presented the all agricultural average value at $531.78 per acre was set by ND Tax Commissioner’s office for Sheridan County for 2023. The increase in value would be 2.5% from last year. The Board of County Commissioners agreed to leave the agriculture values the same as last year.

It was moved by County Commissioner Dieterle to re-appoint Damon Tessmann to the County Water Board for a 3 year term, seconded by County Commissioner Schilling. Upon roll call vote – Dieterle – yes, Schilling – yes, Felchle – yes Motion carried.

It was moved by County Commissioner Schilling to re-appoint Shannon Dieterle to the County School Reorganizing committee for a 3 year term, seconded by County Commissioner Felchle. Upon roll call vote – Schilling – yes, Felchle – yes, Dieterle – yes Motion carried.

Arlin Fylling and Lavern Laib, Weed Board member and officer, met with the board to discuss the Weed Board member and secretary/clerk pay rate policy. Fylling inquired about changes on the clerk’s time sheet, why clerk has not been paid and why Janice Erdmann has not been re-appointed to the Weed Board. The County Commission stated that the County does not pay for drive time just mileage and the Weed Board is a 3 person board now so no more board members are needed. Fylling also presented a suggested Weed Board and Clerk pay schedule. Arlin Fylling resigned from the Weed Board position at this time.

It was moved by County Commissioner Dieterle to adopt the following rates for County Board’s pay and their secretaries/clerks as follows:

Sheridan County Policy for all County Boards/Secretaries

Clerk- $100.00 per mth. - Salary. (No per meeting pay) – No meeting payment

**(The County pays no one for drive time- just mileage rate)**

Meetings – Reimbursed for up to 1 meeting per day.

County Meeting Rate - $100.00 per meeting regardless of special or regular

**(Meetings must be noticed to McClusky Gazette & County Auditor’s office – regular & special meetings and held in a public place, so Sheridan County public can attend)**

Board – No hourly rate – No extra duty

District meeting/Conference/Out of County - $20 per hour at a maximum of $100 per day.

seconded by County Commissioner Schilling. Upon roll call vote – Dieterle – yes, Schilling – yes, Felchle – yes Motion carried.

Brian Engle, Goodrich City property owner, met with the board to report he had a concern of the Goodrich City streets were not being snowplowed for emergency vehicles to get around, however; streets did get cleaned today by Wackerly Const., Hurdsfield. There is also no sign on the County road going out on north side of Goodrich to Hwy. 200 that it is minimum maintenance road or no outlet road in the winter. Signs will be looked into.

It was moved by County Commissioner Dieterle to approve the report of Organization of Schiller/New Germantown Township as filed in the County Auditor’s office, seconded by County Commissioner Schilling. Upon roll call vote – Dieterle – yes, Schilling – yes, Felchle – yes Motion carried.

Bryon Belile, Road Foreman, met with the board to discuss the Goodrich Blade is down until next week and the north McClusky Blade will be ready this afternoon. Bobby Martin will be on medical leave until April. So a part time blade operator is needed for Martin area. It was moved by County Commissioner Dieterle to pay casual part time laborer $18.00 per hr. for the road crew and part time blade operator at $20.00 per hr., seconded by County Commissioner Schilling. Upon roll call vote – Dieterle – yes, Schilling – yes, Felchle – yes Motion carried. The Auditor was instructed to advertise for an Equipment Operator with closing on February 6th.

Discussion on the road crew mowing the Goodrich County shop area and Goodrich Sheriff’s storage building lot will be considered this summer if time allows. A few more roads will be bladed/pushed out further or snow blown out to keep from blocking up. The County Auditor reported the County Road budget went over 24% or $75,861.31 for year 2022 due to increase in fuel costs and snow storms.

It was moved by County Commissioner Dieterle to approve selling Lot 1, East 30’ of Lot 2, Blk. 1, East, McClusky City to McClusky City for $1.00 and cancel all specials and remaining taxes, seconded by County Commissioner Schilling. Dieterle – yes, Schilling – yes, Felchle – yes Motion carried.

States Attorney, Ladd Erickson, was contacted by conference call for counsel on paying the clerk of the Weed Board for past hours. Erickson will investigate further and get back to the board.

The County Agent narrative for December was reviewed and filed. A youth STEM Ocean Expedition challenge was held on Dec. 7th at the City Hall that the youth learned about the ocean. With the 4 day December winter storm, some activities were cancelled. Some other in office trainings that Sarah Crimmins attended was central district zoom meeting, ND soybean council commodity election, income tax management for ag producers webinar, pesticide issues zoom meeting and Central Dakota Ag Day planning meetings. Crimmins started her monthly Ag Digest Newsletter. The Women in Ag Series is still continuing into the new year with support of Bravera Bank and the collaboration of McLean and Sheridan County Extension offices.

At this time, setting the County Commission monthly meeting dates and time were discussed. The regular County Commission meeting dates will still be held the first Tuesday of each month at 12:30 p.m. unless posted otherwise. That being said, the February County Commission meeting will be held on Wednesday, February 8th at 12:30 p.m. rather than Tuesday February 7th due to other conflicts. A County Planning and Zoning hearing will be held for a conditional use permit for Strata Gravel pits that same day at 3:00 p.m. also.

It was moved by Commissioner Felchle to appoint the following to County boards or County appointed positions, seconded by Commissioner Dieterle. Upon roll call vote – Felchle – yes, Dieterle – yes, Schilling – yes Motion carried.

Troy Stein & Michael Axt – County Park Board – Each year

Coroner – Sheriff, Trent Naser – Each year

James Paulus – Service Officer – Each year

Wayne Houston – Civil Defense & 911 Coordinator – Each year

It was moved by Commissioner Dieterle, seconded by Commissioner Schilling, and carried that the Chairperson of the Board, Sandy Felchle, the County Auditor, and the County Treasurer, be appointed the members of the purchasing board for the ensuing year, 2023. Upon roll call – Dieterle – yes, Felchle –yes Schilling – yes. Motion carried. The County Officials and Janitor are therefore requested to requisition to the Board of County Commissioners at their regular meetings for all larger items such as furniture, equipment, etc. that exceeds over $500.00 and that they have the approval of the purchasing board on all smaller items.

It was moved by Commissioner Schilling, seconded by Commissioner Dieterle and carried that the Auditor be authorized to pay the following items by Auditor’s warrants during the year upon authorized payrolls, workmen compensation premiums, unemployment insurance, withholding tax, county shop, county park, courthouse electricity and water bills. Upon roll call – Schilling – yes, Dieterle – yes, Felchle - yes. Motion carried.

It was moved by Commissioner Dieterle to charge unorganized townships $600.00 per township for the Director of Tax Equalization to provide assessment duties for 2023, seconded by Commissioner Schilling. Upon roll call vote – Felchle – yes, Dieterle – yes, Schilling – yes Motion carried.

It was moved by Commissioner Schilling, seconded by Commissioner Dieterle, that the following banks be designated as County Depository Banks. Upon roll call vote: Felchle - yes, Dieterle– yes, Schilling – yes. Motion carried.

Braver Bank, McClusky & Dickinson

Dakota Heritage Bank, Harvey

It was moved by Commissioner Dieterle that the County employees be paid .65.5 per mile for necessary travel or if the set rate is higher from the ND Office of Management and Budget during the year, seconded by Commissioner Schilling. Upon roll call vote – Dieterle – yes, Schilling – yes, Felchle– yes Motion carried.

It was moved by Commissioner Schilling that the Elected Officials and Appointed Officials receive a 5% increase for 2023 salaries as follows, seconded by Commissioner Dieterle. Upon roll call vote - Dieterle – yes, Felchle – yes, Schilling – yes Motion carried.

County Auditor 46,328.32

Sheriff 63,816.42

County Recorder 34,365.12

Treasurer 34,612.99

States Attorney (Part time) 30,000.00

County Commissioners 12,304.18 each

(Plus mileage and expense)

Veteran’s Service Officer 6,562.50

Civil Defense Director 8,819.11

911 Coordinator 8,479.92

Risk Manager 5,805.91

Tax Director 29,668.28

And Salaries of Deputies, Clerk, etc. be set as follows:

Auditor – Deputy 27,618.50

Sheriff – Chief Deputy 60,497.93

Office Clerk 22,943.47

Special Deputies-Signal 100 or

Similar long situations 15.00 per hr.

County Corrections Deputy 51,212.01

County Recorder– Deputy 27,993.87,

County Agent (County’s 50% Share) 24,577.00

County Agent Clerk 21,361.16

Janitor 29,180.97

Janitor Extra help 500.00

States Attorney Clerical 10,710.00

Weed Board Members 100.00 per mtg.

County Park Board Commissioners 100.00 per mtg.

Planning & Zoning Board members 100.00 per mtg.

Water Board members 100.00 per mtg.

Weed Board & Water Board Secretaries 100.00 per mth.

It was moved by Commissioner Schilling that the Highway employee’s salaries be as follows for 2023, seconded by Commissioner Dieterle. Upon roll call vote –Dieterle – yes, Schilling – yes, Felchle – yes, Motion carried.

*HIGHWAY EMPLOYEES – hourly wages – Annually*

Wages for full time operators (Plus Benefits): Annual

Road & Shop Foreman 27.30 per hr.

Northwest Area Blademan 22.00 per hr

Martin Area Blademan 22.28 per hr

McClusky Area Blademan 19.43 per hr

Goodrich Area Blademan 19.43 per hr

McClusky Shop Assistant 17.00 per hr

Wages for part time laborers/operators (No benefits): Per Hour

Common Labor, Tarring Streets, Picking Rocks, etc. 15.00

It was moved by Commissioner Dieterle that the County employees that do not arrive for work due to inclement weather, even though the Courthouse is open, shall take a vacation or sick day off at the employee’s discretion to compensate for that day, seconded by Commissioner Schilling. Upon roll call vote –Dieterle – yes, Felchle – yes, Schilling –yes, Motion carried.

It was moved by County Commissioner Dieterle to increase the County annual twp. maintenance charges from $160 to $170 per mile effective immediately, seconded by County Commissioner Schilling. Upon roll call vote – Dieterle – yes, Schilling – yes, Felchle – yes Motion carried. The County Auditor reported the last $20.00 per mile increase was five years ago in 2017.

It was moved by County Commissioner Dieterle to approve two new light fixtures on the 2nd floor lobby of the courthouse be installed by Eric Blumhagen in the amount of around $250.00 each, seconded by County Commissioner Schilling. Upon roll call vote – Dieterle – yes, Schilling – yes, Felchle – yes Motion carried.

County Commissioner Felchle adjourned the meeting.

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Auditor Chairperson

County Commission Meeting January 20, 2023

The Board of Sheridan County Commissioners met in special session at 2:00 p.m. as set. County Commissioners present were Sandra Felchle, and Shannon Dieterle and Roddy Schilling by conference call. Others present were Lynnette Fox, Sheridan County Treasurer.

Chairperson Felchle called the meeting to order. Felchle announced the purpose of the meeting was to consider opening new interest bearing CD’s with Bravera Bank, McClusky.

Lynnette Fox, County Treasurer, reported Bravera Bank, McClusky, has special interest rates going on right now for 6 mth. CD at 3.5% and 12 mth. CD at 4%.

It was moved by County Commissioner Dieterle to set up a 6 mth. CD at 3.5% interest rate with Bravera Bank, McClusky, on new infrastructure monies received, seconded by County Commissioner Schilling. Upon roll call vote – Dieterle – yes, Schilling – yes, Felchle – yes Motion carried. CD will mature in July in time to pay for road infrastructure invoices.

It was moved by County Commissioner Schilling to cash out the current (4) CD’s at Bravera Bank, McClusky, that were at .25% and open them back up into 12 mth. CD’s at 4% interest rate less penalties of cashing out plus interest accrued, seconded by County Commissioner Dieterle. Upon roll call vote – Schilling – yes, Dieterle – yes, Felchle – yes Motion carried.

Meeting adjourned.

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Auditor Chairperson